

MEETING:	Full Council
DATE:	Thursday, 7 February 2019
TIME:	10.30 am
VENUE:	Council Chamber, Barnsley Town Hall

AGENDA

1. Declarations of Interests

To receive any declarations of interest of a pecuniary or non-pecuniary nature from Members in respect of the items on this agenda (other than those already recorded within the minutes contained within the Minute Book).

2. Minutes (Pages 5 - 22)

To approve as a correct record the minutes of the meetings of the Council held on the 29th November, 2018 and 3rd January, 2019.

3. Communications

To consider any communications to be submitted by the Mayor or the Chief Executive.

4. Questions by Elected Members

To consider any questions which may have been received from Elected Members and which are asked pursuant to Standing Order No. 11.

5. Questions relating to Joint Authority, Police and Crime Panel and Combined Authority Business

Minutes of the South Yorkshire Pensions Authority, South Yorkshire Fire and Rescue Authority, Sheffield City Region Combined Authority, and Police and Crime Panel

Any Member of the Council shall have the opportunity to comment on any matters referred to in the following minutes.

The relevant representatives shall then be given the opportunity to respond to any comments made by Members on those minutes.

6. South Yorkshire Pensions Authority - 22nd November, 2018 (Pages 23 - 28)

7. South Yorkshire Fire and Rescue Authority - 26th November, 2018 (Pages 29 - 36)

8. Police and Crime Panel (Draft) - 3rd December, 2018 (Pages 37 - 46)

9. Sheffield City Region Combined Authority - 17th December, 2018 (Pages 47 - 56)

Minutes of the Regulatory Boards

- 10. Planning Regulatory Board - 20th November, 2018 (*Pages 57 - 58*)
- 11. Audit Committee - 5th December, 2018 (*Pages 59 - 66*)
- 12. Planning Regulatory Board - 18th December, 2018 (*Pages 67 - 70*)
- 13. General Licensing Regulatory Board - 19th December, 2018 (*Pages 71 - 76*)
- 14. Planning Regulatory Board - 22nd January, 2019 (*Pages 77 - 80*)
- 15. General Licensing Panel - Various (*Pages 81 - 84*)
- 16. Appeals, Awards and Standards - Various (*Pages 85 - 86*)

Minutes of the Health and Wellbeing Board

- 17. Health and Wellbeing Board - 4th December, 2018 (*Pages 87 - 90*)

Minutes of the Scrutiny Committees

- 18. Overview and Scrutiny Committee - 27th November, 2018 (*Pages 91 - 94*)
- 19. Overview and Scrutiny Committee - 8th January, 2019 (*Pages 95 - 100*)

Minutes of the Area Councils

- 20. Central Area Council - 12th November, 2018 (*Pages 101 - 106*)
- 21. North Area Council - 19th November, 2018 (*Pages 107 - 112*)
- 22. Dearne Area Council - 26th November, 2018 (*Pages 113 - 116*)
- 23. North East Area Council - 29th November, 2018 (*Pages 117 - 122*)
- 24. Penistone Area Council - 6th December, 2018 (*Pages 123 - 128*)
- 25. South Area Council - 14th December, 2018 (*Pages 129 - 132*)

Recommendations to Council

All reports detailed below are subject to Cabinet and Regulatory Board recommendation and are available to download from the Council's website. The Cabinet Spokesperson/Chair of the Regulatory Board for the Service in question will respond to any comments or amendments concerning these minutes.

- 26. Criminal Convictions Policy - Update (Gen Lic.19.12.2018/3) (*Pages 133 - 136*)

RECOMMENDED TO COUNCIL that Section 6 of the Guideline Policy for Criminal Convictions be amended to read as follows:

Where a Licence has been refused or revoked by the Council (or another Local Authority) a further application will be refused if received within five years from the date of the refusal/revocation, as it will be deemed that the persons circumstances have not changed significantly within that period to make them 'fit and proper'.

- 27.** Representation on Berneslai Homes Board (Cab.9.1.2019/6) (Pages 137 - 140)

RECOMMENDED TO COUNCIL that approval be given to the nomination of Councillor Makinson to the Berneslai Homes Board.

- 28.** Housing Revenue Account Draft Budget 2019/20 and Housing Capital Investment 2019 - 2024 (Cab.9.1.2019/11) (Pages 141 - 166)

RECOMMENDED TO COUNCIL:-

- (i) that the Housing Revenue Account (HRA) Draft Budget for 2019/20, as detailed in the report now submitted, be approved, with any final amendments/additions being delegated to the Cabinet Spokesperson for Place and the Executive Director Place in consultation with the Cabinet Spokesperson for Core Services and the Service Director Finance - S151 Officer;
- (ii) that a rent reduction in line with Government's rent policy be approved;
- (iii) that no change be made to non-dwelling rents, service charges and heating charges;
- (iv) that the 2019/20 Berneslai Homes Management Fee at paragraph 4.17 be approved with any final amendments/additions delegated to the Cabinet Spokesperson for Place and the Service Director Culture and Housing in consultation with the Cabinet Spokesperson for Core Services and the Service Director Finance – S151 Officer;
- (v) that the 2019/20 Berneslai Homes Management Fee for Gypsy and Traveller Sites, charged to the Authority's General Fund, detailed at paragraph 4.20 be approved;
- (vi) that the HRA Medium Term Financial Strategy, as set out in Section 5 and Appendix B, be noted;
- (vii) that the 30 Year HRA Business Plan, as set out in Section 6, be noted;
- (viii) that the HRA Reserves Strategy, outlined in Section 7 of the report, be noted;
- (ix) that the proposed increase in the HRA minimum working balance to £5.2m (referred to in paragraph 7.9) be approved;
- (x) that the Council Housing Capital Investment programme for 2019/20 be approved and the indicative programme for 2020/21 through 2023-24, as outlined in Section 8, be noted;

- (xi) that approval be given, in principle, to the Housing Growth Investment schemes, funded from a combination of HRA Reserves and Berneslai Homes Surplus, as detailed in Appendix E. (Subject to individual reports in line with the Council's governance arrangements); and
- (xii) that individual Housing Growth schemes be subject to the appropriate planning regulations.

Minutes of the Cabinet Meetings

- 29.** Cabinet Meeting - 28th November, 2018 (*Pages 167 - 170*)
- 30.** Cabinet Meeting - 12th December, 2018 (*Pages 171 - 174*)
- 31.** Cabinet Meeting - 9th January, 2019 (*Pages 175 - 180*)
- 32.** Cabinet Meeting - 23rd January, 2019 (*Pages 181 - 184*)

(NB. No Cabinet decisions have been called in from these meetings)

A handwritten signature in black ink, appearing to read 'Diana Terris'. The signature is fluid and cursive, with the first name 'Diana' and the last name 'Terris' clearly distinguishable.

Diana Terris
Chief Executive

Wednesday, 30 January 2019

MEETING:	Full Council
DATE:	Thursday, 29 November 2018
TIME:	10.30 am
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

The Mayor (Councillor S. Green)

Central Ward	- Councillors D. Birkinshaw and Bruff
Cudworth Ward	- Councillors Hayward, Houghton CBE and C. Wraith MBE
Darfield Ward	- Councillors Coates, Markham and Saunders
Darton East Ward	- Councillors Charlesworth, Miller and Spence
Darton West Ward	- Councillors Burgess, Cave and Howard
Dearne North Ward	- Councillors Gardiner, Gollick and Phillips
Dearne South Ward	- Councillors C. Johnson, Noble and Sixsmith MBE
Dodworth Ward	- Councillors P. Birkinshaw, Riggs and Wright
Hoyland Milton Ward	- Councillors Franklin, Shepherd and Stowe
Kingstone Ward	- Councillors Mitchell, Murray and Williams
Monk Bretton Ward	- Councillors Sheard
North East Ward	- Councillors Ennis OBE and Higginbottom
Old Town Ward	- Councillors Lofts, Newing and Pickering
Penistone East Ward	- Councillors Barnard and Hand-Davis
Penistone West Ward	- Councillors David Griffin, Kitching and Millner
Rockingham Ward	- Councillors Andrews BEM, Lamb and Sumner
Royston Ward	- Councillors Cheetham, Clements and Makinson
St. Helen's Ward	- Councillors Leech, Platts and Tattersall
Stairfoot Ward	- Councillors Bowler and W. Johnson
Wombwell Ward	- Councillors Frost, Daniel Griffin and R. Wraith
Worsbrough Ward	- Councillors G. Carr, Clarke and Pourali

129. Declarations of Interests

There were no declarations of pecuniary or non-pecuniary interest from Members in respect of items on the agenda.

130. Minutes

The minutes of the meeting held on the 27th September, 2018 were taken as read and signed by the Chair as a correct record.

131. Communications

(a) Planning and Building Control Service – Customer Service Excellence Accreditation

The Executive Director Core Services was pleased to announce that the Planning and Building Control Service had retained the Customer Service Excellence accreditation for a further year. The assessor awarded the Service a 'Compliance Plus' standard for demonstrating excellence in six categories including:

- Corporate commitment to putting the customers at the heart of service delivery
- Protecting customers privacy
- Improving the range, content and quality of the information the Service provided

All staff involved were thanked and particular thanks were extended to Paul Doherty (Group Leader, Planning Building Control and Enforcement) and Mark Caddick (Senior Planning and Building Control Assistant) who co-ordinated the assessment on behalf of the Service, which demonstrated the Service's commitment to reflecting the Council's values in all that they did.

Paul Doherty and Mark Caddick were present in the Chamber this morning.

The Mayor and Members of the Council expressed their congratulations to all concerned in the usual manner.

(b) Celebrating Excellence in Construction Awards 2018

The Executive Director Core Services reported that projects in Barnsley had enjoyed particular success at the Celebrating Construction in South Yorkshire Awards recently.

Henry Boot had won the Collaborative Working Award for its work with the Council on The Glassworks Project. Congratulations were extended to Henry Boot Project Manager, Ryan O'Laughlin and to the Council's Project Manager Sarah McHale (Town Centre Major Projects Officer) for their hard work and commitment. It was hoped that the project would win many more awards in the coming years.

Congratulations were also extended to Karen Temple (Head of Contracts and Procurement) and her team at NPS for winning 'Project of the Year' for the renovation of a derelict building at Elsecar Heritage Centre and the Training Award for its work with apprentices.

The Mayor and Members of the Council expressed their congratulations to all concerned in the usual manner.

(c) Reserve Forces and Cadets Association – Employer Recognition Scheme Silver Award

The Executive Director Core Services reported that at the awards night in Hull on the 22nd November, 2018, attended by himself and Councillor Hayward (Armed Forces Champion), the Council had been awarded a Silver Employer Recognition (ERS) Award for the support it offered its Armed Forces community across the Borough.

The Employer Recognition Scheme Silver Award was given by the Ministry of Defence to employers who supported military personnel with the aim of inspiring other organisations to do the same.

The Council had been nominated for the award by colleagues from the Voluntary Sector who had worked with it in taking forward the Armed Forces Community Covenant, and recognised the efforts of all services and partners.

The award came at a time when Barnsley was looking for ways to develop its offer under the Covenant so hopefully would provide further motivation in this work.

Councillor Hayward responded in his capacity as Armed Forces Champion by stating that this was an exceptional award particularly in view of the fact that the Council had been nominated, as stated by the Executive Director, by representatives of the voluntary sector and on merit for the work undertaken by the Council. His hope was that in future years the Council would be honoured by a gold award.

The Mayor and Members of the Council expressed their congratulations to all concerned in the usual manner.

(d) Inspection of Children's Social Care Services

The Executive Director Core Services reported that a recent Ofsted Inspection had found Barnsley Children's Social Care Services to be good across all the four judgement areas namely:

- The impact of leaders on social work practice with children and families
- The experience and progress of children who need help and protection
- The experience and progress of children in care and care leavers
- Overall effectiveness

To quote from the report:

‘Services for children in Barnsley are good and there has been a steady improvement at successive inspections since 2012. Children are at the heart of strategic thinking, decision-making and operational practice, which leads to good quality services from a skilled and motivated workforce. The resolute focus on improving outcomes for children is shared across the partnership and is underpinned by political commitment and financial investment and a self-evaluation that shows leaders know their services well.’

Congratulations and thanks were extended to all staff within the Service and Louise Danks (Team Manager), Hannah Sanderson (ASYE Social Worker), Julie Dickinson (Project Officer), Tessa Brown (Service Manager Assessment and Strong Families

and Melissa Tupling (ASYE Social Worker) were present in the Chamber this morning.

The Mayor and Members of the Council expressed their thanks to all involved in the usual manner.

Councillor Miller, Cabinet Spokesperson for Place asked to place his own personal thanks to all staff who had worked so hard to ensure that the Council received these awards. He made particular reference to the work of Henry Boot who had invested so much within the Town Centre and with The Glassworks. He referred to their introduction of apprenticeship schemes for young people within the Borough which gave them the opportunity to develop skills and which was particularly pleasing. He was also pleased at NPS for the recognition of their work in developing Building 2 at the Elsecar Heritage Centre, another partnership project in association with Museum Services and of course it was always good to be recognised for developing staff and young people who had worked so hard to show their skills for future employment.

Councillor Bruff, Cabinet Spokesperson for People (Safeguarding) also added her personal thanks to all award winners but made particular reference to the Authority's Care Staff at such a fantastic achievement in the recent Ofsted Inspection. Once again she was proud to pay tribute, on behalf of all Members, to the fabulous staff who continued to work tirelessly under very difficult circumstances at a time of financial constraint. She was also proud to be part of a Council that was so committed to ensuring that the children, young people and vulnerable people were well looked after and cared for.

Councillor Sir Steve Houghton CBE, Leader of the Council, also added his thanks to all staff and partners at such wonderful achievements. It was great to see Barnsley doing so well and to see what could be achieved by working in partnership for the residents of the borough. He asked to add his thanks particularly to the Children's Social Care Services Staff for all their hard work in achieving the good Ofsted result. Not only was the Service judged good across all categories, it was bordering on outstanding which was a judgement that he thought the service should have achieved. Nonetheless, it was a fantastic achievement in very challenging circumstances given the levels of deprivation and social challenges within the area. To do this also within the current financial constraints was outstanding. This had been achieved with the current leadership and management involving Rachel Dickinson (Executive Director People) and her Management Team and staff of the Service who always went further than could be expected and made a significant difference. A huge thanks was expressed to each and every member of staff involved in this achievement.

Councillor Sir Steve Houghton CBE also reported that there had also been a further Ofsted Inspection of Place based Services for Adult Skills and this had been judged as good and thanks were expressed also to Matt Gladstone (Executive Director Place) and his staff at this success. The Children's Social Care Services and Adult Skills Services was an example of integrated service delivery and demonstrated how the authority looked after children/people as they moved into and through Adulthood.

In addition, he reported that a 'good' judgement had also been received from the recent CQC Inspection for the Re-enablement Services within the Communities Directorate and thanks were then expressed to the Wendy Lowder (Executive Director Communities) and her team. He commented that this was the way in which

the Authority protected the older people of the Borough and gave them the quality of life they deserved.

A further peer challenge/inspection had taken place by a regional Social Services Director of the Authority's Adult Services and this too had been judged as good.

These results were a positive assurance to staff for their hard work and commitment but also for the residents of the Borough for whom the Council served. The Council could not, of course, be complacent and would strive to do even better. There were, however, further challenges to come with the spending review and the Fair Funding review which may give rise to further financial challenges for the Authority. The primary role of the Council was to look after the residents of Barnsley and in this respect it was great to see everyone working together to improve services delivered those residents.

The Authority had also had the first stages of a review of the Equalities and Diversity approach to the delivery of services. That initial review had judged the Authority's approach as excellent and whilst Members could be proud of the work being undertaken the Authority could not be complacent.

Whilst he thanked each and every one of the staff he would still be coming back to ask how things could be done better and improved as the one thing that motivated everyone in this chamber was to do their best for Barnsley.

Councillor Howard (Cabinet Spokesperson without Portfolio) added her own thanks to those involved in the wide ranging achievement awards referred to today. She also expressed her particular thanks to Henry Boot not only for their apprenticeship schemes but also for the investment into the community. For example Saturday 1st December, 2018 was the Town Hall Open Day and all the Christmas presents to be presented by Father Christmas had been sponsored by that company. This would allow families who had limited resources to be able to come to the Town Hall, have a free day and obtain a gift for their children.

The Mayor asked to place on record his thanks to all Councillors and staff for all their own hard work to enrich Barnsley and make it a fantastic place in which to live and work.

(d) Staff Retirements

The Executive Director Core Services reported that this would be the final meeting of the Council before one of his senior colleagues and well known Senior Officer Jeremy Sykes (Service Director Assets) retired from the Council at the end of next month. Jeremy had been working with him as Service Director Assets in the Core Services Directorate since last April but he had worked with him professionally for a considerable number of years in various roles and he had been an outstanding colleague.

He had also enjoyed Jeremy's company in a personal capacity as fellow member of Silkstone Golf Club where he hoped he had forgiven him for his inadequacies.

He was very pleased that Jeremy was in the Chamber this morning so that Members of the Council could all express their huge thanks and appreciation to him for his tremendous service to the Authority. On behalf of all the Senior Management Team

and Officers he expressed thanks to Jeremy for his service and wished him a long and happy retirement. He was sure that the Leader and other Members would want to express their own words of appreciation.

Councillor Sir Steve Houghton CBE responded by stating that before commenting on the retirement of Jeremy Sykes, he wanted to refer to another member of staff who was also leaving the Authority and that was Anne Untisz (Markets and Town Centre Group Leader). Anne had been working for the Authority for 22 years firstly within the Arts and Cultural areas prior to working and managing the Town Centre and new Markets project in many ways alongside Jeremy Sykes. She had done a brilliant job within sometimes difficult circumstances helping to keep people together and smooth the way towards the development and construction of the new facilities. He asked to place on record his thanks and appreciation for her services and to wish her and her family all the best for the future.

Turning then to Jeremy Sykes, he commented that Jeremy had started work with the Council in July 1979 as an Engineering Technician. He learned his trade under other former long standing Members of Staff, Ted Dinsdale, Howard Newton and Terry Boone. By 2000 he had become a Group Engineer and also a registered Environmental Engineer at a time when such issues were not on the 'agenda' as they were today. This was a huge step forward for Jeremy but also for the Council. He became Head of Asset Management in 2006 and Head of Strategic Property in 2011 and had helped to deliver lots of projects around Barnsley including the Biomass project, the creation of NPS and the LIFT Centres which had given Barnsley GP practices and others some of the best facilities for the residents of the Borough. In recent years he had undertaken much of the work on The Glassworks project and the regeneration of the Town Centre and the fact that this was so successful was in no small part down to the work of Jeremy. Once this was completed in two years' time everyone would realise what he had achieved not just over the 39 years he had worked for Barnsley, a lifetimes dedication to the Authority, but for those key projects in which he had been involved and which were helping to improve the town for the better. As the Executive Director Core Services had said Jeremy was a keen golfer, was keen on horse racing and indeed owned a race horse and many would remember his key role as one of the national leaders of the Real Ale Campaign. He had also been involved with the Barnsley Beer Festivals. He was well-respected by both staff and by Councillors and he was also someone who was proactive who would always find a way of getting things done if at all possible. Councillor Sir Steve Houghton CBE then thanked him for his hard work for the Council over the years and for all that he had achieved.

Councillor Miller, Cabinet Spokesperson for Place commented on the tremendous work undertaken by Anne Untisz in the markets. She was someone who always delivered and he thanked her for all her hard work for the Authority. He was sad to see her go as she was such a dedicated employee. Referring to Jeremy Sykes he wished to place on record his personal thanks and appreciation for his services to the Council. He was someone who could be relied on to get things done and he wished him well for the future.

Councillor Gardiner, Cabinet Spokesperson for Services echoed the sentiments of the Leader and Councillor Miller and also asked to place on record his appreciation for the hard work and dedication of Jeremy Sykes who he had worked with over many years.

Councillor Andrews BEM, Deputy Leader, asked to place on record his thanks to Jeremy Sykes for all the work he had undertaken on the Hoyland Project. This had not been an easy task, but was now coming to fruition. It had been a pleasure to work with Jeremy and he wished him well for the future.

The Mayor also added his thanks to Jeremy Sykes for his service and dedication to the Council.

The Mayor and Members of the Council expressed their thanks and appreciation to Anne Untisz and Jeremy Sykes in the usual manner.

132. Questions by Elected Members

The Executive Director Core Services reported that he had received the following questions from Councillor Carr in accordance with Standing Order No. 11.

- (a) *'What is the quality and cost of operating our Alternative Education provision within the primary and Secondary Sectors? How many pupils have access to this provision; what is the staffing ratio and how do we ensure that pupils receive a quality education?'*

Councillor Cheetham, Cabinet Spokesperson for People (Achieving Potential) responded by stating that the Council currently commissioned 99 places from Springwell Alternative Academy, which was operated by the Wellspring Academy Trust, and which covered both the primary and secondary sectors. These places were jointly funded by The Education and Skills Funding Agency which paid Wellspring £10,000 per place and the Council which contributed a top-up of up to an additional £10,000 per place from the High Needs Block of schools funding. This was a pot of funding that came from schools and was agreed via the Schools Forum. The cost of the High Needs budget for these places totalled £741,000. In addition, the Local Authority Commissioned 21 places for secondary pupils which it currently fully funded from the High Needs Block of school funding. The cost of these additional places was £369,000.

Provision was dispersed across the borough with primary pupils supported on the Springwell Learning Community main site and Key Stage 3 and 4 pupils supported in specialist units in Secondary Schools.

In terms of staff to pupil ratios, there were 3 members of staff (1 teacher and 2 teaching assistants) to a maximum of 10 pupils. In addition, Springwell employed subject specialist teachers who visited the dispersed provision on a peripatetic basis to ensure appropriate curriculum delivery. In addition, he had spoken to a colleague from another authority who had visited Springwell, as indeed had other local authorities, and it was seen as an example of good practice.

Assurances could also be taken from the Ofsted inspection of Springwell Alternative Academy as it had been judged as being good overall in December, 2017 with pupil development, behaviour and welfare being rated as outstanding. In addition, the Authority commissioners held regular meetings with Wellspring so that issues concerning alternative provision could be discussed and monitored.

Councillor Carr had no supplementary question and thanked Councillor Cheetham for his response.

- (b) *'Do Schools within the Borough use Isolation Units and if so, how are they operated and organised? What are the maximum numbers within each unit and are there any limits on the time that pupils can be accommodated within such units? What are the staffing ratios and how do we ensure that such units provide pupils with a quality education?'*

Councillor Cheetham, Cabinet Spokesperson for People (Achieving Potential) responded by stating that the Council did not hold this information. Specific disciplinary/behaviour management arrangements, including the use of Isolation Units, was a matter for individual schools, governing bodies and Academy Trusts. Whilst Council Officers may discuss behaviour policies with schools and academies in the context of broader school improvement issues, it was not within the Authority's remit or capacity to monitor individual schools' day to day practice.

Councillor Carr thanked Councillor Cheetham for his response and, as a supplementary question, referred to a BBC Breakfast Programme which showed isolation unit cubicles used in other authority areas and she sought an assurance that no such cubicles were in use within Barnsley.

Councillor Cheetham referred to his answer to the original question although he added that BBC Breakfast was probably not the primary source of information about what was occurring within Barnsley schools.

The Executive Director Core Services reported that he had received the following questions from Councillor Kitching in accordance with Standing Order No. 11.

- (a) *'I understand that Barnsley FC are offering free sanitary products at Oakwell Stadium which is a fantastic initiative. The issue of period poverty and children missing days of school due to not having adequate sanitary protection is known to be a growing issue across the UK*

Are free sanitary products available in schools across the Barnsley area?'

Councillor Cheetham, Cabinet Spokesperson for People (Achieving Potential) responded by stating that this was an issue that had been raised previously with schools who had responded that they provided free sanitary products when needed. He also added his own congratulations to the Football Club for the scheme they had introduced and he commented that they were one of a number of organisations operating similar schemes. It had been noted by our schools that this was becoming an increasing cost to them with already stretched school budgets and it was an issue that the Authority would be revisiting. He was also pleased to report that via the North East Area Council a pilot project was being undertaken called Lunchtime Period which was being run at both the Outwood Academy Shafton and Outwood Academy Carlton. The project was aimed at girls who were struggling to pay for sanitary products on a monthly basis, dealt with issues surrounding that and would have a significant impact on health and wellbeing. It was hoped that the scheme would provide not just free sanitary wear plans but also include young women specific assemblies and awareness raising sessions for all highlighting the issues relating to periods and helping to reduce the stigma and embarrassment in discussing the issue. The project

would include regular lunchtime sessions and would be supported by staff who could explain and give support and guidance on a number of issues that affected young women. Consultation with young women and schools was being undertaken on how the final delivery of the project should be undertaken and on taking the project forward. Work was also being undertaken in partnership with the national Red Box Project which offered free sanitary wear through the Red Box donations and it was hoped that this could supplement the free feminine products offered through the scheme. The project also had, in principle, matched funding from the North East Area Council and the Youth Development Fund (subject to the costs being fully identified) and grant funding had also been applied for on a regional basis. A decision on this was due next month. It was hoped that this additional funding would enable the project to be expanded further. This was a multi-agency project and though a number of offers of support had already been received if any further funding streams were available, other offers of support would be welcomed.

Councillor Kitching thanked Councillor Cheetham for his response. She felt that some very good work appeared to be taking place in the North East Area Council area and, therefore, asked as a supplementary question asked if Councillor Cheetham he would be willing to liaise with her, and any other member who might be interested, to see how this work could be advertised and disseminated more widely across the borough.

Councillor Cheetham stated that he would be more than willing to share information about the project with all other areas.

- (b) *'Residents in my ward are concerned that there is absolutely no funding available for small traffic schemes (TRO's), even when problems exist that clearly need funding – for example at the junction of The Green and Mortimer Road in Penistone. Highways have no budget, Area Councils have no budget. Does the Cabinet Member feel that despite the concerns regarding the lack of funding, public safety can be properly addressed?'*

Councillor Miller, Cabinet Spokesperson for Place responded by stating that an All Member Seminar on this topic had been held on the 13th September, 2018 at which Councillor Kitching was in attendance, unfortunately she left before any questions could be asked. He understood that Councillor Wilson asked the same question. The response to this question was quite detailed and technical and, therefore, a response would be provided in writing.

Councillor Kitching attempted to ask a further question which the Mayor ruled was not a supplementary question.

- (c) *'Is there any scope for improving efficiency in the processing of Traffic Regulation Orders? For example, could the number of Traffic Regulation orders across the Borough be processed together, rather than implementing them on an individual basis, taking advantage of economies of scale in respect of joint advertising, legal and staff costs?'*

Councillor Miller, Cabinet Spokesperson for Place, responded by stating that a written response would be provided.

Councillor Kitching had no supplementary question.

- (d) *'It has recently come to light that of all the parks in Barnsley, Penny Pie Park in Dodworth has been allocated the most public money and investment over the last five years, totalling £174,000. Having invested this money in such a valued public green space, how does it make financial sense to destroy the park and lose the benefits of this investment?'*

Councillor Miller, Cabinet Spokesperson for Place responded by stating that this was quite a technical piece of work. An All Member Seminar had been held on the 20th August, 2018 on this issue but unfortunately Councillor Kitching had failed to attend. A response would be provided in writing.

Councillor Kitching asked as a supplementary question if Councillor Miller could confirm if he had unanimous backing for this scheme which would destroy people's lives in this area with, so far, minimal justifiable benefits.

Councillor Miller responded by stating that he would provide a written response to this supplementary question.

- (e) *'Does the Cabinet Member believe that communities should have a say in the way their areas are developed?'*

Councillor Miller, Cabinet Spokesperson for Place, responded by stating that a written response would be provided as he had only received the questions on Tuesday afternoon and further consultation was required on all the questions submitted. A detailed response would, however, be provided.

Councillor Kitching, in response, expressed frustration that a response was not available given that she had submitted her questions well in advance of the deadline specified in Standing Orders. She then asked as a supplementary question whether or not it was time for him to listen to both the Planning Department and his constituency residents and go back to the 'drawing board' on this entire scheme.

Councillor Miller stated that he acted on behalf of the Council and the Head of the Service in doing what he did on behalf of the full Council. He stressed that he worked for the best interests of the Borough at all times and for the people who came here to work and to live. He reiterated that a reply would be provided in writing.

133. Questions relating to Joint Authority, Police and Crime Panel and Combined Authority Business

The Executive Director Core Services reported that he had received the following question from Councillor Kitching in accordance with Standing Order No.12.

'What is the total amount of the detriment payments payable by South Yorkshire Fire and Rescue Authority following the outcome of the Judicial Review into Close Proximity Crewing?'

Councillor Lamb, Section 41 representative, responded by stating that Councillor Kitching would recall that she asked this question at the last full Council meeting when he gave an undertaking that he would keep this Chamber informed of all

developments. That assurance still stood. However, to give a further update, he had reported to the Fire Authority on Monday that an agreement had been reached in principle with Thompsons, solicitors acting on behalf of the Fire Brigade's Union and their members. Thompsons now needed to seek agreement for each individual applicant and those consultations were currently underway. Once this was concluded a further report would be made to the Fire Authority and to the Council.

Councillor Kitching had no supplementary question.

134. Police and Crime Panel (Draft) - 3rd September, 2018

RESOLVED that the minutes be noted.

135. Sheffield City Region Combined Authority - 10th September, 2018

RESOLVED that the minutes be noted.

136. Sheffield City Region Combined Authority - 29th October, 2018

RESOLVED that the minutes be noted.

137. South Yorkshire Pensions Authority - 4th October, 2018

RESOLVED that the minutes be noted.

138. South Yorkshire Fire and Rescue Authority - 17th September, 2018

RESOLVED that the minutes be noted.

139. South Yorkshire Fire and Rescue Authority (Draft) - 15th October, 2018

RESOLVED that the minutes be noted.

140. Audit Committee - 19th September, 2018

Moved by Councillor Clements - Seconded by Councillor Barnard; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Audit Committee held on the 19th September, 2018 be received.

141. Planning Regulatory Board - 25th September, 2018

Moved by Councillor D. Birkinshaw - Seconded by Councillor R Wraith; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Planning Regulatory Board held on the 25th September, 2018 be received.

142. Planning Regulatory Board - 23rd October, 2018

Moved by Councillor D. Birkinshaw - Seconded by Councillor R Wraith; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Planning Regulatory Board held on the 23rd October, 2018 be received.

143. General Licensing Regulatory Board - 24th October, 2018

Moved by Councillor C. Wraith, MBE – Seconded by Councillor Daniel Griffin; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the General Licensing Regulatory Board held on the 24th October, 2018 be received.

144. General Licensing Panel - Various

Moved by Councillor C. Wraith, MBE – Seconded by Councillor Lofts; and

RESOLVED that the details of the various General Licensing Regulatory Board Panels held in the last cycle of meetings together with their decisions be received.

145. Appeals, Awards and Standards - Various

Moved by Councillor Shepherd – Seconded by Councillor Makinson; and

RESOLVED that the details of the various Appeals, Awards and Standards Regulatory Board Panels held in the last cycle of meetings together with their decisions be received.

146. Health and Wellbeing Board - 2nd October, 2018

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Platts; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Health and Well Being Board held on the 2nd October, 2018 be received.

147. Overview & Scrutiny Committee - 11th September, 2018

Moved by Councillor Ennis OBE – Seconded by Councillor W Johnson; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Overview and Scrutiny Committee held on the 11th September, 2018 be received.

148. Overview and Scrutiny Committee - 9th October, 2018

Moved by Councillor Ennis OBE – Seconded by Councillor W Johnson; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Overview and Scrutiny Committee held on the 9th October, 2018 be received.

149. Overview & Scrutiny Committee - 30th October, 2018

Moved by Councillor Ennis OBE – Seconded by Councillor W Johnson; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Overview and Scrutiny Committee held on the 30th October, 2018 be received.

150. North Area Council - 17th September, 2018

Moved by Councillor Leech – Seconded by Councillor Platts; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the North Area Council held on the 17th September, 2018 be received.

151. Central Area Council - 27th September, 2018

Moved by Councillor Riggs - Seconded by Councillor Pourali; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Central Area Council held on the 27th September, 2018 be received.

152. North East Area Council - 27th September, 2018

Moved by Councillor Hayward – Seconded by Councillor C Wraith MBE; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the North East Area Council held on the 27th September, 2018 be received.

153. Dearne Area Council - 1st October, 2018

Moved by Councillor Noble – Seconded by Councillor Gardiner; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Dearne Area Council held on the 1st October, 2018 be received.

154. Penistone Area Council - 4th October, 2018

Moved by Councillor Barnard – Seconded by Councillor Dave Griffin; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Penistone Area Council held on the 4th October, 2018 be received.

155. South Area Council - 26th October, 2018

Moved by Councillor Stowe - Seconded by Councillor Shepherd; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the South Area Council held on the 26th October, 2018 be received.

156. Representation on Outside Bodies

Moved by Councillor Howard – Seconded by Councillor Daniel Griffin; and

RESOLVED that Councillor Sumner be appointed to the Shaw Lands Trust.

157. Community Governance Review 2017/8 - Final Proposals

The report of the Executive Director Core Services presenting the final proposals arising from the Community Governance Review undertaken during 2017/18 was:

Moved by Councillor Andrews BEM – Seconded by Councillor Sir Stephen Houghton, CBE; and

RESOLVED

- (i) That the outcome of the Community Governance Review set out in Appendix 1 to the report be received and the final proposals summarised below (as detailed within Paragraphs 4.2 and 4.3) be approved:
 - That the number of Parish Councillors be reduced in the following Parish Councils:
 - Cawthorne Parish Council – reduced from 9 – 7
 - Dunford Parish Council – reduced from 7 to 5
 - Wortley Parish Council – reduced from 9 to 5
 - That the Oxspring-Hunshelf Parish Boundary in the Sheffield Road area of Oxspring be changed to place the whole of the playing field in that area into the Oxspring Parish Council area as shown on the plan at Appendix B to the Community Governance Review Report
- (ii) That the Executive Director Core Services be authorised to issue an order to implement the changes with effect from 2nd May, 2019.

158. Barnsley Council's Social Media Policy 2018-2020 (Cab.31.10.2018/6)

Moved by Councillor Gardiner – Seconded by Councillor Franklin: and

RESOLVED that the Social Media Policy for 2018-20, as detailed at Appendix A of the report, be approved, subject to revisions/additions to the following effect:-

- (i) the addition at Section 5 of the Policy of examples of social media comments made by the public against which the Council will take action;
- (ii) clarification of how employees can escalate concerns about social media comments;
- (iii) links to relevant guidance for Members on GDPR; and
- (iv) clarification for employees that not re-tweeting or liking Members' social media comments relates only to those with Party political content.

159. Changes to Ward Alliance Governance Framework (Cab.31.10.2018/8)

Moved by Councillor Platts – Seconded by Councillor Pourali: and

RESOLVED:-

- (i) that the changes to the Ward Alliance Governance Framework, as outlined in Section 4 of the report submitted, be implemented from 1st October, 2018; and
- (ii) that responsibility for the review process outlined in Section 4.10 of the report be delegated to the Executive Director Communities in consultation with the Cabinet Spokesperson for Communities.

160. Treasury Management Activities and Leasing Review - Quarter 2 ending 30th September 2018 (Cab.28.11.2018/9)

Moved by Councillor Gardiner – Seconded by Councillor Franklin: and

RESOLVED that the revised 2018/19 Investment Limits, as set out in the table at paragraph 6.7, be approved

161. Cabinet Meeting - 19th September, 2018

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the minutes as printed and now submitted of the Cabinet Meeting held on the 19th September, 2018 be received.

162. Cabinet Meeting - 3rd October, 2018

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the minutes as printed and now submitted of the Cabinet Meeting held on the 3rd October, 2018 be received.

163. Cabinet Meeting - 17th October, 2018

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the minutes as printed and now submitted of the Cabinet Meeting held on the 17th October, 2018 be received.

164. Cabinet Meeting - 31st October, 2018

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the minutes as printed and now submitted of the Cabinet Meeting held on the 31st October, 2018 be received.

165. Cabinet Meeting - 14th November, 2018

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the minutes as printed and now submitted of the Cabinet Meeting held on the 14th November, 2018 be received.

The Mayor, in closing the meeting, thanked all Members who were attending and supporting his Christmas Party on Friday 7th December, 2018.

.....
Chair

MEETING:	Full Council
DATE:	Thursday, 3 January 2019
TIME:	10.30 am
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

The Mayor (Councillor S. Green)

Central Ward

- Councillors D. Birkinshaw and Bruff

Cudworth Ward

- Councillors Hayward, Houghton CBE and C. Wraith MBE

Darfield Ward

- Councillors Coates and Saunders

Darton East Ward

- Councillors Charlesworth, Miller and Spence

Darton West Ward

- Councillors Burgess

Dearne North Ward

- Councillors Gardiner and Gollick

Dearne South Ward

- Councillors C. Johnson and Noble

Dodworth Ward

- Councillors P. Birkinshaw, Riggs and Wright

Hoyland Milton Ward

- Councillors Franklin and Shepherd

Kingstone Ward

- Councillors Mitchell, Murray and Williams

Monk Bretton Ward

- Councillors Richardson and Sheard

North East Ward

- Councillors Ennis OBE, Hampson and Higginbottom

Old Town Ward

- Councillors Lofts

Penistone East Ward

- Councillors Barnard, Hand-Davis and Wilson

Penistone West Ward

- Councillors David Griffin, Kitching and Millner

Rockingham Ward

- Councillors Andrews BEM and Lamb

Royston Ward

- Councillors Cheetham, Clements and Makinson

St. Helen's Ward

- Councillors Leech, Platts and Tattersall

Stairfoot Ward

- Councillors Bowler, K. Dyson and W. Johnson

Wombwell Ward

- Councillors Daniel Griffin and R. Wraith

Worsbrough Ward

- Councillors G. Carr

166. Declarations of Interests

There were no declarations of pecuniary or non-pecuniary interest from Members in respect of the item on the agenda.

167. Local Plan - Adoption (Cab.12.12.2018/8)

The report of the Executive Director Place seeing authority to adopt the Local Plan was:

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Miller.

The report indicated that the Local Plan covered the period 2014-2033 and would be subject to a review in five years' time. It gave details of the background to its preparation and the consultation process undertaken together with the input of the Planning Inspectorate. It outlined in detail the proposals contained within the Plan and the justification for those proposals, the alternative approaches that had been considered as well as the implications for local people and service users.

It was also noted that an All Member Information Briefing had been held on the 2nd January, 2019 at which Members had been able to question officers in detail about all aspects of the Plan and its implications for the Borough.

Once formally adopted, the decision would be publicised and letters would be sent to all those people who had been asked to be informed of the decision. The Local Plan, Policies Map and associated documentation would also be made publicly available.

RESOLVED that the Local Plan and Policies Map, including the main modifications included within the Inspector's report, together with the additional changes proposed by the Council referred to in paragraph 3.9 of the report now submitted be formally adopted.

.....
Chair

Item 6

SOUTH YORKSHIRE PENSIONS AUTHORITY

22 NOVEMBER 2018

PRESENT: Councillor S Ellis (Chair)
Councillor M Stowe (Vice-Chair)
Councillors: A Bainbridge, S Cox, A Hurst, A Sangar,
I Saunders, A Teal, R Wraith and K Wyatt

Trade Unions: N Doolan-Hamer (Unison), D Patterson
(UNITE) and G Warwick (GMB)

Officers: J Bailey (Head of Pensions Administration),
B Clarkson (Head of Finance), G Graham (Fund Director),
M McCarthy (Deputy Clerk), G Richards (Senior Democratic
Services Officer) and I Rooth (Head of Financial Services,
BMBC)

Apologies for absence were received from Councillor S Durant,
Councillor J Mounsey and N Copley

1 APOLOGIES

The Chair welcomed everyone to the meeting. Apologies were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.

None.

5 DECLARATIONS OF INTEREST.

None.

6 MINUTES OF THE AUTHORITY MEETING HELD ON 4 OCTOBER 2018

RESOLVED: That the minutes of the Authority meeting held on 4 October 2018 be agreed and signed by the Chair as a correct record.

7 MINUTES OF THE INVESTMENT BOARD HELD ON 13 SEPTEMBER 2018

The Fund Director gave the Authority an update on the BCPP Joint Committee meeting which had been held the previous day including the approval of the Responsible Investment Policy and Voting Guidelines and the agreement to allow just one Scheme

member to sit on the Committee as a participating observer. A briefing note would be sent to Members that afternoon.

RESOLVED: That the minutes of the meeting of the Investment Board held on 13 September 2018 be noted.

8 MINUTES OF THE MEETING OF THE CORPORATE PLANNING & GOVERNANCE BOARD HELD ON 18 OCTOBER 2018

RESOLVED: That the minutes of the meeting of the Corporate Planning and Governance Board held on 18 October 2018 be noted.

9 MINUTES OF THE LOCAL PENSION BOARD HELD ON 4 OCTOBER 2018

With regard to the Annual Fund meeting, Councillor Wraith expressed disappointment that transport for members had not been provided as it had in past years.

J Bailey commented that the focus had been on attracting more active and deferred members. A more easily accessible venue would be chosen for 2020 and the issue of providing transport would be re-visited.

RESOLVED: That the minutes of the meeting of the Local Pension Board held on 4 October 2018.

10 WORK PROGRAMME

The Authority considered its Work Programme.

RESOLVED: That the Work Programme be noted.

11 SECTION 41 FEEDBACK FROM DISTRICT COUNCILS

In the absence of the s41 representative or his deputy, Cllr Cox commented that there was nothing to report from Doncaster MBC. Similarly, there were no issues from Barnsley MBC, Rotherham MBC or Sheffield CC.

12 QUARTER 2 PERFORMANCE SNAPSHOT REPORT

The Authority considered the Performance Snapshot report for 2018/19 Quarter 2.

Members noted the following:

- Reduction in performance in relation to transactions with members was due to resources deployed to complete Year End work (for the final time).
- Fund value was up – the equity protection was doing its job.
- There had been two staff leave during the period.
- Sickness was slightly down compared to the previous quarter.
- Five complaints had been received during the quarter.
- Four new employers had joined the Scheme.

With regard to member training, the Fund Director asked members for feedback on all training to ensure the events were relevant and value for money.

Members commented that the recent BCPP 2-day Annual Conference had been geared more to professionals and was also not interactive enough.

The Fund Director commented that under the new governance arrangements there would be free time in the calendar to arrange internally run training sessions which, by their nature, were more interactive.

RESOLVED – That the report be noted.

13 FREEDOM OF INFORMATION ACT 2000: ANNUAL REPORT

A report was submitted that provided Members with an update of Freedom of Information requests.

Members noted that 23 requests had been received during 2017/18 one more than the previous year; most related to information on investment holdings, mainly in respect of private equity holdings or to issues surrounding them.

Members were informed that the Authority had responded to all requests within the 20-day time limit required by the Act; at least 50 hours of officer time had been spent completing the requests.

To reduce the requirements for requests to be made, the Authority had begun to schedule the production of some information which was regularly requested as part of its normal reporting processes and publish the information on the website so it was readily available.

In answer to a question from a Member, G Graham commented that over time as investments gradually move to BCPP Ltd, requests should decrease.

RESOLVED: That the report be noted.

14 REVENUE BUDGET FOR 2019/20 AND REVISED BUDGET FOR 2018/19

A report was submitted to secure approval of the Authority's draft revenue budget for 2019/20 and to approve the levy under the Levying Bodies (General) Regulations 1992.

Members were reminded that one of the Authority's key strategic objectives was to operate cost effectively. Published data, which was summarised in a graph within the report, showed that the South Yorkshire Fund's total costs (including full investment costs) fall below the average.

The Head of Finance reminded Members that the report was presented against a background of the transfer of more than 50% of the Fund's assets into the Border to Coast Pensions Partnership. The remaining assets to transfer would do so over the period to 2020.

The 2018/19 budget had been set based on a number of assumptions about the costs that would be transferred to Border to Coast and the charges received from them. The costs resulting from the transfer of assets are now clearer and would become clearer as Border to Coast finalised their budget. However, while the transfer of the Investment

Team and associated changes resulted in reduced costs, the fees which came back to SYPA are a direct charge to the Pension Fund thus there appears to be a significant reduction in the Authority's budget.

Members were informed that the Authority had consistently achieved underspends over the last few years. The underspends had, where possible, been added to reserves in order to provide resources for investment and to meet one-off costs such as the changes to accommodation in the current year.

In answer to a question from a Member, J Bailey confirmed that the cost of the office move was not expected to exceed the previously agreed £75,000.

The report set out the revenue estimates on a 'continuation of service' basis for 2019/20 together with a revised estimate for 2018/19. A forecast for the Fund Account for 2018/19 and 2019/20 was also provided which showed how the Authority's costs together with those charged directly to the Fund were forecasted to change over the period.

The budget was presented in a new cost centre format which more clearly aligned budgets with individual managerial responsibilities.

RESOLVED: That the Authority:

- i) Approve the revised budget for 2018/19 in the sum of £5,336,300.
- ii) Approve a total levy of £436,000 for 2019/20 in accordance with The Levying Bodies (General) Regulations 1992, allocated to the District Councils as set out in paragraph 5.1 of the report.
- iii) Note the draft budget for 2019/20, and refer it to the District Councils for comment.

15 FRAMEWORK FOR THE 2019 ACTUARIAL VALUATION

A report was submitted to initiate a process of consultation on the framework within which the 2019 valuation would be carried out.

Members were reminded that the triennial valuation of the Fund would take place based on the position at 31 March 2019.

The Fund Director informed members that the Fund embarked on the 2019 valuation in a significantly different position to previous valuations with very significant progress having been made toward eliminating the deficit. It was therefore important that this progress was not put at risk through over-optimistic assumptions, whilst also recognising the financial pressures under which the employers were operating.

The broad methodology which Mercer, the Fund's actuary, would use to carry out the valuation was the same as in 2016 with the key assumption around the discount rate being based on an estimate of CPI inflation plus a percentage (previously an average CPI +2.2%).

Other key assumptions and issues to consider were:

- Pay awards – assumptions are made around the level of pay awards.
- Demographics – assumptions about how long people will live.
- Commutation – this is around the degree to which members choose to convert pension to lump sum.
- Ill health arrangements – assumptions around ill health retirement.
- Academies – it may be appropriate for the Authority to consult on changes around the treatment of Academies.
- Deficit recovery.
- Exit credits.
- Employer and covenant related issues.

Members noted the next steps in the process which were:

- Secure feedback from employers on the broad framework of assumptions and other changes set out in the report (to end January 2019).
- Consider and discuss feedback with the Actuary (ongoing).
- Present the final framework for approval by the Authority (March 2019).
- Reflect assumptions etc. in the Funding Strategy Statement which would be formally consulted on in the September to January period 2019 with the final version approved before the end of March 2020 when the new contribution rates come into effect.

RESOLVED: That the Authority approve consultation with employers within the Fund and the Local Pension Board on the various issues for the 2019 Valuation identified in the report.

CHAIR

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Item 7

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

26 NOVEMBER 2018

PRESENT: Councillor C Lamb (Chair)
Councillor A Atkin (Vice-Chair)
Councillors: R Taylor, C Ross, T Hussain, S Ayris,
M Clements, P Haith, C Hogarth, C Ransome and Dr A Billings

CFO J Courtney, QFSM, DCFO M Blunden, ACFO A Johnson,
S Booth and AM S Helps
(South Yorkshire Fire & Rescue Service)

A Frosdick, M McCarthy, L Noble, I Rooth and M McCoole
(Barnsley MBC)

M Buttery
(Office of the South Yorkshire Police and Crime Commissioner)

Apologies for absence were received from Councillor T Damms,
Councillor J Satur, A Brown, N Copley and D Terris

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

Councillor Lamb congratulated DCFO Blunden, on behalf of the Authority, on his recent appointment to the position of Chief Fire Officer of the Scottish Fire and Rescue Service which would commence in January 2019. He thanked DCFO Blunden for his commitment and support to the Authority and to the public of South Yorkshire.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

Members provided a summary of the visits attended since the last Authority meeting held on 15 October 2018 as follows:- Edlington Fire Station to observe a Chief Fire Officer's commendation which had been awarded to Firefighter Ian Lindsay, who had carried out an act of bravery which epitomised operational discretion at an incident, and the passing out of the Achieving Respect and Confidence (ARC) Course at Edlington Fire Station.

Councillor Ransome referred to an Authority meeting held some 12 months previously, where a discussion had ensued in relation to national insurance contribution payments for firefighters and civilians.

DCFO Blunden stated that SYFR had paid the national insurance contributions to all members of staff. The HMRC had recognised that this was an error on their part, and they had contacted everyone across the country who had not received the payments or where the payments had not been logged against their account.

The Director of Support Services added that the expectation had been that the HMRC would amend their records, but they had requested SYFR to amend the records accordingly for each individual. The HMRC would honour any payments that had been made by SYFR to reconcile the individuals' accounts.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 15 OCTOBER 2018

Councillor Ayris expressed concern at the brevity of the minutes of the last meeting, in particular around the '2018/19 Financial Performance Report: An Update', where Members had asked a series of questions for clarification.

The Monitoring Officer considered that the style of minute writing was proportionate to what had been discussed at the meeting. It was imperative that the minutes should be meaningful to any individual that had not been in attendance at a meeting and that decisions were captured rather than the discussions which had taken place.

Councillor Lamb added that the webcasts of the Authority meetings, which were published on the Authority's website, were helpful and accessible to both members of the public and Authority Members. Councillor Lamb was happy with the content of the minutes presented.

Councillor Ransome sought clarity that the business continuity plans for firefighting arrangements during a period of Industrial Action had been subject to a tender exercise.

Councillor Lamb stated that it had been determined at the last Authority meeting not to go out to tender, due to there being no other competitors within the market. He queried whether it would be possible to grow the market, to enable tendering to become a viable option in the future.

DCFO Blunden reported that the current stance was that it was a single supplier market. There were currently 11 other fire and rescue services within the country which engaged their services with the same organisation as SYFR, to provide similar firefighting resilience arrangements during Industrial Action. In January 2019, SYFR's Procurement Team would visit those 11 fire and rescue services to compare the work undertaken and to ensure that there were no other competitors within the market. A tendering exercise, under procurement rules, would be undertaken if any other organisations were identified.

The Monitoring Officer stated that the decision taken by Members had been both lawful and compliant with the regulatory regime in the circumstances.

Councillor Lamb referred to a discussion held at a previous Authority meeting in relation to the firefighters' kit. Through collaboration with West Yorkshire Fire and Rescue Service and others, it had been possible to stimulate this single supplier market by taking a different approach to provide options and choices with a view to potentially achieving greater levels of efficiency. He suggested that SYFR officers consider stimulating the market for business continuity plans for firefighting arrangements during a period of Industrial Action, rather than the decision that had been taken at the last Authority meeting.

Councillor Ayris queried when the meetings in relation to SYFR's staffing duty systems and the consultation process on the IRMP would be held with AM Carlin and Members. He also queried, in relation to the closure of the trading company SSUK, whether an update on the revised financial position and the total amount that had been transferred back to the Authority would be presented to the Authority meeting to be held in January 2019.

ACO Johnson commented that the proposals around the IRMP would be presented at a one-agenda item Corporate Advisory Group to be held on 4 December 2018. Members had been notified of the date and time by e-mail.

The Director of Support Services reported that the SSUK close down plan was currently being worked through, with an anticipated final closure date around the end of January 2019. The draft accounts for the part year up to when the company had ceased trading was currently being prepared by the accountants, and showed a small profit for the year ended 25 August 2018. All outstanding income would be collected prior to closing down the company through Companies House. It was anticipated to obtain the monies from the one outstanding debtor this week, which would enable the year end transactions to be processed with regard to the recharge to SYFR. Following which, the VAT refund for the Authority was awaited from the HMRC before the bank account could be closed. It was dependant, upon receipt of

the VAT refund, whether the DS01 form could be submitted to Companies House by the end of November 2018, which would determine whether the January 2019 deadline to close down the company could be achieved.

Councillor Ayris queried whether the final detriment claim figures for SYFR staff for Close Proximity Crewing were known.

The Monitoring Officer reported that the matter had been resolved between the parties since the last Authority meeting, and that it was currently in the process of being signed off by the individual claimants. Upon receipt of the final confirmation, a report would be submitted to the Authority to present the terms of the settlement and the costs.

RESOLVED – That Members:-

- i) Noted that consideration would be given to taking a different approach to the business continuity plans for firefighting arrangements during a period of Industrial Action, with a view to stimulating the market and establishing other competitors.
- ii) Agreed that the minutes of the meeting held on 15 October 2018 be signed by the Chair as a correct record.

10 POLICE AND FIRE COLLABORATION BOARD

A report of the Chief Fire Officer and Chief Executive was presented to provide an update on the collaborations which continued to progress across Fire – Fire partnerships and the South Yorkshire Police (SYP) and South Yorkshire Fire and Rescue Service (SYFRS) partnership.

Members noted that the service review for the Joint Community Safety Department was reaching a conclusion and approaching a project close. A strategy from the Joint Vehicle Fleet Management was awaiting final sign off from the Police and Fire Collaboration Board, which would next meet on 29 November 2018. Collaboration planning was being progressed by the Joint Estates and Facilities Management, with the Police and Fire Delivery Board, via a draft terms of reference and next steps.

Councillor Lamb commented that he looked forward to a greater collaboration between SYFR and SYP, and at a greater pace. He gave thanks to Dr Billings and the officers concerned for the work undertaken.

RESOLVED – That Members noted the contents of the report.

11 MEDIUM TERM FINANCIAL PLAN 2019-22

A report of the Clerk and Treasurer was presented to provide an early insight and understanding as to the likely financial performance and position of SYFR ahead of the proposed Annual Revenue Budget and Council Tax Setting report, which was due to be considered by Members at the Authority meeting to be held on 11 February 2019.

The Director of Support Services reported that the position had been heavily caveated post 2020, and that Members had been warned of the degree of uncertainty which existed principally around the impact of Brexit for UK finances and the possible impact upon the fire sector and SYFR. A Government funding consultation regarding the formula review had been underway for the past two years, the outcome of which would not be known until 2021.

In respect of the additional pension costs (employer contributions), the final reports from the Government Actuary's Department (GAD) had been expected to emerge at the beginning of November 2018; it was not anticipated that the figures would change. SYFR was planning in the event of no further support being received from Government, together with an RS reduction of 12%. SYFR was working with the Treasurer and the four local authorities to ascertain the information taken on board together with their medium term financial planning. There was a variation across the four local authorities, although the majority were in line with BMBC to plan for an RS reduction of 12% year on year. SYFR would undertake scenario planning to enable a variety of choices to be presented to Members. It was vital for SYFR to ensure that the IRMP and the financial plans were aligned, with the intention to minimise the impact on frontline services.

CFO Courtney outlined that the 2017/20 IRMP had been based upon the forecast at that time, which had included the provision of a 5th and 6th day crewing pump. Notwithstanding the amendment made in 2017, which sought to protect second pump appliances at Doncaster and Sheffield Central Fire Stations from the day crewing/night time retained proposals, as a result of the extent to which the financial situation had worsened, SYFR's position was that the proposal for the 5th and 6th day crewing pumps would be put on hold.

The general reserve was in place to support the budget process if required. In relation to the other ring fences around SYFR's earmarked reserves, the definitions and purposes of the individual reserves had been reaffirmed 12 months ago, to which nothing had changed. This was an evolving document which would change shape throughout the period of the MTFP; the use of the reserves fell within the remit of the Authority.

The Monitoring Officer referred to the fundamental legal duty of Members to set a balanced budget on a yearly basis. The MTFP enabled Members to plan ahead on a more coherent basis.

Councillor Ayris referred to the increase to the maximum council tax level of 3%. He suggested that it would be useful for Members to be provided with an illustration to demonstrate the outcome of different increases in terms of council tax.

The Director of Support Services confirmed that Members would be provided with a document which factored in such options. Members were reminded of the aggregation effect year on year across the MTFP and the difference that it made.

Councillor Atkin sought clarification that it was not foreseeable to reinstate the second night-time appliance at Rotherham Fire Station when the finances became available within the next 2 to 3 years.

CFO Courtney stated that SYFR was looking towards a worsened service in comparison to the service provided today. He did not consider that there would be an opportunity to revisit any of the proposals which had already been implemented, at any time in the future.

Dr Billings expressed his thanks for the comprehensive report. It was anticipated from a policing perspective, that an announcement would be made for a flat cash settlement on the assumption that the council tax precept was set at the maximum level, together with an announcement on the pensions increase in December 2018. He considered that SYP and SYFR required a carefully thought through set of savings proposals for future years, to be planned with greater precision, and that the collaboration with SYP and SYFR should be undertaken at a faster, deeper and more urgent pace.

SYFR's contract with Bristol Uniforms for structural personal protective equipment (PPE) was an 8 year contract, which would reach a conclusion in October 2019. SYFR did not consider it to be sensible or best value at this stage to utilise the national framework for the fire kit which had been implemented by Kent Fire and Rescue Service; the market was ever-evolving with fire kit technology and innovation continuously taking place. The Bristol Uniform fire kit was designed to have an 8 year lifespan based upon 14 washes; the majority of SYFR fire kit had not reached this level of laundering. SYFR alongside West Yorkshire Fire and Rescue Service, and potentially Humberside Fire and Rescue Service and North Yorkshire Fire and Rescue Service, were ascertaining how to influence and grow the market, with a view to achieving a best value deal for fire kit either nationally or locally, and to grow the market further. It was anticipated that SYFR would retain the current fire kit for a further 2 year period, with the expectation for a new fire kit which would be cutting edge and good value for money, to be implemented by 2022.

RESOLVED – That Members:-

- a) Accepted the updated MTFP for the financial years 2019/20 to 2021/22 noting the contents of this report and in particular the scale of the budget deficit facing the Authority in 2020/21 and 2021/22 respectively.
- b) Agreed to work with SYFR Management to identify sustainable budget proposals over the next 12 months for reducing and meeting the estimated budget deficit of £2.3m in 2020/21 and £2.0m in 2021/22 respectively.
- c) Accepted the proposed approach for managing reserves as set out in Section C to this Report – paragraphs 46 to 50 in particular endorsing:-
 - i. The need to retain a minimum general reserve (including operational contingency) of £5m (c10% of the Net Revenue Budget).
 - ii. The earmarking of reserves in line with the intended purpose and the continued planned use of the capital investment reserve (committed schemes only) to fund approved capital investment needs.

- iii. Ring fence the uncommitted balance on the Capital Investment Reserve to help preserve the working balance and until such time as the Authority is in a position to present and approve a prudently balanced MTFP 2019-2022.
- d) Noted the up to date approved capital programme spending and financing projections 2018/19 to 2020/21.
- e) Agreed to only consider new, additional capital investment schemes for approval into the current capital programme if there is an identified urgent and essential operational need.
- f) Noted the known financial risks and events that will need careful consideration and management when setting the 2019/20 Budget and Council Tax.

12 LEAD MEMBERS / 'LINK' MEMBERS - PROPOSAL FOR CONSIDERATION

A report of the Chief Fire Officer and Chief Executive/Clerk to the Fire and Rescue Authority was presented to provide a hybrid proposal to retain some of the key Lead Member roles, but to also link up Members with a Service lead, in order to gain a greater understanding of the operational issues.

L Noble stated that the pilot process for the 360 Degree Appraisal for Members had almost concluded; she thanked those Members that had agreed to complete the appraisal forms. The outcome would be discussed with the Chair, who had gone through the process as a trial, and then presented to the Corporate Advisory Group in the New Year.

RESOLVED – That Members:-

- i) Considered the proposals outlined at paragraphs 4 and 7 of the report.
- ii) Agreed the nominations as listed in paragraph 4 and the table at paragraph 7 of the report.
- iii) Agreed the 'link' Member arrangements as detailed.
- iv) Agreed to go for re-assessment for Regional Charter at a later date (Autumn 2019).
- v) Gave consideration to the introduction of a 360 Degree Appraisal process for all Members.

13 INTRODUCTION OF STAFF WITHIN CO-LOCATED NEIGHBOURHOOD HUBS

A report of the Chief Fire Officer and Chief Executive was submitted to outline the business case, costs and benefits associated with a project to introduce Fire Community Support Officers (FCSOs)/staff from within the Joint Community Safety Department (JCSD) within the co-located neighbourhood hubs.

AM Helps stated that the project, which would be funded through the Stronger and Safer Community Reserve (SSCR), would run over a three year period, and would co-locate four FCSOs/JCSD members of staff into each of the four South Yorkshire neighbourhood hubs.

The project would support the concept of problem orientating policing, which would focus attention on arson and deliberate fires. Associated costs, including the purchase of equipment and four suitable vehicles that were required for the three year period totalled £357,247.10.

Dr Billings welcomed the introduction of SYFR staff within the co-located neighbourhood hubs. He considered that this was a very good example of the collaboration between SYFR and SYP which was required to make a difference to the people of South Yorkshire.

Members noted that there would not be any additional cost implications for accommodation for the SYFR staff to be co-located within the neighbourhood hubs.

RESOLVED – That Members:-

- i) Noted the contents of the report.
- ii) Supported the concept and funding outlined in this project to enable staff to be located within co-located neighbourhood hubs for a period of up to 3 years, with the longer term aspiration for district based managers within Emergency Response taking the lead and responsibility for district based partnerships.

14 KEY ISSUES PAPER AND DRAFT MINUTES OF THE LOCAL PENSION BOARD HELD ON 8 OCTOBER 2018

Members were presented with a key issues paper arising from the Local Pension Board meeting held on 8 October 2018, together with the draft minutes of the meeting.

RESOLVED – That Members noted the key issues paper and the draft minutes of the Local Pension Board meeting held on 8 October 2018.

CHAIR



SOUTH YORKSHIRE POLICE AND CRIME PANEL

IN MEETING ROOM 14, TOWN HALL, CHURCH STREET, BARNSELY, S70 2TA

3 DECEMBER 2018

PRESENT: Councillor A Khayum (Sheffield City Council) (Chair)

Councillors: M Dyson (Barnsley MBC), R Frost (Barnsley MBC), D Nevett (Doncaster MBC), M O'Rourke (Sheffield CC), P Short (Rotherham MBC) and S Wilkinson (Doncaster MBC)

Independent Co-opted Members: Mr A Carter and Mr S Chu

Dr A Billings (South Yorkshire Police and Crime Commissioner), M Buttery (Office of the South Yorkshire Police and Crime Commissioner), M Clements (Office of the South Yorkshire Police and Crime Commissioner) and S Mawson (Office of the South Yorkshire Police and Crime Commissioner)

Officers: M McCarthy, L Noble and A Shirt (Barnsley MBC)

Guests in attendance: Chief Constable S Watson and Councillor J Steinke (Sheffield City Council)

Apologies for absence were received from Councillor S Sansome (Rotherham MBC), Councillor B Johnson (Sheffield City Council), Councillor J Otten (Sheffield City Council) and D Cutting (Barnsley MBC)

1 **APOLOGIES FOR ABSENCE**

Apologies for absence were noted as above.

2 **ANNOUNCEMENTS**

Councillor Khayum welcomed Councillor Peter Short, the new representative for Rotherham MBC to his first meeting of the Panel. The Panel recorded their thanks to the outgoing Member, Councillor Brian Cutts for his contribution to the work of the Panel.

An extended welcome went to Chief Constable Watson and to Councillor Jim Steinke.

3 **URGENT ITEMS**

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 PUBLIC QUESTIONS:-

6A TO THE POLICE AND CRIME COMMISSIONER

There were no public questions to the Police and Crime Commissioner.

6B TO THE POLICE AND CRIME PANEL

There were no public questions to the Police and Crime Panel.

7 MINUTES OF THE PREVIOUS MEETING HELD ON 3RD SEPTEMBER 2018

RESOLVED – That the minutes of the Police and Crime Panel held on 3 September 2018 be agreed and signed by the Chair as a correct record.

8 COMMISSIONING REPORT - FEEDBACK FROM SHEFFIELD DISTRICT

Councillor Khayum welcomed his colleague Councillor Jim Steinke, Member of Sheffield City Council and Chair of the Sheffield Safer and Sustainable Communities Partnership to the meeting.

Councillor Khayum commented that the Panel was pleased to be making progress in establishing stronger links with District CSPs, and to hear from them what the hot topics are in their area, how they are working with the Commissioner's Office (OPCC) and how the Panel can help and support their work.

Councillor Steinke informed the Panel about the work being undertaken by the Sheffield Safer and Sustainable Communities Partnership. In summary, the Partnership had drafted its own Community Safety Plan which would be launched early in the New Year.

The Partnership's working relationship with the OPCC was very good. He commented that the opportunity to attend both PAB meetings and today's Police and Crime Panel meeting had been very advantageous.

Councillor Steinke felt that it would be beneficial for the Chair of the Police and Crime Panel to attend a future meeting of the Sheffield Safer and Sustainable Communities Partnership to provide an update on the work of the Panel. Additionally, he felt that it would be advantageous to be able to raise CSP issues at meetings of the PAB and the Police and Crime Panel.

RESOLVED – That Police and Crime Panel Members thanked Councillor Steinke for his update.

9 NEIGHBOURHOOD POLICING UPDATE

Chief Constable Watson provided Members with a verbal update on Neighbourhood Policing.

Infographics were circulated to Members setting out information on the number of officers in neighbourhoods, the top-10 organisations with the most calls for police service for each district, pre September 2017, post September 2017 and the number of officers engaged in neighbourhoods and in the Force's OSU for 2019 onwards.

The following key points were noted:-

- There were now 33 Sergeants, 139 Constables and PCSOs all dedicated to Neighbourhood Policing in South Yorkshire.
- 650 officers, staff and partners had received training in problem solving to reduce elements of demand.
- Neighbourhood Policing Teams across all 4 districts were re-engaging with their communities and re-embedding public confidence and trust in the Force.
- The SYP Alerts were cited as an example of where the Force is engaging with people through social media, as well as through face-to-face meetings.
- In addition to the dedicated neighbourhood policing teams, the district based local Safer Neighbourhood Teams were now co-located with local authority partners to deal with missing people, mental health issues, housing issues and education issues.
- The Force is currently recruiting 40 new officers up to March 2020, with 18 new recruits joining the Force every month.
- 30 new officers would be diverted into neighbourhood policing duties from the 40 new recruits.
- Of this, 17 officers would be placed in the Doncaster district.
- Of the 10 remaining, 5 new officers would be placed to protecting vulnerable people, 3 to the Prisoner Investigation Team in Doncaster and procuring 2 extra dog handlers.

Members asked a range of questions in relation to the re-introduction of neighbourhood policing with detailed responses being provided by Chief Constable Watson.

In respect of Force performance, Chief Constable Watson anticipated that, at the next HMICFRS inspection of the Force in February 2019 it would be rated as 'good' in all areas. There was a realistic expectation that the momentum that the Force had built up in respect of neighbourhood policing would bring the Force to a place in the next 12 months where they may have their first 'outstanding' rating from HMICFRS.

Councillor Khayum thanked Chief Constable Watson for attending today's meeting and requested that a further update be given in 3-6 months' time.

RESOLVED – That Police and Crime Panel Members:-

- i) Thanked Chief Constable Watson for his update.
- ii) Requested that an update on Neighbourhood Policing be presented to the Panel in the next 3-6 months.

10 101 UPDATE

Chief Constable Watson provided Members with a verbal update on the 101 call handling system.

The following key points were noted:-

- Since 2010, whilst the number of resources handling calls had remained static, the call handling demand had increased exponentially.
- Throughout 2017 to the early part of 2018, the Force had received over 0.5m 101 calls.
- There had been 13,000 non-emergency calls and 660 emergency call every day.
- Over the last 12 months emergency (999) calls had gone up by 9%, which had to be prioritised over non-emergency calls.
- Whilst 101 calls had remained relatively static, call handling performance around 999 had been sustained, despite the very significant up rate of the amount of demand.
- In relation to call handling performance, HMICFRS had rated the Force as being 'good' in terms of the standard of the call assessed against threat, risk and harm.

Chief Constable Watson acknowledged that the 101 system had received a large amount of criticism from the public who were routinely waiting too long to have their calls answered on some occasions.

To address this issue, the Force had invested significantly in new contact management platforms to improve efficiency. Members noted that the Smartcontact telephone system had now gone live. The new system was more reliable and would help to reduce pressure on the 101 system. The next step was to introduce a call-back system, providing the opportunity for those callers wanting non-emergency help to leave their details so that officers and staff could call them back.

Chief Constable Watson highlighted that the Force needed to educate the public around when it was appropriate to dial 999, 101, and when it was appropriate to dial another service.

Councillor Wilkinson commented that many communities had stopped reporting crime and antisocial behaviour to the Force, because of the length of time they were waiting for their call to be answered, thus having no confidence in the police and crime recording statistics. She asked what the Force was going to do to increase public confidence in South Yorkshire Police.

Chief Constable Watson explained the actions that the Force had implemented to increase public trust and confidence in the Force through the reintroduction of the neighbourhood policing model. Furthermore, reporting and recording issues of harassment had increased by 72% in 2017. The Force do encourage people to report crime and antisocial behaviour, all of which would be responded to by the Force.

Chief Constable Watson stated that, if Members had any further questions with regards to the 101 system they could be emailed to him.

RESOLVED – That Police and Crime Panel Members thanked Chief Constable Watson for his update.

11 THE RENEWAL OF THE PCC'S POLICE AND CRIME PLAN 2019/20

A report of the Commissioner was submitted to provide Members with information around the emerging policing and crime priorities that are likely to be reflected in the renewal of the Commissioner's Police and Crime Plan.

A final draft of the Plan would be consulted on with key stakeholders (including the Police and Crime Panel) between now and February 2019, with performance measures being in place by 1 April 2019.

A Carter referred to paragraph 7 of the report (bullet no 2), he asked that, with regards to the introduction of new IT, could this be extended to include Artificial Intelligence.

The Commissioner replied that, if appropriate, he would submit a report to a future meeting.

In relation to forging stronger collaboration with partners, the Commissioner informed Members that he had considered an options paper for a change to the governance arrangements of the Fire and Rescue Service. Following independent appraisal, he did not favour bringing the two organisations together under a single chief officer. He would continue with the present arrangements where Police and the Fire and Rescue Service come together at a Collaboration Board, provided that the pace and depth of collaboration could be maintained.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

12 MONITORING DELIVERY OF THE POLICE AND CRIME PLAN - QUARTERLY REPORT (JULY - SEPTEMBER 2018)

A report of the Commissioner was submitted to present the Quarterly Report for the period July-September 2018, produced from the developing Police and Crime Commissioner's (PCC's) Police and Partners Performance Framework.

The report also aimed to provide information about how the police and partners as well as the Office of the PCC (OPCC) are working to achieve the outcomes and priorities set out in the Police and Crime Plan for South Yorkshire. A copy of the

Quarterly Report was presented at Appendix A to the report for Members' information.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

13 EARLY INTERVENTION YOUTH FUND

A report of the Police and Crime Commissioner was presented to provide Members with information on the Government's Early Intervention Youth Fund and the outcome of the PCC's funding bids.

Members noted that the Commissioner had submitted two bids to the Early Intervention Youth Fund. One was a sub-regional bid covering Barnsley, Doncaster and Rotherham and the second a Sheffield bid. Further details were presented in Appendix A to the report.

The Commissioner was pleased to report that, on 9 November 2018, both bids for funding had been successful, totalling £1.2m.

In response to a question from Councillor O'Rourke, M Clements confirmed that the OPCC would be undertaking monthly monitoring with regards to the utilisation of the funding to measure the successes and outcomes of the project / initiatives funded.

In relation to the Sheffield bid, Councillor Steinke anticipated that update briefings from the Sheffield Safer and Sustainable Communities Partnership would be circulated to a wider group of Sheffield Councillors and Officers.

Members requested that half-yearly update reports on the outcomes of the projects / initiatives funded be presented to the Panel.

M Buttery acknowledged the request; she added that the ideal forum to monitor the outcomes of the funding would be at the Countywide Community Safety Forum, which the Commissioner chairs, and which includes the Chairs of all District CSPs.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the report and commented on any matters arising.
- ii) Requested that half-yearly update reports on the outcomes of the projects / initiatives funded be presented to the Panel.

14 YOYO PRESENTATION

The Panel received a presentation from S Mawson, Senior Communications Officer, OPCC on the 'You're Only Young Once' (YOYO) initiative.

Members were informed that the YOYO initiative had been funded by the Commissioner and led by his office.

YOYO had been developed as an awareness campaign covering twelve themes to engage young people in schools to help them get their voices heard and prevent them from becoming victims of crime.

The OPCC was working in partnership with Bauer Academy and Hallam FM, to deliver a series of workshop and classroom based sessions. Students research social issues which affect them, create podcasts, radio advertisements, videos, Instagram stories and boomerangs on the subject. Through allowing young people to voice their own key messages, the Commissioner can then understand what the priorities are on key subjects.

YOYO had visited 38 South Yorkshire secondary schools since March 2017. The YOYO air campaign had reached 575,253 listeners across Hallam FM. The content produced by YOYO students across South Yorkshire had received over 10,000 hits on You Tube.

Councillors Frost and Nevett and A Carter thanked the OPCC for allowing them to observe a YOYO session, which they had all found to be extremely interesting and enjoyable. Panel Members' who had not observed a session were encouraged to attend a future YOYO session in their district.

RESOLVED – That Police and Crime Panel Members:-

- i) Thanked S Mawson for an interesting and informative presentation; and
- ii) Were encouraged to attend a future YOYO session in their district.

15 COMPLAINTS UPDATE & THE PCC'S COMPLAINTS POWERS

A report was presented to draw the Panel's attention to the government's proposed extension of the PCC's complaints handling powers regarding complaints about police conduct.

The report also provided the Panel with a regular update on complaints made against the Police and Crime Commissioner (PCC) during the period April to December 2018.

M Buttery asked if D Cutting could clarify the language used within paragraph 10 of the report to reflect the fact that the number of complaints received were not all against the PCC.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the synopsis of complaints received.
- ii) Noted and considered how it would scrutinise any revised PCC complaints powers and duties.
- iii) Noted that M Buttery's request would be followed-up by D Cutting in relation to the language used in paragraph 10 of the report presented at today's meeting.

16 PCC DECISIONS

A report of the Police and Crime Commissioner was presented to provide Members of the Panel with information on the decisions taken by the Commissioner since the last meeting.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

17 LEARNING AND DEVELOPMENT UPDATE

A report was presented to provide Members with an update of learning and development activity undertaken since the last meeting held on 3rd September 2018.

RESOLVED – That Members of the Police and Crime Panel noted the learning and development activity undertaken.

18 USE OF GRANT MONIES TO PAY SPECIAL RESPONSIBILITY ALLOWANCES

Councillor Khayum declared a personal interest in relation to the following agenda item and took no part in the discussion or voting thereon.

A report was presented to inform Members that, on 17th November 2017 the South Yorkshire Leaders' meeting had received a report suggesting that an independent report into the payment of a Special Responsibility Allowance for the Chair and Vice-Chair of the Police and Crime Panel be commissioned.

This report was prepared by Dr Declan Hall, an expert in the field of Members' Allowances, and the outcome and recommendations submitted to the South Yorkshire Leaders' on 26th January 2018. At that meeting the recommendations to pay the Chair of the Panel a sum of £5,350 per annum, and the Vice-Chair a sum of £2,675 per annum (in addition to the basic allowance of £920.00 per annum) was agreed.

The report was referred to each District Council's Independent Remuneration Panel (IRP) for consideration.

Members noted that Doncaster and Rotherham's IRPs agreed to pay the SRAs, with Barnsley looking to do the same nearer to the time of taking the Vice-Chair in 2021. However, Sheffield (through the Leader of the Council) asked the Joint Authorities Governance Unit to explore with the Home Office whether the Grant to the Police and Crime Panel could be utilised to pay SRAs. This matter was referred to the Home Office on the 25th July 2018. A response was received on 19th September 2018 giving permission for Panels (not just South Yorkshire) to pay allowances and SRAs from the Grant where affordable.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Agreed to utilise the Grant monies allocated to the Police and Crime Panel to pay a Special Responsibility Allowance (SRA) to the Chair and Vice-Chair.
- ii) Agreed to backdate the SRA to 1st April 2018 in line with Dr Declan Hall's Independent report.

19 RULES OF PROCEDURE - SUGGESTED REVISIONS

A report of the Panel's Solicitor / Legal Adviser was submitted informing Members that the Rules of Procedure are kept under review and were last updated (and approved by the Panel) on 3rd September 2018.

The report recommended one amendment to the Rules of Procedure as detailed below:

- 1. A change of wording to Section 11 (11.1) in respect of questions from Members of the Panel to the Commissioner.

Members were reminded that, this followed on from discussion at the September Panel meeting, and further advice being sought from the Host Authority's Monitoring Officer.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the report.
- ii) Approved the amendments to the Panel's Rules of Procedure (as detailed in paragraph 11 of the report) with immediate effect.

20 WORK PROGRAMME / PAB DATES & ROTA

Members considered the 2019 Work Programme and were reminded that they could submit issues for the Work Programme that fall within the Panel's statutory role in supporting and / or holding the Commissioner to account.

All issues would be given full consideration by the Chair, Vice-Chair and Commissioner at the pre-agenda planning meetings.

Additionally, Members were encouraged to attend meetings of the Commissioner's Public Accountability Board (PAB) to increase their operational knowledge.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the 2019 Work Programme.

21 PCC'S RISK MANAGEMENT ARRANGEMENTS

A report of the Police and Crime Commissioner was presented to provide Members with information on the PCC's risk management arrangements.

RESOLVED – That the Police and Crime Panel:-

- i) Noted the contents of the report; and
- ii) Agreed that sufficient controls are in place to manage and maintain the likelihood of potential strategic risks.

22 DATE AND TIME OF THE NEXT MEETING

RESOLVED – That the next meeting of the Panel be held on Monday 4th February 2019, 1:00 pm in Meeting Room 14, Town Hall, Church Street, Barnsley.

A Budget Familiarisation Session for Panel Members will be held on Tuesday 29th January 2019, 9:30 am – 11:30 am in Meeting Room 2, Town Hall, Church Street, Barnsley.

CHAIR

SHEFFIELD CITY REGION COMBINED AUTHORITY

**AMRC KNOWLEDGE TRANSFER CENTRE - ADVANCED MANUFACTURING PARK,
WAVERLEY, ROTHERHAM, S60 5WG**

MINUTES OF THE MEETING HELD ON 17 DECEMBER 2018

PRESENT:

Mayor Dan Jarvis MBE, Sheffield City Region (Chair)
(Vice Chair)

Councillor Graham Baxter MBE, North East Derbyshire DC
Councillor Julie Dore, Sheffield CC
Councillor Tricia Gilby, Chesterfield BC
Councillor Sir Steve Houghton CBE, Barnsley MBC
Mayor Ros Jones CBE, Doncaster MBC
Sir Nigel Knowles, SCR LEP Chair
Councillor Lewis Rose OBE, Derbyshire Dales DC
Councillor Ann Syrett, Bolsover DC
Councillor Jo White, Bassetlaw District Council

Councillor Chris Furness, Derbyshire Dales
Councillor Glyn Jones, Doncaster MBC (Observer)

Ruth Adams, SCR Exec Team
Fiona Boden, SCR Exec Team
Huw Bowen, Chesterfield BC
Steve Davenport, SYPTE
Steve Edwards, SYPTE
Andrew Frosdick, Monitoring Officer
Jeni Harvey, SCR Exec Team
Claire James, SCR Executive Team
Mark Lynam, SCR Exec Team
Mel Dei Rossi, SCR Exec Team
Dave Smith, SCR Exec Team
Daniel Swaine, Bolsover DC / NE Derbyshire DC
Neil Taylor, Bassetlaw DC
Mike Thomas, SCC / SCR Exec Team
Craig Tyler, Joint Authorities Governance Unit
Eugene Walker, S.73 Officer
Lyndsey Whitaker, Sheffield City Region Executive Team
Paul Wilson, Derbyshire Dales

Apologies for absence were received from Councillor C Read, Councillor S Greaves, S Kemp, J Mothersole, J Miller and D Terris

1 CHAIR'S ANNOUNCEMENTS

The Mayor informed Members of his recent attendance at the opening of the new McLaren facility at the AMP, Rotherham. It was suggested this represents a significant milestone in the region's resurgence, and showcases to the world that the SCR is a globally significant players in advanced manufacturing.

It was noted that since the last meeting South Yorkshire has again been placed firmly on the Tour de Yorkshire map. The Mayor congratulated Barnsley and Doncaster noting they will be at the heart of next year's race.

The Mayor informed Members that during November, he joined a number of colleagues at Chesterfield Special Cylinders for the official announcement of the naming of the new HMS Sheffield.

The Mayor commented on the latest position with Brexit, noting that whilst there is still no certainty on how we are going to exit the European Union on the 29th March next year, or what our future trading relationships will be, it is becoming more important than ever that we as a region are on the front foot in understanding the potential impact on our economy. It was suggested this means helping our businesses prepare in the short term to face the immediate challenges and it means helping the economy to address the medium and long term issues. The Mayor informed Members he had therefore commissioned work on this matter which will support businesses' plans and preparations.

2 SCRMCA 18/077 APOLOGIES

Apologies were noted as above.

3 SCRMCA 18/078 ANNOUNCEMENTS

The Mayor provided an update on the SCR LEP Chair recruitment process.

It was noted that following Sir Nigel Knowles' decision to step down at the end of his three year term, the process to seek a successor has been ongoing and we are close to being able to announce the new Chair. This will be made public in due course.

4 SCRMCA 18/079 URGENT ITEMS

None.

5 SCRMCA 18/080 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

6 SCRMCA 18/081 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was agreed there were no agenda items for which the non-Constituent Members should not have full voting rights.

7 SCRMCA 18/082 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

The Mayor and Cllr Houghton declared interests in matters to be addressed at item 13 (Barnsley Glassworks) by virtue of being respectively the Member of Parliament and the Leader of the Council for the scheme's geography.

Cllr White declared interests in the Bassetlaw schemes to be considered at item 13 and item 14 by virtue of being Deputy Leader of the sponsoring Authority.

Cllr Dore declared an interest in the matters to be considered at item 13 (Parkwood Ski Village) by virtue of being Leader of the sponsoring Authority.

8 SCRMCA 18/083 REPORTS FROM AND QUESTIONS BY MEMBERS

Cllr Gilby congratulated the Mayor in respect of the recent SCR Homelessness Summit and asked what next steps would now be taken.

The Mayor was pleased to report that 140 delegates came together at the recent summit, representing expertise from across the City Region. It was suggested that whilst homelessness is a situation most people will never experience, it is unacceptable that there may be more than 1200 people homeless in the City Region.

The Mayor confirmed the conference report would be published shortly. This will set out the conference findings in respect of what is currently being undertaken to address homelessness, and comment on what may be done further to address this situation and the opportunities to lobby for further remedial resources.

9 SCRMCA 18/084 RECEIPT OF PETITIONS

None received.

10 SCRMCA 18/085 PUBLIC QUESTIONS

Members were advised of the receipt of 3 questions from Mr Nigel Slack, which were received and responded to as follows:

Questions 1: Will the proposed transparency arrangements for the Sub-Boards also apply to the LEP itself?

In response, the Mayor noted the transparency arrangements for the Sub-Boards are an extension of those already in place for the LEP.

The SCR is fully compliant with the transparency requirements of the Ney Review, Government's Best Practice Guide for LEPs and the recent LEP Review. These arrangements include publishing meeting papers at least 5 clear working days before the meeting takes place, publishing minutes within 10 clear working days of the meeting and requiring Board members to complete and maintain a Declaration of Interests form.

Question 2: Will changes be made to the restrictions around public questions that will enable members of the public to have access to meeting papers before having to have their questions in the hands of the Secretariat?

In response, the Mayor confirmed the Combined Authority welcomes questions from the public. It was noted the Constitution currently specifies that questions will be accepted 7 clear days of the meeting and papers are published between 7 and 9 days before the meeting. It is therefore acknowledged there is a finite and limited time available for questions to be submitted.

The Mayor confirmed the Combined Authority would commit to reviewing the time limit for public questions as part of the wider updates to the Constitution required (subject to the approval of the governance model to be presented at item 15).

Question 3: This is a welcome start to improving transparency. Can the Mayor confirm whether plans for the webcasting of all CA meetings will be part of future changes?

In response, the Mayor confirmed Combined Authority meetings will be webcast once they move to the SCR office at Broad Street West in Sheffield. This is expected to take place in the Spring.

11 SCRMCA 18/086 MINUTES OF THE MEETING HELD ON 29TH OCTOBER 2018

It was noted that in relation to the attendance at the previous meeting. The reference to 'Cllr Chris Read' (NPA) should read 'Cllr Chris Furness (NPA).

RESOLVED, that the minutes of the previous meeting of the SCR Mayoral Combined Authority are agreed to be an accurate record of the meeting.

12 SCRMCA 18/087 MAYORAL TRANSPORT VISION

A report was received to present the Mayor's Vision for Transport, noting this is the pre-cursor to the full SCR Transport Strategy which is due to be presented in January 2019.

The report advised Members the Mayor's Vision for Transport is aimed at the residents of SCR, providing a clear and concise summary of the transport improvements the Mayor would like to achieve.

It was suggested that as the Vision articulates the Mayor's aspirations to improve SCR's transport system, it is proposed that the Vision is released prior to the SCR Transport Strategy.

It was noted the Vision document is 'public facing' and will help to address the need for a simplified summary of the SCR's transport issues.

It was confirmed the draft Transport Vision had been circulated to Leaders and senior officers for review and had incorporated a range of comments ahead of its presentation to the MCA.

Further consideration was given to the Mayor's stated commitments.

In respect of Commitment 10, it was agreed by the Mayor that this may be reworded as follows: *"I will undertake a commitment to consider all the options for the future operating models of the bus network"*.

Cllr Rose welcomed the reference to the importance of recognising the SCR's rural geography at Commitment 2.

RESOLVED, that with the above wording amendment to Commitment 10, the SCR Mayoral Combined Authority endorses the Mayor's Vision for Transport ahead of the full SCR Transport Strategy being brought to the Combined Authority in January 2019.

13 SCRMCA 18/088 TRANSFORMING CITIES FUND : TRANCHE 1 BID SUBMISSION

A report was received to outline the opportunity to bid for Tranche 1 funding (for 2018/19) through the Transforming Cities Fund for shortlisted City Regions and to outline the proposed package of measures that need to demonstrate early momentum and support the long-term investments to be made as part of the Fund.

Mayor Jones challenged the government's occupation with 'quick win' approaches to competitive funding, proposing this isn't the right way to fund or deliver the sustainable transport system the SCR needs. Mayor Jarvis assured Members this point has appropriately made to Ministers.

RESOLVED, that the SCR Mayoral Combined Authority:

1. Approves the intention for the SCR to submit a bid for Tranche 1 in January 2019 and to delegate the approval of that bid to the SCR Managing Director and Chief Finance Officer, in consultation with the Mayor.
2. Notes the Mayor's intention to begin the process to recruit an Active Travel Commissioner.

14 SCRMCA 18/089 LGF CAPITAL PROGRAMME

A report was received seeking approval for a number of project changes, and to provide an update on the LGF Capital Programme.

RESOLVED, that the SCR Mayoral Combined Authority:

1. Approves the changes set out in the report in respect of the additional claim of £18,117 for the Worksop phase 2a project from the 2018/19 budget, withdrawal of the Harworth and Bircotes Phase 2 scheme, revised scheme spend profile for M1 J37 phase 2 and the revised scheme spend profile for Doncaster Sheffield Airport (DSA).
2. Notes the LGF Programme update.

3. Delegates authority to the Head of Paid of Service, in conjunction with the Director of Finance and the Monitoring Officer, to enter into the contractual arrangements required as a result of the above approvals.

15 SCRMCA 18/090 LGF CAPITAL PROGRAMME APPROVALS

A paper was received requesting approval for 5 schemes with a total value over all years of £23.05m, and seeking delegated authority be given to the Head of Paid Service in consultation with the S73 and Monitoring Officer to enter into legal agreements for the schemes.

In respect of the request to increase the allocation held within the Housing Fund, Cllr Rose questioned the proposal to focus investment on urban centres and whether this is unfairly detrimental to rural locations. Members were ensured no scheme submissions would be excluded and all would be assessed on their relative merits. However, it was also acknowledged the *raison d'être* of this particular Fund is to deliver economic regeneration and therefore best achieved through investment in urban locations which are likely to present a higher propensity for GVA uplift. Members noted there are other government-led programmes which are supposed to support the delivery of affordable housing in rural locations and requested that separate representations be made to government urging that further, continued support be given to these programmes.

RESOLVED, that the SCR Mayoral Combined Authority:

1. Approves the progression of Gulliver's Valley to full approval and award of £1.5m (£0.4m grant and £1.1m loan) to Gulliver's Valley (Weavers Close Ltd) from the Local Growth Fund subject to the conditions set out in the Appraisal Panel Summary Table
2. Approves the progression of Etna Heritage Hanger to full approval and award of £0.4m grant to Vulcan to the Sky Trust from the Local Growth Fund subject to the conditions set out in the Appraisal Panel Summary Table
3. Approves the increase in the Housing Fund allocation held in the SCR Property Intervention Holding Company by up to £15m subject to the conditions set out in the Appraisal Panel Summary Table
4. Approves the progression of Yorkshire Wildlife Park to full approval and award of £5m loan to Wild Life Group Ltd. from the Local Growth Fund subject to the conditions set out in the Appraisal Panel Summary Table
5. Approves the progression of Worksop 2b to full approval and award of £1.151m grant to Bassetlaw District Council from the Local Growth Fund subject to the conditions set out in the Appraisal Panel Summary Table.
6. Delegates authority to the Head of Paid of Service, in conjunction with the Section 73 and the Monitoring Officer, to enter into the contractual arrangements required as a result of the above approvals.

16 SCRMCA 18/091 STRENGTHENING GOVERNANCE

The Mayor advised members that following consultation with partners and a review of the models in other mayoral combined authorities, a proposal has been developed to strengthen governance in the SCR. This seeks to build upon the best of current arrangements to create more efficient, effective and transparent decision-making processes.

It was noted this includes the establishment of a Transport Board that brings together the existing Transport Executive Board and the SYPTTE Executive Board, and four additional boards for Business Growth, Skills and Employment; Housing; and Infrastructure, which would have appropriate delegations to complement their role in implementing policy and programmes more transparently.

It was noted that should the proposed model be adopted, there would be further work undertaken to embed the new approach within the Constitution and Assurance Framework. However, the latter document will need to be reviewed in the New Year following the publication of Government's updated National Assurance Framework.

RESOLVED, that the SCR Mayoral Combined Authority agrees the proposed approach to strengthening governance in the SCR, as set out within the accompanying report.

17 SCRMCA 18/092 MAYORAL CAPACITY FUND GRANT ACCEPTANCE

A report was received to remind Members that the Mayoral Capacity Fund (MCF) has been established by Government to provide newly elected metro mayors with additional resource and capacity. Available in 2018/19 and 2019/20 this provides up to £1m in funding per annum to metro mayors. Having elected its first metro Mayor earlier this year the Sheffield City Region (SCR) has submitted a successful proposal to this fund. This paper seeks agreement to accept the proposed grant from government.

Members were advised of a slight amendment to the funding award for the SCR, noting this would be received as £966k for 2018/19 and £1.034m for 2019/20.

It was noted the government have given no indication this particular award process will be repeated in future years.

RESOLVED, that the SCR Mayoral Combined Authority:

1. Agrees that the Section 73 Officer can accept the proposed grants of £966k in 2018/19 and £1.034m in 2019/20, from Government's Mayoral Capacity Fund.
2. Agrees to delegate responsibility for the management of the funding to the Head of Paid service, in consultation with the Mayor.

18 SCRMCA 18/093 DELEGATED AUTHORITY REPORT

Cllr Dore asked whether the government might be asked to reconsider its position in respect of the stalled Early Intervention Pilot grant, noting a reversal of decision has been made in respect of the mayoral capacity fund and therefore introducing the suggestion the government is willing to recognise the SCR as a fully-fledged MCA.

It was noted the Mayor has written to the Secretary of State in respect of this particular matter.

RESOLVED, that the contents of the delegated authority report are noted.

19 SCRMCA 18/094A BUSINESS GROWTH EXECUTIVE BOARD RESOLUTION RECORD (18 OCTOBER 2018)

RESOLVED, that the decisions and recommendations contained within the report are duly endorsed.

20 SCRMCA 18/094B HOUSING & INFRASTRUCTURE EXECUTIVE BOARD RESOLUTION RECORD (15 NOVEMBER 2018)

RESOLVED, that the decisions and recommendations contained within the report are duly endorsed.

Chair's Closing Comments

The Mayor recognised this would be Sir Nigel Knowles' last SCR MCA meeting ahead of him standing down as the Chair of the SCR LEP Partnership Board.

The Mayor thanked Sir Nigel for the tremendous contribution he has made over the last three years, noting he had personally brought investment into our region, represented us on a national and international scale, and led the LEP during a period of successful growth.

The Mayor noted this wouldn't be the end of Sir Nigel's involvement with the region and confirmed he was looking forward to working with him in his crucial new role as the Mayor's advisor on International Trade and Investment.

CHAIR

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MEETING:	Planning Regulatory Board
DATE:	Tuesday, 20 November 2018
TIME:	2.00 pm
VENUE:	Council Chamber, Town Hall, Barnsley

MINUTES

Present

Councillors D. Birkinshaw (Chair), Coates, Franklin, Gollick, David Griffin, Hand-Davis, Hayward, Higginbottom, Lamb, Markham, Mitchell, Noble, Pickering, Richardson, Riggs, Saunders, Spence, Stowe, Tattersall and R. Wraith

In attendance

Councillors Andrews BEM (Deputy Leader) and Miller (Cabinet Member for Place)

57. Declarations of Interest

There were no declarations of Pecuniary or Non-Pecuniary interest in respect of any items on the agenda.

58. Minutes

The minutes of the meeting held on the 23rd October, 2018 were taken as read and signed by the Chair as a correct record.

59. 34 Gawber Road, Barnsley, S75 2AF - 2018/0994 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2018/0994** (Change of use of dwelling to residential family support centre, erection of a two storey rear extension and split level part single storey/part two storey side extension at 34 Gawber Road, Barnsley)

Ms Sue Yatgin (representing the applicant) addressed the Board and spoke in favour of the officer recommendation to grant the application.

Ms Josette Smith addressed the board and spoke against the officer recommendation to grant the application.

RESOLVED that the application be granted in accordance with the officer recommendation subject to an additional condition requiring the submission and approval of a detailed management plan for the operation of the premises.

60. St. John the Baptist Church of England Junior School, 82 High Street, Penistone S36 6BS - 2018/0727 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2018/0727** (Car Park at St John the Baptist Church of England Primary School, High Street, Penistone)

RESOLVED that the application be granted in accordance with the officer recommendation subject to the completion of a Section 106 Agreement to secure the

compensation for the loss of green space (£18,000) and a change to the wording specifying where the commuted sum can be spent from within 1km of the site to the whole of the Penistone West Ward.

61. Planning Appeals - 1st to 31st October 2018

The Head of Planning and Building Control submitted an update regarding cumulative appeal totals for 2018/19.

The report indicated that 7 appeals were received in October 2018. It was reported that 11 appeals had been decided since 1st April, 2018, 7 of which (64%) had been dismissed and 4 (36%) had been allowed.

RESOLVED that the report be received.

Chair

MEETING:	Audit Committee
DATE:	Wednesday, 5 December 2018
TIME:	4.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Richardson (Chair), Barnard, Clements and Lofts together with Independent Members - Ms K Armitage, Ms D Brown, Mr S Gill, Mr P Johnson and Mr M Marks

37. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of interest from Members in respect of items on the agenda.

38. MINUTES

The minutes of the meeting held on the 19th September, 2018 were taken as read and signed by the Chair as a correct record.

39. STRATEGIC RISK REGISTER - FULL REVIEW - OCTOBER, 2018

The Executive Director Core Services submitted a report prefacing a report that was programmed to be considered by Cabinet on the 9th January, 2019 on the latest review of the Strategic Risk Register.

The report, which was presented by Mr A Hunt, Strategic Risk, Insurance and Governance Manager, formed part of the Committee's assurance process where it was agreed that following the completion of the review of the Strategic Risk Register, the Committee consider the latest version and provide appropriate comments thereon.

The Register contained those high level risks that were considered significant potential obstacles to the achievement of the Authority's Corporate Objectives. It was important that the Register remain up to date and be reviewed regularly in order to accurately reflect the most significant risks to the achievement of objectives and facilitate timely and effective mitigations to those risks.

Following a review of the Strategic Risk Register in March 2018, a further review had been undertaken in October, 2018 the outcomes of which were detailed within the report. Mr Hunt outlined the way in which the register had been reviewed together with the role of the Senior Management Team in this process. He commented on the main components of the review and the items included.

The report outlined:

- The introduction and background to the Strategic Risk Register
- The distribution of the risks across the six concern rating classifications
- The changes since the last review including
 - The significant red risks
 - New and deleted risks – the number of risks logged had decreased by one

- Re assessed risks – a significant number of risks had been reassessed, resulting in changes to risk concern ratings
- Other material changes. Details of the risk concern ratings, including a direction of travel indicator to provide details of the 'trend' of the risk profile was included as Appendix 1 to the report
- The SRR was attached to the report as Appendix 2 and sought to provide assurances that significant risks were being managed appropriately

The developing Managers toolkit and Accountability Framework would provide a robust control in terms of the engagement of senior members of staff with the Strategic Risk Management approach and would also have a beneficial impact on the engagement with risk management across the Council. In addition, it was reported that consideration was being given to the way in which future reports would be presented as it was hoped that they would include infographics and pictograms to demonstrate visually the changes made to the Risk Register.

In the ensuing discussion, particular reference was made to the following:

- In relation to risks 4249 (Failure to ensure that the Council is able to fully understand the implications of BREXIT, and is able to ensure that opportunities that may arise are fully understood and exploited), it was noted that this was a new addition to the risk register and would also include opportunities as well as potential risks. It was also noted that a detailed report on this matter was to be submitted to SMT in the near future
- The rationale for removing risk 3024 (Lack of Educational Attainment) and replacement with risk 4248 (Lack of adequate qualifications at L3 and above to progress through to further and Higher Education) was explained
- There was a discussion of risk 4170 in relation to The Glassworks and to the operational risk registers that would underpin this strategic risk. Members asked if they could have sight of these operational risk registers
- One Independent Member in particular questioned why risk 3025 (Failure to safeguard vulnerable service users) given a risk assessment of 3/4 given their personal experience and also in view of the fact that demand for services (particularly the elderly) was increasing. Reference was made in this respect to provider capacity in relation to social care. Questions were asked, therefore, as to whether or not there was confidence that this risk could be appropriately managed. Mr Hunt stated that these issues would have to be taken up with the risk holder. The Executive Director Core Services stated that he did not think there were any particular concerns as he felt that risks were sufficiently mitigated against and within this context made he made reference to the provider market and resilience and to the arrangements in place to undertake assessments to meet individual needs. Arising out of this discussion reference was made to the increasing financial pressures, the changes in demographics and the impact this could have on long term financial plans. The Service Director Finance commented, however, that he felt these issues had been addressed moving forward as part of the medium term financial plans
- In response to detailed questioning a reassurance was given that all risk owners were fully committed to risk and undertook appropriate reviews of their risk registers on a regular basis. Mr Hunt explained his work with the Senior

Management Team in this regard and outlined the way in which support was now provided to managers so that they were able to take responsibility for their own individual risk registers. In response to further questioning he outlined the ways in which feedback was obtained of managers views on how they felt they were dealing with risk management. The core offer of his services was about enabling others to undertake risk management assessments rather than doing them on their behalf. There was engagement from all Service Directors and regular meetings were held with them to give them assistance and ensure appropriate compliance

RESOLVED:-

- (i) that the report on the outcome of the recent review of the Strategic Risk Register in relation to the management, challenge and development of the Register be noted and referred to Cabinet for consideration and approval; and
- (ii) the Committee continue to receive periodic updates as to the process of the actions taken and their impact on the Strategic Risk Register.

40. ANNUAL GOVERNANCE STATEMENT 2017/18 - ACTION PLAN

The Chief Executive and Executive Director Core Services submitted a joint report presenting the updated Action Plan relating to issues identified following the annual Governance Review for 2017/18. The Action Plan, which was appended to the report, had been approved by the Committee at its meeting on the 20th July, 2018. A second Appendix provided details of the Partnership Governance Arrangements Annual Governance Action Plan

The Action Plan was used to track the progress of the actions necessary to deal with the issues raised through the AGS process and generally progress had been positive against all actions identified. It would be further reviewed in April and May 2019 as part of the 2018/19 AGR process.

In the ensuing discussion particular reference was made to the following:

- It was noted that a review of the Contract Procedure Rules had been completed and a recommendations paper was to be submitted to SMT next week. The Executive Director Core Services stated that this had been a longstanding exercise that had taken longer than anticipated
- Questions were asked as to why approximately 40% of recommendations in relation to FoI/EiR (following the information Commissioners Office review in 201) had not yet been started. It was thought that some of these issued had not yet been programmed for action but the matter would be referred to the Head of ICT (Service Management) for response in her next report to committee. The Head of Internal Audit and Corporate Anti-Fraud would also be able to pick up such outstanding issues as part of his role as Data Protection Officer. It was also noted, however, that a report on progress had been submitted to the last meeting and that the Information Commissioners Officer had indicated that they were happy with the Authority's action on the recommendations

RESOLVED:-

- (i) that the progress made against each item listed in the Annual Governance Statement Action Plan be noted; and
- (ii) that the assurances arising as a result of the governance and control arrangements in place relating to the Council's partnerships, contracts and general relationships be noted and the Annual Governance Statement Action be closed.

41. RISK MANAGEMENT FRAMEWORK REVIEW

The Service Director Financial Services submitted a report on a further review of the Risk Management Framework seeking approval to provide assurance that it remains fit for purpose prior to the Framework being considered by Cabinet.

The following documents were appended to the report:

- The Risk Management Framework
- The Risk Management Policy
- The Risk Management Strategy
- The Risk Appetite/Risk Acceptance model
- The Risk Acceptance Process Map 2018

RESOLVED that the Committee note that the Risk Management Framework remains fit for purpose and refer it to Cabinet for consideration and approval.

42. ANNUAL REVIEW OF THE EFFECTIVENESS OF INTERNAL AUDIT

The Head of Internal Audit and Corporate Anti-Fraud submitted a report informing the Committee of the framework proposed to prepare, manage and deliver the Quality Assurance and Improvement Programme (QAIP) for the Internal Audit Function as required by the Public Sector Internal Audit Standards (PSIAS) 2017.

Appendices to the report provided an extract from the SAIAS together with the Draft QAIP Action Plan.

The report, in detailing background to the need for and the specific requirements for a framework indicated that a draft QAIP Action Plan was currently being prepared. In order to ensure continuous improvement and focus on quality and conformance, consideration was also being given to the designation of a Principal Auditor within the Internal Audit Team to maintain and manage the QAIP and general quality process. This Auditor would then report to the Audit Management Team on a quarterly basis with an updated PSIAS self-assessment and QAIP action plan.

In addition to the specific requirements of the PSIAS, there were a number of other continuous improvement related activities underway and these were detailed within the report which would also be reported upon within the overall QAIP process.

In the ensuing discussion, the following matters were highlighted:

- The Head of Internal Audit and Corporate Anti-Fraud reported that in order to address the PSIAS requirements a review had been undertaken of the format and content of audit reports together with the quarterly progress reports as this would improve the clarity of key messages and assessment on implications for management to specify actions to be implemented. In addition, the Annual Report format and content would be reviewed
- Reference was also made to External Review of Internal Audit and to how this could be undertaken in future given the perceived limitations of the previous peer review. This would have potential cost implication but was generally welcomed by Members of the Committee as it was felt that this would give additional assurance as to the performance of the Service
- It was suggested that an analysis should be undertaken so that there was a comparison of performance with similar sized authorities
- The timescales detailed within the Action Plan at Appendix 2 had been agreed by the appropriate officers

RESOLVED

- (i) that the proposed QAIP Framework setting out how the Service will meet the requirements set out in the PSIAS be approved; and
- (ii) that the Committee receive an annual update on the delivery of the Quality Assurance and Improvement Programme.

43. INTERNAL AUDIT PROGRESS REPORT 2018/19

The Head of Internal Audit and Corporate Anti-Fraud submitted a report summarising the Internal Audit activity completed and key issues arising for the period 1st July to 31st October, 2018 together with information regarding the performance of the Internal Audit function for that period.

The report, which was in a new style referred to in the previous item, outlined:

- The 2018/19 Internal Audit Plan Progress detailing the audit days delivered, and assignments expected to be completed and actually completed
- The changes to the 2018/19 Internal Audit Plan together with the reasons for the change
- The final Internal Audit reports issued – it was noted that
 - 6 reports had been finalised since the last Committee meeting. All reports were available for Audit Committee Members on request and, in addition, an appendix to the report provided definitions of the gratings for the assurance opinion together with the recommendations made
 - One report on Communities Disabled Facilities Grants was listed with limited assurance opinion and the reasons for this were touched upon as was the action being taken to address issues identified
- The Internal Audit reports producing a limited or no assurance opinion together with a summary of the key issues identified
- Details and outcome of other Internal Audit activities concluded in the period which did not result in a specific assurance opinion
- Other Internal Audit work undertaken

- Work in progress
- Follow up of Internal Audit Report management actions – it was noted that Internal Audit was working closely with management to closely monitor the implementation for management actions and establish any reasons behind delays. A table showing the status of internal audit management actions by Directorate due for completion during the period was provided
- The Internal Audit performance indicators and performance feedback for 2018/19 – which indicated that performance remained satisfactory with the majority of final audit reports meeting or exceeding target levels. Whilst the percentage of final audit reports being issued within 10 days was currently not meeting the target, this was due to officer availability over the summer holiday period. It was anticipated that this would pick up through the remainder of the year
- The Head of Internal Audit's Internal Control Assurance Opinion which remained adequate

In the ensuing discussion the following matters were highlighted:

- There was a discussion of the key issues identified from the Communities Disabled Facilities Grant audit and to the remedial action taken.
- Reference was made to, and there was a detailed discussion of, the audit of the governance arrangements for The Glassworks project together with the role of this Committee in monitoring those arrangements particularly as the project moved into phase 2.
 - It was noted that currently the governance arrangements were judged to be fit for purpose. Arrangements were in hand to ensure appropriate oversight by both Internal and External Audit Internal Audit. Given the potential risks, not to mention the costs, involved it was suggested that this Committee receive information on both the informal and formal advice given on this scheme.
 - Arising out of this discussion reference was made to the training/awareness session held immediately prior to this meeting when a report had been presented which had also been considered by the Authority's Overview and Scrutiny Committee which also indicated that the governance arrangements were fit for purpose.
 - It was also reported that the External Auditor's report to the next meeting would include reference to Value for Money and would include the arrangements for The Glassworks. The External Auditor had, as part of the opinion, to ensure that appropriate arrangements were in place and to this end regular meetings were held with both the Executive Director Core Services and with the Head of Internal Audit and Corporate-Anti Fraud
 - The Executive Director Core Services stated that the report submitted to the training/awareness session had detailed the project methodology. In addition he commented that the Senior Management Team was tasked with reporting to Cabinet on an ongoing basis. Reports would be available and could be submitted to this Committee to ensure transparency of the process
- It was noted that in relation to the Analysis of Management Actions followed up, all five outstanding responses in relation to the Core Directorate had now been completed and closed

RESOLVED

- (i) that the issues arising from the completed internal audit work for the period along with the responses received from management be noted;
- (ii) that the assurance opinion on the adequacy and effectiveness of the Authority's Internal Control Framework based on the work of Internal Audit in the period to the end of October 2018 be noted;
- (iii) that the progress against the Internal Audit Plan for 2018/19 for the period to the end of October 2018 be noted; and
- (iv) that the performance of the Internal Audit Division for the second quarter be noted.

44. TREASURY MANAGEMENT ACTIVITIES AND LEASING REVIEW - QUARTER ENDED 30TH SEPTEMBER, 2018

The Executive Director Core Services and the Service Director Finance (Section 151 Officer) submitted a joint report for information and reference which had been considered by the Cabinet on the 28th November, 2018 and by the Council on the 29th November, 2018 reviewing the Council's Treasury Management and Leasing Activities during the second quarter of 2018/19 in accordance with the CIPFA Treasury Management Code and the CIPFA prudential Code.

In the ensuing discussion particular reference was made to the following:

- It was noted that a training/awareness session had been held on this topic following a request by members of the Committee
- The Executive Director Core Services drew Members attention specifically to the changes in counter party limits that had been approved by the Council on the 29th November, 2018
- In response to questioning, the Acting Head of Financial Services (Corporate) and Deputy Section 151 Officer informed the Committee of the Council's approach to the future Investment Strategy and particularly in relation to the drawing down of funds and investment in order to maximise income
- Reference was made to the arrangements in place in relation to borrowing from the Municipal Bonds Agency. It was noted that whilst this gave to Authority a potential option for the future this had, to date, not been taken up in view of the low interest levels which meant that alternative borrowing options were more favourable
- In relation to the Future Outlook, reference was made to the current projections and phasing for borrowing over the next three years which would comprise a combination of both planned capital investment (to be funded from borrowing), maturing loans and use of reserves

RESOLVED that the report be received.

45. EXTERNAL AUDIT - PROGRESS REPORT AND SECTOR UPDATE

The Council's External Auditor (Grant Thornton) submitted a report giving details about their work as at 20th November, 2018 and outlining the audit deliverables for 2018/19 together with a Sector Update summarising emerging national issues and developments.

The report was introduced by Mr G Mills (Grant Thornton Engagement Lead) and was accompanied by Mr T DeZoysa).

Particular mention was made of the Local Authority Audit Committee Chairs and members event to be held in their Leeds Office on Tuesday 26th February, 2019 to which all Members were welcome.

RESOLVED that the external audit progress report and Sector Update be noted.

46. AUDIT COMMITTEE WORK PLAN 2018/19

The Committee received a report providing the indicative work plan for the Committee for its proposed scheduled meetings for the remainder of the 2018/19 municipal year and for 2019/20.

The Executive Director Core Services reported that the Committee may want to programme in a training/awareness session possibly for the June meeting as this may be most appropriate to give oversight to the ongoing Glassworks project.

The Head of Internal Audit and Corporate stated that he and Mr P Johnson had attended and spoken at a recent CIPFA event at which reference had been made to the use of Independent Members on Local Authority Audit Committees. It was noted that most Authorities did not use Independent Members and attendees had mostly been astounded at Barnsley's forward thinking approach. It was suggested that at the January meeting a presentation be made on the 15 items covered at this CIPFA event.

RESOLVED:-

- (i) that the core work plan for 2018/19 and 2019/20 meetings of the Audit Committee be approved and reviewed on a regular basis; and
- (ii) that a presentation be made at the start of the January meeting on the issues covered at the recent CIPFA event attended by the Head of Internal Audit and Corporate Anti-Fraud and Mr P Johnson.

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Chair

MEETING:	Planning Regulatory Board
DATE:	Tuesday, 18 December 2018
TIME:	2.00 pm
VENUE:	Council Chamber, Town Hall, Barnsley

MINUTES

Present

Councillors D. Birkinshaw (Chair), Coates, M. Dyson, Franklin, Gollick, David Griffin, Hampson, Hand-Davis, Hayward, Higginbottom, Lamb, Leech, Makinson, Markham, Pickering, Richardson, Riggs, Saunders, Spence, Stowe, Tattersall, Wilson and R. Wraith

In attendance at site visit

Councillors D. Birkinshaw (Chair), David Griffin, Riggs, Spence, Tattersall and R. Wraith.

62. Declarations of Interest

Councillor Leech declared a Non-Pecuniary interest in **Planning Application No 2017/1451** – [Development of up to 232 dwellings with associated open space, road and drainage infrastructure (Outline with all matters reserved apart from means of access) (Amended Description) at land west of Wakefield Road, Barnsley) as he is a local ward member.

Councillors Coates and Makinson declared Non-Pecuniary interests in **Planning Application No 2018/1340** – [Variation of condition 2 of application 2018/0969 (Conversion of disused former NHS residential accommodation into 13 dwelling units and associated works including alterations to access road, landscaping, provision of bin stores and street lighting) to allow amendments to the road layout and reduce dwelling number from 13 to 12) at Keresforth Centre, House 1 – 12 Keresforth Close, Barnsley as they are Berneslai Homes Board Members.

63. Minutes

The minutes of the meeting held on 20th November 2018 were taken as read and signed by the Chair as a correct record.

64. Dodworth Road/Broadway/Pogmoor Road junction and Penny Pie Park, Dodworth Road - 2018/0965 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2018/0965** (Signalised gyratory roundabout with improvements to the existing Dodworth Road/Broadway/Pogmoor Road junction and re-configuration of park at Penny Pie Park, Dodworth Road/Pogmoor Road, Barnsley).

Mr Ian Wilson addressed the Board and spoke in favour of the officer recommendation to approve the application

Mr Peter Fielding addressed the Board and spoke against the officer recommendation to approve the application

RESOLVED that the application be approved in accordance with the officer recommendation, unless the application is called in by the Secretary of State before the decision is issued.

65. Land west of Wakefield Road, Barnsley - 2017/1451 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/1451** (Development of up to 232 dwellings with associated open space, road and drainage infrastructure (Outline with all matters reserved apart from means of access) (Amended description) at land west of Wakefield Road, Barnsley).

RESOLVED that the application be approved in accordance with the officer recommendation and subject to the signing of the Section 106 agreement.

66. Job Centre Plus, 68 High Street, Goldthorpe - 2018/1126 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2018/1126** (Change of use from job centre (A2) to 9 apartments with managers office, associated parking and amenity space at Job Centre Plus, 68 High Street, Goldthorpe).

Mr Roger Beecroft addressed the Board and spoke in favour of the officer recommendation to approve the application.

Mr B B Dancer addressed the Board and spoke against the officer recommendation to approve the application.

RESOLVED that the application be approved in accordance with the officer recommendation.

67. Cote Lane, Thurgoland - 2018/1195 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2018/1195** (Variation of Condition 3 (relating to access) of 2016/0340 – Outline application for residential development of up to 24 dwellings to include means of access and public open space at land to the East of Cote Lane, Thurgoland, Sheffield S35 7AB).

RESOLVED that the application be approved in accordance with the officer recommendation and subject to signing of the Section 106 agreement.

68. Land to the east of Cote Lane, Thurgoland - 2018/0338 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2018/0338** (Residential development of 24 dwellings (Reserved Matters relating to outline application 2016/0340) at land at the East of Cote Lane, Thurgoland, Sheffield S35 7AB).

RESOLVED that the application be approved in accordance with the officer recommendation and subject to amendment to description and reason to Condition 1 to reference 2018/1195 once the decision notice for that application has been issued.

69. Land off Newland Avenue and Carrs Lane, Cudworth - 2018/1275 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2018/1275** (Variation of Condition 2 of 2017/0577 updating the house type design and/or repositioning 149 plots and increasing the total number of units on site by 4 at land off Newland Avenue and Carrs Lane, Cudworth, Barnsley).

RESOLVED that the application be approved in accordance with the officer recommendation and subject to referencing this application to the agreed S106.

70. Penistone Grammar School ALC, Huddersfield Road, Penistone - 2018/1266 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2018/1266** (Two storey extension to school and associated works at Penistone Grammar School ALC, Huddersfield Road, Penistone, Sheffield S36 7BX).

RESOLVED that the application be approved in accordance with the officer recommendation and subject to amendment to condition 7 to allow for measures to be agreed to prevent on-street parking on Huddersfield Road.

71. Keresforth Centre, House 1-12, Keresforth Close, Barnsley - 2018/1340 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2018/1340** (Variation of condition 2 of application 2018/0969 (Conversion of disused former NHS residential accommodation into 13 dwelling units and associated works including alterations to access road, landscaping, provision of bin stores and street lighting) to allow amendments to the road layout and reduce dwelling numbers from 13 to 12 at Keresforth Centre, House 1 – 12 Keresforth Close, Barnsley S70 6RS).

RESOLVED that the application be approved in accordance with the officer recommendation.

72. Dawsons, Wath Road, Elsecar - 2018/1284 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2018/1284** (Demolition of former factory building at Dawsons, Wath Road, Elsecar, Barnsley S74 8HJ).

RESOLVED that the application be approved in accordance with the officer recommendation.

73. 20 Steeton Street, Elsecar - 2018/1345 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2018/1345** (Erection of single storey side extension at 20 Steeton Court, Elsecar, Barnsley, S74 8DX).

RESOLVED that the application be approved in accordance with the officer recommendation.

74. Planning Appeals - 1st to 30th November 2018

The Head of Planning and Building Control submitted an update regarding cumulative appeal totals for 2017/18.

The report indicated that one appeal was received in November 2018:-

- **Planning Application 2018/0603** – Formation of vehicular access including levelling of kerb at 28 Bridge Street, Penistone, Barnsley S36 6AJ (written representation) – delegated.

It was reported that no appeals were withdrawn in November 2018. Two appeals were decided in November 2018. A total of 13 appeals have been decided since 1st April 2018. 9 appeals (69%) have been dismissed since 1st April 2018. 4 appeals (31%) have been allowed since 1st April 2018.

Chair

MEETING:	General Licensing Regulatory Board
DATE:	Wednesday, 19 December 2018
TIME:	2.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present

Councillors C. Wraith MBE (Chair), P. Birkinshaw, Cave, Clarke, Frost, Daniel Griffin, W. Johnson, Kitching, Lamb, Markham, Millner, Richardson, Saunders, Tattersall, Williams and Wilson

37 Declaration of Interests

There were no declarations of pecuniary and non-pecuniary interest from Members in respect of items on the agenda.

38 Minutes

The minutes of the meeting held on the 24th October, 2018 were taken as read and signed by the Chair as a correct record.

Further to Minute 35 of the previous meeting 'Enforcement Update' and in response to questioning, it was reported that the review of Licensing Conditions was still under consideration. The review was being undertaken by Legal Services in conjunction with Licensing and was timely given that the previous review had been undertaken some time ago and also because of the move of the Service from the Place to the Core Services Directorate. Recommendations emanating from that review would be submitted to this Board for consultation and comment prior to a recommendation being submitted to the Council for approval.

Further to Minute 36 'Taxi Demand Survey', there was a discussion of the training requirements of Members of the Board and of the benefits of using Reserve Members on Panel meetings as training opportunities.

It was reported that further training on all licensing matters was being considered for early in the New Year. It was proposed that this be delivered by an external provider, James Button, a leading UK specialist provider of expert licensing training and legal advice. It was also proposed that all Members of the Council be invited to this session so that they could be made aware of licensing issues facing the Authority and of the powers and remedies available in the event of breach of licensing conditions. It was also hoped that should there be any changes in membership of the Board following the Annual Council meeting in May, any newly appointed members would then have prior knowledge of the appropriate responsibilities and powers of the Board.

39 Criminal Convictions Policy Update

The Service Director Legal Services submitted a report seeking approval to recommend to Council an amendment to Section 6 of the Council's Convictions Policy which specifically addressed re-applications for Private Hire and Hackney Carriage Driver Licences following refusal or revocation.

Currently, when a licence application was refused or revoked by the Council (or by another Local Authority), further applications were normally refused if received within one year from the date of the refusal/revocation as it was deemed that the personal circumstances would not have changes significantly within that period to make them 'fit and proper' to hold a licence. In line with current policy, however, it had become apparent that a period of one year was not a significant enough period of time for someone to demonstrate that their personal circumstances had changed to such an extent that they were then deemed to be fit and proper. It was felt that applicants needed to be able to confidently prove that they had changed significantly and to show adequate evidence that they were fit and proper in order to comply with the policy and a timescale of one year did not allow for this.

It was suggested, therefore, that the convictions policy be amended to reflect the severity of an immediate revocation/revocation and/or refusal and that Section 6 of the Policy be amended to require a time of five years to have elapsed following an immediate revocation/revocation and/or refusal before it was deemed that a person's circumstances had changed significantly to make them 'fit and proper'.

In the ensuing discussion, the following matters were raised:

- The proposal was generally welcomed as a means of giving further protection to the travelling public and was similar to the conditions imposed by neighbouring authorities and was also in line with recently published national guidance
- The amendment to the conditions would not be deemed as a breach of the Human Rights Act by denying an applicant/driver to work. It was noted that applicants/drivers still had a right to appeal the decision within the Magistrates Court
- There would be a full consultation undertaken on the review of the Convictions Policy currently under review, this proposal, however, was suggested as an interim measure to address an identified weakness in the current policy
- In relation to the application process, it was noted that whilst there was currently no national database of driver applications/convictions etc., applicants were asked to indicate on the application form whether or not they had applied for a licence within another Local Authority area and to detail whether or not they had any convictions. They were also asked to sign a disclaimer indicating that what they had declared was correct
- Arising out of the above, reference was made to and details were given of the application process. A copy of the requirements would be sent to Members upon request
- The Chair explained the procedures in place for immediately revoking licences, which included consultation with himself. In such circumstances he was barred from taking part in the Panel meeting called in the event of a driver appealing to Members
- In response to questioning, it was reported that applicants/drivers had to consider affordability prior to taking cases to Magistrates Court and indeed if they lost their case, the Council always asked for costs to be awarded

RECOMMENDED TO COUNCIL that Section 6 of the Guideline Policy for Criminal Convictions be amended to read as follows:

Where a Licence has been refused or revoked by the Council (or another Local Authority) a further application will be refused if received within five years from the date of the refusal/revocation, as it will be deemed that the persons circumstances have not changed significantly within that period to make them 'fit and proper'.

40 Enforcement Update

The Service Director Legal Services submitted a report providing an overview of the work of Licensing Enforcement Officers undertaken recently.

Licensing Enforcement Officers had proactively embarked on a number of taxi licensing enforcement operations as follows:

- (a) 9th November, 2018 – a day time operation involving Licensing Enforcement Officers and Vehicle Examiners from the Smithies Lane Depot. The operation focused on Hackney Carriage Ranks in the Barnsley Town Centre and the drivers and vehicles who operated those ranks.
 - Of the 27 vehicles inspected, 21 were found to be compliant. Six vehicles were issued with immediate suspension notices for a variety of defects including faulty lights, fuel cap being insecure, bumpers protruding with sharp edges, blue tinted headlights, worn brake pads and missing rear reflector
 - In addition, three vehicles had also received advice in relation to an oil leak, tyres on the legal limit and dull headlights
- (b) 30th November, 2018 – a day time operation involving Licensing Enforcement Officers and Vehicle Examiners from the Smithies Lane Depot. The operation had focussed on Private Hire Companies within the Borough.
 - Of the 20 vehicles stopped 18 were found to be compliant
 - 2 vehicles were issued with immediate suspension notices for defects including inoperative rear number plate lights and nearside headlight and horn being inoperative
 - In addition one driver had received three written warnings for falsifying the daily vehicle check, failing to wear his Hackney Carriage and private Hire dual driver badge and leaving a vehicle unattended on a Hackney Carriage Rank
 - One driver had also received advice in relation to the cleanliness of his vehicle.
- (c) 13th December, 2018 – a daytime operation involving Licensing Officers and Vehicle Examiners from the Smithies Lane Depot.
 - Of the 53 vehicles and drivers stopped, 45 vehicles had been found to be compliant.
 - 8 vehicles were issued with immediate suspension notices for defects predominately relating to lights and one with a tyre pressure warning light illuminated on the dashboard which was an MOT failure.
 - In addition, Written Warnings had been issued for failing to complete the daily check book and for the windscreen washer bottle being empty

- (d) 14th December, 2018 – an exercise had been undertaken involving Licensing Enforcement Officers and the Immigration Service following intelligence received about illegal workers being employed by fast food takeaways. Three arrests had been made and follow up work had been undertaken. Further details would be reported to the next Statutory Licensing Regulatory Board as this operation fell within the remit of that Board under the Licensing Act 2003.

Vehicle compliance continued to be an issue and at the forefront of every enforcement operation and with every Vehicle Examiner whilst undertaking vehicle inspections. Defective vehicles were not acceptable and could not be excused and this, coupled with failing to complete basic vehicle inspection sheets was a continuing concern as not only had the Trade requested this, but it was a valuable tool that ensured the safety of the licensed vehicle.

Further proactive enforcement operations would continue to be undertaken to ensure that drivers, operators and vehicle proprietors took responsibility for their failures and made appropriate changes as this was key to ensuring the safety of the travelling public.

In the ensuing discussion, and in response to questioning, particular reference was made to the following:

- It was pleasing to note that the number of 'serious' defects appeared to be reducing, concern was, however, expressed again at the number of vehicles found to have lighting defects. It was noted that if drivers carried spare bulb kits, most could have had their vehicle suspension notice lifted almost immediately. If, however, a vehicle was rectified in front of the 'inspecting' officer, a suspension notice would still be issued as this was a means of keeping records of vehicle conditions and compliance with licensing conditions
- In response to specific questioning, Members of the Board were informed of the way in which the daily check book had been produced and of the consultation that had taken place with the trade in this respect. It was suggested that the review of Licensing Conditions currently being undertaken, should give consideration to there being a requirement for drivers to carry spare bulbs.
- In relation to the cleanliness and the suspension of the vehicle, it was noted that this was very much a 'judgement call' of the inspecting officer, however, the general rule of thumb was that a passenger should not have their clothing dirtied by using a taxi
- Taxi usage over the Christmas and New Year period increased greatly and, therefore, officers would be on duty undertaking any appropriate inspections together with representatives of the Police
- Reference had been made to the use of 'Facebook' taxis and questions were asked as to whether or not this was continuing to be a problem. The Licensing Officer responded by stating that a great deal of work had been undertaken with the Police on this matter. Any individual identified as offering such services was contacted and informed that this was an illegal act. In addition, some had been invited to interviews with the Police and appropriate action taken. It appeared that such initiatives had succeeded as no complaints were being received from licensed drivers

RESOLVED that the report be noted and the Board place on record its thanks and appreciation to the staff within the Licensing Service and Smithies Lane Depot for all their hard work in undertaking enforcement activities and ensuring the continued safety of the travelling public and for the outstanding results currently being achieved.

The Chair closed the meeting by wishing all Members and Officers a Happy Christmas and a prosperous New Year.

Chair

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MEETING:	Planning Regulatory Board
DATE:	Tuesday, 22 January 2019
TIME:	2.00 pm
VENUE:	Council Chamber, Town Hall, Barnsley

MINUTES

Present

Councillors Coates, Franklin, David Griffin, Hampson, Hayward, Higginbottom, Lamb, Leech, Makinson, Markham, Mitchell, Richardson, Riggs, Saunders, Spence, Tattersall, Wilson and R. Wraith

75. APPOINTMENT OF CHAIR

RESOLVED that Cllr Richardson be appointed as Chair, in the absence of Cllr D. Birkinshaw, for this meeting only.

76. Declarations of Interest

There were no declarations of pecuniary or non-pecuniary interest with regard to any of the items on the agenda.

77. Minutes

The minutes of the meeting held on 18th December 2018 were taken as read and signed by the Chair as a correct record.

78. Balmoral Industrial Tanks, Barrowfield Road, Thurnscoe, Rotherham S63 0EW - 2018/0966 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2018/0966** [Proposed extension to existing industrial unit at Balmoral Industrial Tanks, Barrowfield Road, Thurnscoe, Rotherham, S63 0EW].

RESOLVED that the application be granted in accordance with the Officer recommendation subject to:

- (i) completion of S106 Agreement (£25,000 for biodiversity mitigation);
- (ii) the imposition of an additional condition requiring a verification report to be provided (to demonstrate that appropriate mitigation has been put in place to deal with land instability risks associated with the former mine shaft located in the vicinity of the development) and
- (iii) that the proposal complies with the relevant Building Regulations concerning that issue.

79. Marlborough Hotel, 36 Dodworth Road, Barnsley S70 6DY - 2018/0683 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2018/0683** [Conversion of existing public house into 4 no. apartments including dormer extension to 2nd floor at Marlborough Hotel, 36 Dodworth Road, Barnsley, S70 6DY].

In accordance with agreed protocol, a recorded vote was taken on this planning application with the amendment to REFUSE the application being:-
MOVED by Councillor Mitchell and SECONDED by Councillor Coates with voting being as follows:-

In favour of the amendment to REFUSE the application:- Councillors Coates, Hayward, Leech, Makinson, Markham, Mitchell and Tattersall.

Against the amendment to REFUSE the application:- Councillors Dave Griffin, Hampson, Higginbottom, Lamb, Richardson, Riggs, Spence, Wilson and R. Wraith.

Councillors Franklin and Saunders abstained from voting.

The amendment being lost, the substantive motion to approve the application was then put and resolved.

RESOLVED that the application be granted in accordance with the Officer recommendation.

80. 4 Springfield Place, Barnsley, S70 6HJ - 2018/1146 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2018/1146** [Erection of 3 ½ storey side/rear extension to accommodate HMO (maximum 6 persons) at 4 Springfield Place, Barnsley, S70 6HJ].

In accordance with agreed protocol, a recorded vote was taken on this planning application with the amendment to REFUSE the application being:-
MOVED by Councillor Mitchell and SECONDED by Councillor Tattersall with voting being as follows:-

In favour of the amendment to REFUSE the application:- Councillors Coates, Franklin, Dave Griffin, Hampson, Hayward, Higginbottom, Lamb, Leech, Makinson, Markham, Mitchell, Saunders, Tattersall and Wilson

Against the amendment to REFUSE the application:- Councillors Richardson, Spence and R. Wraith.

Councillor Riggs abstained from voting.

RESOLVED that the application be REFUSED against the Officer recommendation on the following grounds:

Members felt that this type of small housing unit development would lead to harm to the character of the area as it would add to multi occupancy dwelling concentration issues and that additionally the development was to an inadequate standard of residential amenity for future residents due to a lack of shared room facilities and small bathrooms.

81. Georgie's Yard, 233 Park Road, Barnsley, S70 1QW - 2018/1271 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2018/1271** [Change of use of basement of residential property into a business associated with the making and selling of seasonal crafts and soft furnishing plus tea parties and events (maximum 12 people and 3 hour duration) at Georgie's Yard, 233 Park Road, Barnsley, S70 1QW].

RESOLVED that the application be deferred to enable Officers to seek clarification as to whether the proposal would be subject to control under the Building Regulations due to Health and Safety concerns associated with the risk of the proposed use being carried out from within a basement.

82. Planning Appeals - 1st to 31st December 2018

The Head of Planning and Building Control submitted an update regarding cumulative appeal totals for 2018/19.

The report indicated that no appeals were received in December 2018.

It was reported that 14 appeals have been decided since 1st April 2018, 10 of which (71%) have been dismissed and 4 of which (29%) have been allowed.

Chair

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Item 15

NOTES OF GENERAL LICENSING REGULATORY BOARD PANEL

27th November, 2018

Present: Councillors C Wraith MBE (Chair), Daniel Griffin and Cave together with Councillor Clarke (Reserve Member).

Councillor Clarke left the meeting prior to the commencement of the case.

Members of the Public and Press were excluded from all meetings.

1 Declarations of Interests

There were no declarations of pecuniary or non-pecuniary interest from Members in respect of items on the agenda.

2 Hackney Carriage and Private Hire Driver's Licence – Application – Mr M D

The Panel considered a report of the Service Director Legal Services on an application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr M D.

Mr M D was in attendance and gave evidence in support of his case.

After considering all the information and representations made the Panel decided that in view of the evidence submitted and the limited information provided by the applicant, the application be refused on the following grounds:

- Whilst he confirmed that he had no criminal convictions recorded against him as a resident of his country or origin there was, nevertheless, insufficient justification to warrant a deviation from the Council's Guideline Policy for Criminal Convictions in relation to migrant workers
- He had received a Caution for theft in 2016 two weeks after coming to the UK (for the purposes of the hearing and for taxi licensing matters, the Panel regarded the Caution as a Conviction. The applicant accepted the same at the hearing)
- He had been dishonest in failing to declare on the Application Form that he had received a Caution for theft

The decision of the Panel was unanimous.

8th January, 2019

Present: Councillors C Wraith MBE (Chair), Sumner and P Birkinshaw together with Councillor Kitching (Reserve Member).

3 Hackney Carriage and Private Hire Driver's Licence – Determination – Mr D J

This item was withdrawn.

4 Hackney Carriage and Private Hire Driver's Licence – Determination – Mr M B K

The Panel considered a report of the Service Director Legal Services requesting the determination of the Hackney Carriage and Private Hire Driver's Licence held by Mr M B K.

Mr M B K was in attendance and gave evidence in support of his case.

After considering all the information and representations made the Panel decided that the licence be revoked as he was not considered to be a fit and proper person to hold such a licence on the following grounds:

- The Panel heard no extenuating circumstances to suggest that allegations made against Mr M B K were incorrect
- The safety of the travelling public which was a primary consideration for the Panel when considering a Hackney Carriage and Private Hire Driver's Licence
- The evidence presented at the hearing by the driver which was contradictory
- The type of offence committed, his apparent lack of knowledge of Licensing Conditions, the safeguarding concerns, his complete lack of remorse and the potential reputational damage to the Council of such an offence

The decision of the Panel was unanimous.

5 Hackney Carriage and Private Hire Driver's Licence – Application – Mr M J K

The Panel considered a report of the Service Director Legal Services requesting the determination of the Hackney Carriage and Private Hire Driver's Licence held by Mr M J K.

Mr M J K was in attendance and gave evidence in support of his case.

After considering all the information and representations made the Panel decided that the application be refused on the following grounds:

- One offence in respect of which the Council's Guideline Policy for Criminal Convictions indicated that applications should always be refused. No extenuating circumstances were submitted to indicate that there should be a deviation from the policy in this regard
- An offence for dishonesty which raised concerns about the applicants trustworthiness and demonstrated that he did not take responsibility for his actions
- The failure to declare on the current application form that he had previously been a licensed driver for Wakefield (a licence that was subsequently suspended) and his failure to declare that he had made an application to Rotherham (which was refused)
- There was insufficient justification to warrant a deviation from the Council's Guideline Policy for Criminal Convictions as he had not convinced the Panel that, in the light of those convictions and offences, he was a fit and proper person to hold such a licence.

The decision of the Panel was unanimous.

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Item 16

APPEALS, AWARDS AND STANDARDS REGULATORY BOARD

(a) School Admission Appeals Panel – 21st November, 2018

Barugh Green Primary	1 Refused
Joseph Locke Primary	2 Refused
Lacewood Primary	1 Refused
Worsbrough Bank End Primary	1 Refused

(b) School Admission Appeals Panel – 23rd November, 2018

Wombwell Park Street Primary	1 Allowed
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(c) School Admission Appeal Panels – 30th November, 2018

Horizon Community College	1 Allowed 1 Refused
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(d) School Admission Appeals Panel – 4th December, 2018

Kirk Balk	1 Allowed 1 Refused
Heather Garth Primary	1 Withdrawn

(e) School Admission Appeals Panel – 12th December, 2018

Penistone Grammar	2 Allowed 3 Refused
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(g) School Admission Appeals Panel – 13th December, 2018

Holy Trinity	1 Allowed
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(g) School Admission Appeals Panel – 14th December, 2018

Birdwell Primary	1 Refused
Shawlands Primary	1 Allowed
Joseph Locke	2 Allowed

(h) School Admission Appeals Panel – 22nd January, 2019

Wilthorpe Primary	3 Allowed 1 Refused
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1 Withdrawn

(i) School Admission Appeals Panel – 24th January, 2019

Holy Trinity	1 Allowed 1 Withdrawn
Lacewood Primary	1 Refused

(j) Exclusion Review – 24th January, 2019

Horizon College	1 Dismissed Pupil permanently excluded
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Appeals withdrawn prior to the allocation of a date

Burton Road Primary	1 Withdrawn
Wilthorpe Primary	1 Withdrawn
Kirk Balk	1 Withdrawn
Holy Trinity	2 Withdrawn
Joseph Locke Primary	2 Withdrawn
The Ellis C of E Primary	1 Withdrawn
St Helen's Catholic Primary	1 Withdrawn
The Dearne ALC	1 Withdrawn

MEETING:	Health and Wellbeing Board
DATE:	Tuesday, 4 December 2018
TIME:	4.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present

Dr Nick Balac (in the Chair), Chair, NHS Barnsley Clinical Commissioning Group
 Councillor Margaret Bruff, Cabinet Spokesperson - People (Safeguarding)
 Councillor Jenny Platts, Cabinet Spokesperson - Communities
 Rachel Dickinson, Executive Director People
 Carrie Abbott, Service Director, Public Health
 Terry Graham, Communities Directorate
 Adrian England, HealthWatch Barnsley
 Dr Richard Jenkins, Chief Executive, Barnsley Hospital NHS Foundation Trust
 Salma Yasmeen, Director of Strategy, South West Yorkshire Partnership NHS Foundation Trust
 Helen Jagger, Chief Executive, Berneslai Homes

24 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interest.

25 Minutes of the Board Meeting held on 2nd October, 2018 (HWB.04.12.2018/2)

The meeting considered the minutes of the previous meeting held on 2nd October, 2018.

RESOLVED that the minutes be approved as a true and correct record.

26 Minutes from the South Yorkshire and Bassetlaw ICS Collaborative Partnership Board held on 10th August, 14th September and 19th October, 2018 (HWB.04.12.2018/3)

The meeting considered the minutes from the South Yorkshire and Bassetlaw Integrated Care System Collaborative Partnership Board meetings held on 10th August, 14th September and 19th October, 2018.

RESOLVED that the minutes be received.

27 Public Questions (HWB.04.12.2018/4)

The meeting received a question received from Councillor Malcolm Clements, as follows:-

In the light of a series of adverse CQC Inspection reports, which question whether the Barnsley Health Care Federation is a fit and proper organisation to provide healthcare to Barnsley residents, will the Board request reports on the effectiveness of the Federation in delivering against Health and Wellbeing Strategy priorities?

Lesley Smith, Barnsley CCG Chief Officer, responded to the question, noting that the Inspection took place in February 2018 as part a CQC pilot on the inspection regime for GP federations. A subsequent re-inspection in November 2018 had resulted in extremely positive feedback on progress that had been made, with the provider immediately removed from special measures. Although the draft report had yet to be received, no initial concerns were fed back to the CCG, with the Federation commended for the rapid work undertaken to address the findings in the previous Inspection.

The response also noted that the Health and Wellbeing Board did not have a role in considering whether a service provider was a fit and proper organisation, and did not previously consider CQC reports or requested reports on the effectiveness of care providers. The meeting noted the role that statutory partners had in doing this, as part of a comprehensive regime of regulation and scrutiny of performance. If the Health and Wellbeing Board was to take a view on the quality of provision, this needed to be done in a fair and consistent way, although the meeting noted that there may be merit in Board members discussing where the consideration of quality sits and the responsibility of system leaders to drive this through on a whole system approach as part of the Board's development session.

RESOLVED:-

- (i) that the response to the question be noted, in particular:-
 - the significant improvements made by the Federation against all of the issues raised by the CQC;
 - that Barnsley Health Care Federation has been removed from special measures and is awaiting a follow-up CQC report;
 - the specific contributions, as highlighted in the response, that the Federation has made to the delivery of the Health and Wellbeing Strategy; and
- (ii) that the detailed response given be incorporated in the meeting papers and circulated to Board members.

28 Barnsley Wellbeing Service Business Case (HWB.04.12.2018/5)

This item was withdrawn from the agenda for further discussion with partners.

29 Health and Wellbeing Performance Report (HWB.04.12.2018/6)

The meeting received a report providing an update on performance and progress against the priorities in the 2016-2020 Health and Wellbeing Strategy. The report provided a performance summary for each priority, identifying areas for improvement and areas of strength. The report identified those activities that were supporting the progress against those priorities, together with those areas where further enquiries were required.

The meeting noted the increase in the number of permanent admissions to residential care identified in the report, but noted that this had resulted in part from the method of recording to include self-funders. The meeting noted that this was an area for attention, although in-year remedial action had improved the position.

The meeting discussed the importance of developing intelligence from the data that would assist in predicting the outcome of actions as part of an overall outcome framework. It was acknowledged that this was an area for further work, both in respect of the Health and Wellbeing Strategy and the Joint Strategic Needs Assessment.

RESOLVED:-

- (i) that the performance report and action plan updates be noted; and
- (ii) that the work to develop an outcomes framework to assist in predicting the impact of interventions be welcomed.

30 Barnsley Hospital NHS Foundation Trust Strategy (HWB.04.12.2018/7)

The meeting received the Barnsley Hospital NHS Foundation Trust Strategy for 2018-2021, outlining the vision, aims and objectives of the Trust over that period. The document outlined what the Strategy would mean for patients, partners and the people who work for the Trust, together with a range of performance initiatives over the period. The meeting also received a Clinical Strategy for 2018-2021 to develop services consistent with the vision, and the People's Strategy 2018-2021 to ensure that employees had the necessary knowledge, skills, experience and attitudes to deliver outstanding health care.

The meeting noted a particular focus on understanding the reasons for the high levels of hospital admissions in Barnsley and to work with partners on preventative measures to avoid admissions in the first place. The meeting noted the work of the Urgent Care Board in driving this analysis to identify what interventions would have the biggest impact.

AGREED that the Trust Strategy for 2018-2021 be received.

31 Delivery of Cancer Priorities Across the Barnsley Locality (HWB.04.12.2018/8)

The meeting received a report providing information on the key priorities of the South Yorkshire, Bassetlaw and North Derbyshire Cancer Alliance, and providing some examples of how these are being delivered locally to meet the needs of the Barnsley population.

The meeting noted the particular importance in Barnsley of encouraging early diagnosis and providing easy access to screening services, for example on extended hours. Encouraging patients to act as advocates for screening throughout the treatment pathway was identified as the best approach in "recruiting" champions.

RESOLVED:-

- (i) that the contents of the report and the work already underway in this area be noted;
- (ii) that partners provide support and promotion of the cancer priorities in their respective organisations and sectors as appropriate; and
- (iii) that, in early 2019, a person affected by cancer be invited to attend the Board to share their lived experience of some of the improvement work that is underway.

32 Healthwatch Barnsley Annual Report 2017-18 (HWB.04.12.2018/9)

The meeting received the Healthwatch Barnsley Annual Report for 2017-18, setting out activities through the year and plans for 2018/19. The report identified in particular work in relation to “did not attend” for GP appointments, engagement with young people regarding sexual health and Healthwatch’s work with other organisations to influence services on behalf of Barnsley residents. The meeting noted Healthwatch’s plans for 2018/19, particularly in respect of the South Yorkshire and Bassetlaw Hospital services review, child and mental health services, young carers and health equality.

The meeting noted proposals from the Council’s Communities Directorate to commission services for people with a learning disability during early 2019 and that the input of Healthwatch to this work would be welcomed.

RESOLVED:-

- (i) that the Healthwatch Barnsley Annual Report for 2017-18 be received and the important contribution made by Healthwatch to health and wellbeing in Barnsley be acknowledged; and
- (ii) that the opportunity for Healthwatch to be involved in commissioning of services for people with a learning disability be welcomed and the Communities Directorate make appropriate arrangements for this.

Chair

MEETING:	Overview and Scrutiny Committee
DATE:	Tuesday, 27 November 2018
TIME:	2.00 pm
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

Councillors Ennis OBE (Chair), Bowler, G. Carr, Charlesworth, Clements, Franklin, Frost, Gollick, Daniel Griffin, Hand-Davis, Hayward, W. Johnson, Makinson, Mitchell, Phillips, Pickering, Pourali, Sheard, Tattersall, Williams and Wright together with co-opted member Ms K. Morritt

35 Apologies for Absence - Parent Governor Representatives

No apologies for absence were received in accordance with Regulation 7(6) of the Parent Governor Representatives (England) Regulations 2001.

36 Declarations of Pecuniary and Non-Pecuniary Interest

There were no declarations of pecuniary or non-pecuniary interest.

37 Minutes of the Previous Meeting

The minutes of the meeting held on 30th October were approved as a true and accurate record.

38 The Glassworks and Wider Town Centre Re-Development

The following witnesses were welcomed to the meeting:

Matt Gladstone, Executive Director - Place
David Shepherd, Service Director - Economic Regeneration
Neil Copley, Service Director - Finance
Councillor Roy Miller, Cabinet Member – Place
Andrew Darlington, Senior Quantity Surveyor, NPS Barnsley
Steve Loach, Acting Head of Financial Services (Corporate) and Deputy S151 Officer

This item was introduced by the Executive Director (Place) who provided an update on the progress of the Glassworks and wider town centre re-development, with a particular focus on the governance arrangements in place to ensure that the overall programme is delivered on time and to budget. The Town Centre Programme Board reports into Cabinet and the Glassworks Board manages the delivery of the Glassworks Programme and provides updates to both the Council's Senior Management Team and to Cabinet.

The report highlighted the current position in terms of decisions taken, cost and income projections and future risks/challenges the scheme may encounter and how

these will be managed moving forward. It was reported that the town centre project has been ongoing for a number of years now, with a significant amount of investment and engagement with both internal and external stakeholders both internal and external.

In the ensuing discussion, and in response to detailed questioning, the following matters were highlighted:

The Glassworks is central to the scheme for the Borough and is aligned to the local plan. The overarching plan is for a thriving town centre and Borough. The Council's Town Spirit vision will help to get the whole community behind the project. The new Market is at the very heart of the Glass Works scheme as this makes good business sense. The new Market and Café has now opened, with footfall up by 11%. Existing businesses are also part and parcel of the scheme as part of a thriving Town Centre. There is an expectation that the retail market will contract further over the next two or three years, which presents a number of challenges.

The High Street, both locally and nationally, is in a state of flux at the moment and there is a need to future-proof the scheme and manage the risks involved. There is also a wider economic uncertainty around Brexit. The project represents a big investment and the Council has worked hard to ensure people have signed up for the long term, in some instances to a 20 year lease.

There is currently a Premier Inn in the town centre and it is likely that the overnight 'offer' will be further developed in the years to come, when investors start to see the business benefits. As the town centre is relatively small and compact, it is essential that opportunities to promote it as a unique place are seized – such as the new town centre bridge and redevelopment of the former Npower site. The Jumble Lane crossing has been problematic in the past, particularly on match days, but investment in the new bridge and Interchange (including longer platform for intercity trains) will alleviate this.

It was reported that the town centre restaurant and leisure market is volatile and risky for investors but nonetheless some investment has been secured over the last 12 months. Larger centres such as Leeds and Meadowhall are also struggling and have had to put expansion plans on hold. The report indicated that 59% of Barnsley residents don't use the town centre as a retail destination. It was felt that this is due to the lack of an adequate 'offer' at the moment, as Barnsley does not currently have a multiplex cinema, no key retail names or branded restaurants. This is set to change. Significant private sector, Leeds City Region (LCR) and Sheffield City Region (SCR) investment is now being directed to Barnsley with a number of high profile names already announced (Next, Cineworld) and more in the pipeline.

Alongside retail, the cultural and leisure offer is an important feature to attract visitors, with venues such as Experience Barnsley and the Cooper Gallery helping to increase footfall. Additional investment has been made in promoting large scale town centre events such as Christmas lights, the Tour de Yorkshire and comedy festivals. It is important to explore imaginative ways to increase and sustain footfall, with effective marketing and strong branding. It is not just about retail. Good working relationships have been formed with other agencies such as 'Visit Yorkshire' and the 'National Trust' and there are plans to bring more housing into the Town Centre. There will not be a profit on investment, but rather the return will be in terms of the

wider social and economic benefit. The 'Dancing town event' was very well received, well managed and positive. Work is ongoing to explore how more businesses can be attracted to the Civic.

Good transport links are crucial to the success of the project. Work is ongoing with both Sheffield City Regions (SCR) and the Barnsley Bus Partnership (BBP) to ensure better and affordable access to transport through a number of investment schemes. It was acknowledged that some communities do not have transport into the town centre. Unfortunately, since deregulation, bus companies will not run a service if it will not make a profit. Coach tours continue to be successful, with people coming from as far afield as Lowestoft for a day trip to Barnsley. It was felt that coach parking should be incentivised to further encourage this, perhaps with provision of a tour guide and facilities for coach drivers to use.

Members can help by promoting the town centre and utilising some of the town centre ideas and innovation in their own areas to secure a vibrant future for the entire Borough. It was felt that the visible student presence in the town centre was positive, with over 9500 students enrolled at Barnsley College.

Members expressed concern that the image of the town centre may be tarnished due to such issues as homelessness, drug use, begging, safety concerns and anti-social behaviour. It was explained that extra funding has been provided to the Police to manage the town centre and there has already been significant improvement with regard to street drinking, particularly around Peel Square, and student/anti-social behaviour has reduced compared to two years ago. There is a collective responsibility to tackle these issues and the Council has invested significantly in proactive enforcement. Barnsley is working towards 'Purple Flag' accreditation, which recognises excellence in the management of town and city centres at night. Options for a new CCTV system are being explored, including state of the art digital facial recognition in combination with a traffic management plan.

It was felt that gateways into the town should be enhanced. Plans are being developed to alleviate traffic concerns on Dodworth Road, Sheffield Road and the motorway slip road. Some of the properties on the edge of the town are currently Houses in Multiple Occupation (HMOs). Members felt that the opportunity for these to be converted into family homes to improve the overall ambience of this area should be fully explored. Walking and cycling into town is also being encouraged in conjunction with Public Health as part of 'active travel' plans. New and improved signage will be included in the plans as part of the public realm but there are limitations as to what the Department of Transport and the Highways Agency will allow.

It was felt that parking should be free but the cost of building car parking makes this difficult and there is evidence to suggest that some people are happy to pay charges for secure parking (for example, at the Alhambra).

The importance of accessibility for disabled and those with health issues (given Barnsley's heavy industry legacy) was highlighted. Members were reassured that various service user groups had consulted and involved in designing all aspects of the town centre, including the Glassworks.

The 'Library at the Lightbox' project is being led by the Communities Directorate, but will be integrated into the overall town centre redevelopment and will open in around 6 months' time. A number of activities are planned at the Library, including computer coding, adult skills and dance. An events space will be available for use by community groups and a sensory room and café will also be on site along with extended opening hours.

Members agreed that the redevelopment was the largest project undertaken for many years by the Council and Officers should be commended for their hard work in securing a bright future for Barnsley over an extended timeframe. Councillor Clements proposed that a dedicated Member briefing be arranged to look at the town centre redevelopment plans in more detail.

RESOLVED that:

- (i) The update be noted;
- (ii) Witnesses be thanked for their attendance and contribution
- (iii) A members' briefing be arranged to look at the redevelopment plans in more detail.

MEETING:	Overview and Scrutiny Committee
DATE:	Tuesday, 8 January 2019
TIME:	2.00 pm
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

Councillors Ennis OBE (Chair), Bowler, G. Carr, Charlesworth, Clements, Franklin, Gollick, Daniel Griffin, Hampson, Hand-Davis, Hayward, W. Johnson, Makinson, Mitchell, Pourali, Sheard, Tattersall, Williams, Wilson and Wright together with co-opted member Ms P. Gould.

39 Apologies for Absence - Parent Governor Representatives

Apologies for absence were received from Kate Morritt in accordance with Regulation 7(6) of the Parent Governor Representatives (England) Regulations 2001.

40 Declarations of Pecuniary and Non-Pecuniary Interest

There were no declarations of pecuniary or non-pecuniary interest.

41 Minutes of the Previous Meeting

The minutes of the meeting held on 27th November 2018 were approved as a true and accurate record subject to a minor amendment to reflect that a task and finish group is to be arranged to look at redevelopment plans in more detail, not a briefing meeting. The meeting noted advice from the Executive Director (Core Services) that the constitutional arrangements did not allow a further task and finish group to be arranged.

42 Neglect Strategy

The following representatives were welcomed to the meeting:

Mel John-Ross, Service Director – Children's Social Care & Safeguarding, BMBC
Deborah Mercer, Head of Children & Family Social Care, BMBC
Nina Sleight, Head of Early Start, Prevention & Sufficiency, BMBC
Laura Hammerton, Family Centre Development Manager, BMBC
Alicia Marcroft, Head of Public Health, BMBC
Julie Keen, Social Worker, BMBC
Alison Wilkinson, Social Worker, BMBC
Angela Fawcett, Designated Nurse Safeguarding Children and Looked After Children, NHS Barnsley Clinical Commissioning Group (CCG)
Cllr Margaret Bruff, Cabinet Spokesperson for People, BMBC

Deborah Mercer introduced this item, explaining that the Neglect Strategy 'Neglect Matters' has been developed by safeguarding professionals in partnership with the

NSPCC and provided an update on the progress made since the implementation of the strategy as well as the future plans in relation to this area of work.

In the ensuing discussion, and in response to detailed questioning and challenge, the following matters were highlighted:

Effective consultation took place with the NSPCC, the Equality Forum and Children, Young People and Families prior to the launch of the strategy as neglect is everybody's business. The voice of the child is always captured so that their experience of living with difficult circumstances and possible neglect is at the forefront of the assessment and any intervention. Each child is spoken to individually.

Barnsley has adopted the use of the Graded Care Profile version 2 (GCP2), which was developed by a GP, to support the assessment of neglect experienced by a child or within a family. The tool uses a 'traffic light' system looking at a wide range of topics such as quality and quantity of food, cleanliness of the home and general appearance. If an assessment comes back as 'red' this is passed on to social care for action. 'Amber' and 'green' cases are passed on to Early Help or universal services. The tool also identifies qualitative outcomes (which are continually measured) such as duration of help, length of time children are in receipt of services and how entrenched long term neglect cases are handled to prevent re-referral. The multi-agency Neglect Sub-group is continually checking and further developing outcomes.

In terms of communities, work is ongoing with families through the Early Help offer delivered in Family Centres to address neglect using a strength based approach, not punitive measures. Barnsley is fortunate to have strong communities where this approach works well. In addition, BMBC has worked with Rowlands Pharmacy who have promoted the neglect strategy in local chemist shops. Councillors and Area Councils can help to spread the message through using their knowledge of their local communities to share understanding of the impact of neglect and use of the strength based approach. Neglect is a complex multi-generational problem, encompassing poor education, family/parenting, isolation, domestic violence, substance misuse and mental health. Poor mental health can have a significant impact on parenting.

There is a need to develop open and honest relationships with families so that they are able to disclose what is happening within the family and to enable correct support to be put in place to help them. Lots of promotional activity takes place in family centres, such as tooth brushing clubs etc. so that people are able to recognise when they need help.

There is a rolling programme of training to ensure the message is spread far and wide. Training is always well attended. To date 400 professionals have been trained to use the GCP2 tool and to understand the impact of neglect. Schools are involved in continuous promotion and there are champions in all agencies. The GCP2 enables parents and carers to see what is working well and what needs to change in a non-punitive way.

It was highlighted that there is a correlation between poverty, deprivation and likelihood of neglect. Work takes place with the family to look holistically at circumstances and possible root causes of neglect, which are often complex and can

include income, benefits, housing situation, work readiness, parenting skills and budget management. Plans developed alongside the family to address such issues can lead to a real positive impact on the daily experience of children within their families and long term positive outcomes.

The report highlighted that there has been an increase of 33% in the numbers of children subject to a Care Protection Plan (CPP) due to neglect. The numbers of care proceedings where the primary issue is neglect have also increased. It was pointed out that this is not necessarily a bad thing, as the Neglect Strategy has a role to promote identification of the need for Early Help so it was expected that numbers would increase initially but that once early help is put in place the number of children taken into care will reduce because cases are picked up earlier and dealt with at an early stage.

Each organisation is responsible for carrying out its own assessments (although joint assessments also take place) and identifying champions and trainers. In family centres, support workers have regular supervision and their work is overseen by a Manager as part of the team around the family. South Yorkshire Police treat cases of neglect as seriously as those relating to physical or sexual harm to children and joint investigations are carried out. If there is evidence of extreme neglect, criminal charges may be brought.

In terms of 'hidden' neglect – for example, within middle class families where there are no obvious signs of potential neglect, the holistic assessment using the GCP2 will also look at things like controlling behaviour, emotional neglect, attachment, 'cold' parenting and chastisement. The child who is subject to assessment is always seen alone and will also be observed in various settings (including education) so that a full picture of the child's life can be captured and a plan put in place to address identified issues

No additional resources are needed to tackle neglect as work is underway with families anyway. If parents don't engage and don't consent to social care involvement where this is deemed necessary, child protection proceedings may commence. However, this is rare as parents often understand what is happening and social workers are persistent and work through other family members and other professionals such as Health Visitors. Berneslai Homes in particular are a strong advocate for the neglect strategy and use the GCP2. Parents are often receptive to Early Help services as they recognise they need help. Cases are closed when progress has been made and all actions within the plan completed.

RESOLVED that:

- (i) Members note the report,
- (ii) Witnesses be thanked for their attendance and contribution, and
- (iii) An All Member Information brief to be arranged regarding the Graded Care Profile and associated thresholds.

43 Exclusion of the Public and Press

RESOLVED that the public and press be excluded from the meeting during the consideration of the following item because of the likely disclosure of exempt information as described by the specific paragraphs of Part I of the Schedule 12A of the Local Government Act 1972 (as amended) as follows:

<u>Item Number</u>	<u>Type of information likely to be disclosed</u>
23	Paragraph 1

44 Barnsley SEND and Out of Borough Placements

The Following witnesses were welcomed to the meeting:

Margaret Libreri, Service Director – Education, Early Start & Prevention, BMBC
Councillor Sarah Tattersall, Cabinet Support Member for People (Achieving Potential)

Richard Lynch, Head of Barnsley Schools Alliance, BMBC

The Service Director introduced the report and provided an overview of the current population of children and young people with Special Educational Needs and Disabilities (SEND) in Barnsley against the national and local context.

It was reported that there is an upwards trajectory of requests for assessments, in line with national trends. This is due to many contributing factors.

In Barnsley the absence rate for children with an EHCP is lower than national, but for children at SEN support stage it is almost 1% higher than the national average, which is a cause for concern as those in need of support are more likely to be absent or disengage from school. School attendance for children and young people with SEND is a challenge. Under the new system the age range for children and young people with SEND has been extended from 0 – 25, which is well beyond school age. More children with SEND are now being identified in primary school and often before children enter formal education. Developmental delays can be identified at the mandatory 2 ½ year old check. The role of family centres has changed along with a change in funding and a change in the process for assessment.

A discussion took place regarding school exclusions and the level of monitoring of day to day practice. Members were reassured that when a concern is raised this is always followed up and this is something which Ofsted is increasingly focussing on. In terms of Elective Home Education (EHE) many schools are now trying to actively discourage this and to give parents a 'cooling off' period.

With regard to specialist out of authority placements for Barnsley children and young people with SEND, Members felt that opportunities to provide such placements in Barnsley should be explored. However, because of the low numbers of children and young people placed out of authority, this would not be financially viable. Similarly, the number of children with SEND from other authorities who are placed in Barnsley is very small.

The process for providing information and supporting parental preference in choice of schools was explained for the benefit of Members, together with information about the Placement Sufficiency Strategy. The EHCP team helps to guide parents through the process. There is a SEND Improvement Programme and update report which identifies priorities on the basis of performance data and feedback from partners and service users. This will be shared with Members.

RESOLVED that

- (i) The report be noted;
- (ii) Witnesses be thanked for their attendance and contribution;
- (iii) Councillor Daniel Griffin to provide evidence to the service regarding his concerns on practices in schools;
- (iv) Service to provide the Committee with a copy of their Service Improvement Plan;
- (v) Service to provide the Key Stage 4 Progress 8 scores to the committee;
- (vi) Service to report back to the committee on how they challenge exclusions in the Borough and how this is then deal with, and
- (vii) Service to report back to the committee as to what data is available regarding off-rolling in Barnsley schools.

45 Children's Social Care Performance

The Following witnesses were welcomed to the meeting:

Mel John-Ross, Service Director, Children's Social Care & Safeguarding, BMBC
Cllr Margaret Bruff, Cabinet Spokesperson – People (safeguarding)

The Service Director introduced this item and gave an overview of performance indicators for children's safeguarding and social care up to the end of November 2018. It was reported that although there are no significant changes and performance remains good across children's social care, there are some seasonal and monthly fluctuations. Barnsley's rating for adoption is 'outstanding' but there is always more to do.

A Member was concerned that there has been a rise in the number of children who are subject to a child protection plan. Members were reassured that this is still within acceptable levels and may be due to the Neglect Strategy raising awareness of what constitutes neglect. Levels will continue to be closely monitored.

The recent Ofsted inspection was incredibly positive across all areas and highlighted the significant progress that had been made in Barnsley. Thanks were expressed to Elected Members for their support and respectful challenge. The Inspectors made recommendations around contextual safeguarding, employment and education for care leavers, timeliness of child protection conferences and work with neighbouring

authorities on children missing from care. An all member seminar on contextual safeguarding is planned to take place after the local elections in May.

RESOLVED that:

- (i) Members note the report, and
- (ii) Witnesses be thanked for their attendance and contribution.

MEETING:	Central Area Council
DATE:	Monday, 12 November 2018
TIME:	2.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present

Councillors Riggs (Chair), D. Birkinshaw, P. Birkinshaw, Bowler, Bruff, G. Carr, Clarke, K. Dyson, M. Dyson, W. Johnson, Mitchell, Pourali, Williams and Wright

17. Declaration of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interests.

18. Minutes of the Previous Meeting of Central Area Council held on 27th September, 2018 (Cen.12.11.2018/2)

The meeting received the minutes from the previous meeting of Central Area Council held on 27th September, 2018.

RESOLVED that the minutes of the Central Area Council held on 27th September, 2018 be approved as a true and correct record.

19. Performance Management Report (Cen.12.11.2018/3)

The Area Council Manager presented a performance management report for quarter two, covering the period July to September, 2018.

Feedback was provided within the report for all services currently commissioned, with all being RAG rated for performance as 'Green'.

With regards to the contract for Environmental Enforcement it was noted that there had been a change in staff, and numbers of Fixed Penalty Notices had increased significantly on the previous quarter. There had also been a focus on dog fouling resulting in the issuing of 13 Fixed Penalty Notices.

Those present discussed the information circulated to Members by Keep Britain Tidy, and it was agreed for the Chair to consider this in more detail, bringing any recommendations back to the Area Council.

Members discussed the focus of Kingdom Security, and it was noted that the Area Council Manager had discussed with them the refocus on litter other than cigarette ends.

Discussion turned to the behaviour of Kingdom officers, and it was suggested that details of any behaviour that was of concern be forwarded to the Area Council Manager to discuss directly as part of contract management arrangements.

RESOLVED:-

- (i) That the report be noted;
- (ii) That the Chair considers information circulated by Keep Britain Tidy, and reports back to the Area Council.

20. Consideration of Boroughwide Services Delivered Locally - update (Cen.12.11.2018/4)

The item was introduced by the Area Council Manager, and Members were reminded that some time ago it had been suggested that a consideration exercise be undertaken with Berneslai Homes.

Members had previously been asked on which areas they would like the exercise to focus, and suggestions had been incorporated into the scope for the work.

In responding to the scope, colleagues at Berneslai Homes had produced a report, giving details of service delivery and performance targets.

The consideration panel met to consider the report, and a workshop was then held between the panel and Berneslai Homes staff. Feedback from the workshop was positive, with the background information, answers to questions, and information provided thought to be extremely useful. The meeting considered the next steps contained within the report.

Members raised concerns that the information subsequently provided detailing houses acquired by Berneslai Homes would be more useful if it went back further in time. It was noted that Berneslai Homes was undergoing a reorganisation and review, and that more accurate information could be provided subsequently.

Members noted plans for an Overview and Scrutiny workshop to be held in January 2019 to consider social housing across the borough.

RESOLVED:-

- (i) That thanks be given to all Berneslai Homes officers and Members involved;
- (ii) That the feedback contained within the report be noted.

21. Procurement and Financial Update (Cen.12.11.2018/5)

Members were reminded of the priorities of Central Area Council and how these dovetailed with those of the Council.

Members' attention was drawn to the current situation with regards to contracts held and it was noted that the contract held by RVS would be reviewed in March, and if extended would finally cease on 31st March, 2020. It was also noted that the contract with YMCA was due to be reviewed in January, and if extended would also finally cease on 31st March, 2020.

Those present were reminded of previous approvals associated with a Private Rented Tenant Support service. It was noted that, following a second attempt at recruiting, a successful candidate was due to start in post imminently. The meeting discussed how the contract would be managed and it was stressed that although

employed as part of the Safer Neighbourhood Service, the resource was that of the Area Council.

Members discussed how the officer would identify new tenants, and it was acknowledged that the service had positive links with letting agents, and it was noted that Members were encouraged to supply intelligence.

In relation to the service to the Targeted Household Fly-tipping service it was noted that a formal recruitment exercise had been undertaken and the successful candidate was also due to start imminently. Members were reminded that a steering group for the service would be established to agree 'hot spot' areas to target.

Those present noted that the group emerging from the Homestart Home Visiting Service was still continuing to meet, led by two volunteers, and discussions were still ongoing to incorporate this into the work of Hope House Church.

An update was provided in relation to the procurement of a revised Clean and Green Service. The service was currently out to tender, and an evaluation panel was to be convened on 30th November, 2018, with a view to the successful bidder commencing the service from 1st April, 2019.

The Peri-Natal Emotional Wellbeing Volunteer Home Visiting Service had recently been out to tender, with the evaluation panel meeting on 9th November, 2018. A preferred contractor had been arrived at unanimously, and it was hoped that the service would commence in January, 2019. Members queried whether the service would take a family centred approach and reassurances were given that it would. Questions were also asked in relation to referrals from the midwifery service, and it was noted that the service was supportive, and had worked with the Area Council Manager to develop the proposal.

Members noted that the Environmental Enforcement Service was also out to tender, with a closing date of 19th November, 2019. Members acknowledged that this had been advertised as a combined tender with two other Area Councils, so as to be more attractive to potential contractors. It was noted that this would be awarded as a single contract but would be managed as three separate lots, individual to each Area Council. Members were reassured that the tender documentation stressed the need to focus on litter other than cigarette ends, and for flexible hours of patrolling.

In relation to the previously agreed Service Level Agreement with the Safer Neighbourhood Service to provide appropriate support to the organisation delivering the Environment Enforcement Service, it was noted that a further £5,000 was required per annum in order to lease a vehicle, which was unaccounted for in previous figures.

Members were reminded of the success of previous celebration and awards events hosted by Central Area Council, with a proposal that a similar event be held in early 2019. A suggestion was made for £5,000 to be allocated to the organisation of an event for 2019.

Members went on to consider the potential devolving of Area Council Finance to the Ward Alliances for use in 2019/20, with current levels of finance considered. In the

ensuing discussion the impact of Ward Alliance Funds was noted, and a suggestion was made to allocate £10,000 per ward as in previous years.

The Area Council Manager provided an overview of the current financial situation and that projected to 2021/22, taking into account contracts which could be extended and devolving of finance to Ward Alliance Funds in 2019/20. It was noted that in 2019/20 an underspend of around £115,000 was expected, but this could rise to around £135,000 when income from Fixed Penalty Notices was received.

The attention of Members was drawn to a proposal contained within the report to utilise projected underspend in the year 2019/20 by establishing a one off Wellbeing Fund for the Area Council. This would build on the success of the Working Together Fund and the Youth Resilience Fund to deliver Central Area Council priorities. It was also suggested that the fund would also help to build the capacity of small businesses, voluntary and community groups and social enterprises.

It was noted that Public Health was also looking to provide finance to improve wellbeing and it was suggested that the fund be combined for more efficient distribution. The Area Council Manager agreed to provide further information on the Public Health finance when this was available. It was expected that this would be allocated based on deprivation. Members stressed the need for any fund to respond to the Area Council priorities.

Members discussed the merits of the proposed fund, noting that provision in the past had delivered a service across all Wards of the Area Council, and was often was tailored to individual wards.

Concern was expressed about the impact being constrained when funds were only available for a year; however it was noted that two of the projects previously funded through the Youth Resilience Fund had been successful in gaining external funds and would continue to deliver in the area. It was also suggested that considering the future sustainability of the project could be part of the grant process.

RESOLVED:-

- (i) That the overview of Central Area Council's priorities, contracts, Service Level Agreements and associated timescales be noted;
- (ii) That the update in relation to the procurement of a Clean and Green Service; and Environmental Enforcement Service; and a Peri-Natal Emotional Wellbeing Volunteer Home Visiting Service be noted;
- (iii) That £5,000 per annum for up to 3 years be approved for the cost of leasing a vehicle for use by the Environmental Enforcement Service to start from 1st April, 2019;
- (iv) That £5,000 be approved for the development and implementation of an awards and celebration event for Central Area Council in 2019;
- (v) That £10,000 per Ward be devolved to the Ward Alliance Funds, for 2019/20 at a total cost of £50,000, to be distributed through existing mechanisms, with any finance not expended by 31st July, 2020 to be repaid to the Area Council;
- (vi) That the financial position for the Area Council in 2018/19 and projected position for future years be noted;

- (vii) That a task and finish group be established to develop a Central Area Council Wellbeing Fund to be delivered in 2019/20 with an indicative amount of £90,000 allocated from the Area Council.

22. Notes of the Ward Alliances (Cen.12.11.2018/6)

The meeting received the following notes of the meetings of the Ward Alliances within the Central Area:-

Central Ward Alliance held on 26th September, 2018;

Dodworth Ward Alliance held on 18th September, 2018;

Kinstone Ward Alliance held on 19th September, 2018;

Stairfoot Ward Alliance held on 10th September, and 8th October, 2018; and

Worsbrough Ward Alliance held on 6th September, 2018.

RESOLVED that the notes and feedback from the Ward Alliances be received.

23. Report on the Use of Ward Alliance Funds (Cen.12.11.2018/7)

The Area Council Manager introduced the item; Members noted the financial position of each of the Ward Alliance Funds contained within the report.

RESOLVED that the report be noted.

Chair

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MEETING:	North Area Council
DATE:	Monday, 19 November 2018
TIME:	2.00 pm
VENUE:	Reception Room - Barnsley Town Hall

MINUTES

Present

Councillors Leech (Chair), Cave, Charlesworth, Howard, Lofts, Miller, Newing, Pickering, Spence and Tattersall.

21 Declarations of Pecuniary and Non-Pecuniary Interests

Councillor Tattersall declared a non-pecuniary interest relating to minute 23 due to her position on the Smoke Free Board.

Councillor Howard declared a non-pecuniary interest relating to minute 24 and members of her family being residents in Wooley Colliery Village.

22 Minutes of the North Area Council meeting held on 17th September 2018

The Area Council received the minutes of the previous meeting held on 17th September, 2018.

RESOLVED that the minutes of the North Area Council meeting held on the 17th September, 2018 be approved as a true and correct record.

23 Smokefree Schools - Kaye Mann (BMBC Public Health)

Kaye Mann, Public Health Senior Practitioner, was welcomed to the meeting to talk about the Smoke Free programme in Barnsley, which includes Smoke Free Schools.

This built upon the work to create Smoke Free Play Parks and Smoke Free Areas in the Town Centre, including in Barnsley Pal's Memorial Square. In these areas people were encouraged not to smoke, and although it was not enforced it had been successful so far. The initiatives so far had created much media interest with other authorities eager to learn from Barnsley.

Smoking prevalence continues to be high in Barnsley, though it has fallen more recently. However, significant inequalities could be seen across the borough.

The Smoke Free Schools Programme provided a whole school approach as part of creating a smoke free generation by 2025. By making smoking invisible, children would no longer see smoking as the norm., and were less likely to start.

In making areas smoke free, there are also impacts such as reduced litter, and it is supportive of those trying to quit.

The aim is for all schools to become smoke free and free resources have been circulated to each school to make the process as easy as possible. This includes a toolkit with templates for letters to be circulated to parents, and signage.

The initiative had received positive coverage by the media, including as part of the Newsround children's TV programme.

Smoke Free Schools is still in its infancy, so figures were not available detailing the numbers of schools already adopting the programme but an update could be provided to the Area Council when available.

Members discussed vaping, and it was acknowledged that their use is encouraged as a way of quitting smoking, and current evidence suggests they are safer, though no longer term studies are available. However, these are included in the Smoke Free areas, as it is thought that children cannot tell the difference between smoking and vaping.

Those present were supportive of the programme and agreed to encourage the adoption by schools in their area. It was agreed to circulate copies of the toolkit to Members for their information.

RESOLVED:-

- (i) That thanks be given for the presentation and the work in this important area; and
- (ii) That the Smoke Free Schools programme be supported in the North Area;
- (iii) That copies of the toolkit be circulated to Members for their information.

24 Social Isolation and Cold Homes Prevention Project - Sharon Brown (DIAL)

Sharon Brown, Chief Executive Officer of DIAL, was welcomed to the meeting and started the presentation by highlighting the mission and strategy of DIAL and how these complemented the aims of the contract.

An overview of the branding for the project 'Warm Connections' was provided, as were the service objectives.

The service will provide a single point of access, with two social inclusion workers employed to undertake assessments face to face in resident's homes. The service will be supported by volunteers assisting people to switch energy providers and befrienders who will support those isolated to make connections in the community.

Energy awareness events will also be arranged and peer support networks established, where necessary.

An example of the pathway of a typical resident engaged in the project due to them being isolated was given. It was noted that support would be given from the social inclusion worker for up to 8 weeks, with review visits subsequently to check on progress.

In addition to interventions to assist with isolation, referrals could also be made to a wide range of other support services, for example to assist with issues due to fuel poverty, benefits, or fire safety. Referrals could also be made to the social care team for assessment, and also to the hOurbank for clients to exchange skills.

Members were reminded of the role of hOurbank, where individuals can use their skills to help other and be provided with an hour of the skills of others in the community.

It was noted that Individual Engagement Plans would be developed for each of those engaged, detailing the interventions aimed to reduced loneliness and isolation.

Members noted that a single point of access for referrals would be operational from the beginning of January, and those present were encouraged to make contact for anyone they had concerns about.

Questions were asked about referrals, and it was noted that people can self-refer. In addition it was also thought that referrals would come from those being discharged from hospital, and from the Warm Homes initiative. It was noted that 10 volunteers had already been engaged to support the project.

Members discussed the hOurbank project, with a Christmas party and swap/exchange day to be held on 5th December. It was suggested that snow wardens could link into hOurbank, and be able to bank time in response to them clearing snow.

RESOLVED that thanks be given for the presentation, and that Members look forward to future information on the performance of the project.

25 Commissioning, Project Development and Finance Update

The item was introduced by the Area Council Manager. The attention of Members was drawn to the priorities of the Area Council and those initiatives delivering against these.

In relation to the Clean and Green Priority, the Area Manager had worked with Twiggs Grounds Maintenance to ensure that the focus of the project was supporting volunteers as part of the delivery. A service request form had now been implemented in order to ensure relevant checks had been undertaken regarding land ownership and the permission to undertaken works.

It was reiterated that the commission should not duplicate the work of Neighbourhood Services, and expectations of service should also be carefully managed due to Neighbourhood Services being the subject of cuts due to austerity.

Under the Health and Wellbeing Priority, Members were reminded that DIAL delivered three projects for the Area Council; Warm Connections; the Advice Service (with CAB); and hOurbank delivered as part of the grant scheme.

In relation to the latter it was noted that this was due to finish on 31st March, 2019 and was just beginning to see the impact of work undertaken. Members noted that up to £85,000 per year had been allocated to the commission to reduce social isolation but DIAL the successful bidder had agreed they could deliver the service, Warm Connections for £75,000 per annum, for 2 years initially with an option to extend for a further year. Given the impact of hOurbank and the desire to see this continue, a suggestion was made to utilise the £10,000 per annum difference to continue hOurbank past 31st March, 2019.

With regards to the Opportunities for Young People priority, it was noted that the participation workers had commenced at the beginning of August and had been involved in a range of work, and Members were encouraged to forward any ideas or opportunities for their involvement to the Area Council Manager.

In relation to the Community Magazine, it was noted that there had been fewer problems with delivery. However the design process had been less than satisfactory.

The financial position of the Area Council was highlighted with an approximate underspend of £162,778 forecast for 2018/19, however it was noted that the annual commitment of £447,400 exceeded the annual allocation of £400,000. Members noted that all of the income from Fixed Penalty Notices had been received.

RESOLVED:-

- (i) That the existing budget position and financial forecast be noted; and
- (ii) That £10,000 per annum, for the duration of existing Social Isolation and Cold Homes contract be approved to fund the hOurbank project.

26 Stronger Communities Grants

The item was introduced by the Area Council Manager who made Members aware of discussion held by the Stronger Communities Grants Panel.

The panel had recommended that the Area Council maintains the grant process for 2019/20, allocating a further £80,000.

RESOLVED:-

- (i) That the Stronger Communities Grant programme be run in 2019/20;
- (ii) That a total of £80,000 be allocated for distribution through previously agreed mechanisms;
- (iii) That the Membership of the grants panel be as follows:- Councillors Charlesworth, Howard, Pickering and Platts;
- (iv) That the indicative timeline for distribution of grants be noted.

27 Performance Management Report - Commissioned Projects & Grant Summary

The Area Council Manager spoke to the report, previously circulated. The attention of Members was drawn to Part A of the report which provided an overview of performance. Here there were a number of spaces where data had not been provided, and this was due to services being in their infancy.

Part B of the report provided an overview of the performance of each project commissioned.

Members noted the substantial figures for benefit gained and debt managed related to assistance provided by the service delivered by CAB and DIAL. Demand was now outstripping capacity, and work is now being triaged. Clients with time critical cases are prioritised.

The meeting discussed the service, and the impact this had on the lives of recipients. Workers were commended for the work undertaken, and it was suggested that the impact of this work be highlighted much wider, to such as MPs.

The Housing Migration Officer had made a significant impact in a short space of time, and an overview of the cases provided highlighted the complexity of those issues faced by those assisted. The officer successfully assisted many who were below thresholds for intervention by social care, and those who were unaware how to access wider support.

In relation to the Youth Participation Workers, Members noted that they were relatively new in post, and were getting to know the area. However the case studies provided showed the impact already made.

A brief update was then provided in relation to the five projects funded through the Stronger Grants Programme funded from April 2018; Ad Astra; YMCA; DIAL h0urbank; Wooley Miners Welfare, and RVS.

RESOLVED that the report be noted.

28 Report of the Ward Alliance Fund

The report was introduced by the Area Council Manager, and it was noted that less than six months of the financial year remained and the remaining balances were highlighted. The diverse range of projects funded were noted.

RESOLVED that each Ward in the North Area Council area prioritises the efficient expenditure of the Ward Alliance Funds 2018/19, in line with the guidance on spend.

29 Notes from the Area's Ward Alliances

The meeting received the notes from the Darton East Ward Alliance held on 11th September, 2018; Darton West Ward Alliance held on 10th September, and 1st October, 2018; Old Town Ward Alliance held on 2nd October, 2018; and St Helen's Ward Alliance held on 27th September, 2018.

Councillor Spence provided a brief update on the Darton East Ward Alliance, with the Ward Alliance Fund being in a positive place financially, having funded a range of projects. Green Space was mentioned having set themselves the task of planting 8,000 bulbs, exceeding the 4,000 planted in the previous year.

Councillor Howard made Members aware that preparation for the Christmas events in the Darton West Area was well underway, and nominations were now being sought for awards ceremony organised for March, 2019. History groups were working hard in the area, and interpretation boards had been ordered for various historic sites.

Councillor Lofts stated that although initially costly, Christmas trees had been planted which can be used every year. Concern was expressed at the difficulties in allocating Ward Alliance Funds, due to the small numbers of constituted groups in the ward, but efforts were taking place to address that.

Councillor Tattersall gave thanks to Pete Goodlad for the bonfire held at Athersley Rec Football Club, with over 1,000 people in attendance. Preparations for Christmas were well underway, and support was being given to local groups to help organise their events. Planning had also commenced for the 2019 gala.

RESOLVED that the notes of the respective Ward Alliances be noted.

Chair

MEETING:	Dearne Area Council
DATE:	Monday, 26 November 2018
TIME:	10.00 am
VENUE:	Meeting Room, Goldthorpe Library

MINUTES

Present

Councillors Noble (Chair), Gardiner, Gollick,
C. Johnson and Phillips

19 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interests.

20 Minutes of the Previous Meeting of Dearne Area Council held on 1st October, 2018 (Dac.26.11.2018/2)

The meeting received the minutes from the previous meeting of Dearne Area Council.

RESOLVED that the minutes of the Dearne Area Council meeting held on 1st October, 2018 be approved as a true and correct record.

21 Performance Report (Dac.26.11.2018/3)

The Area Council Manager introduced the item, stating that all commissions had performed well during quarter 2 with no concerns about targets being met. Many had exceeded the targets set, despite them being increased during the previous year.

With regards to the Environmental Enforcement contract, Members were made aware that the provider had been made aware that the contract would not be renewed. It was acknowledged that performance would still be monitored and the same level of service was expected. In quarter 2 there had been 115 Fixed Penalty Notices, 11 of which were for dog fouling together with and 17 Parking Charge Notices.

The Housing and Migration Officer had now embedded themselves well into the community, dealing with 172 contacts within the quarter, giving positive feedback to those reporting issues. Proactive work had been undertaken, including letter drops to target specific areas. Members discussed fly tipping in the area, noting small numbers of prosecutions but high levels of fly tipping. It was suggested that those responsible may be increasingly careful not to get caught.

Twiggs Grounds Maintenance had achieved most of their targets, with only those associated with engaging businesses, and working with those involved in restorative justice below target. Assurances were given that these would be addressed in the following quarter.

Members agreed that Twiggs were proactive in the area, with the current team assisting the growth of volunteering.

It was noted that, due to the contract being in the final year, and apprenticeships being completed over two years, Twiggs had chosen not to recruit to an apprenticeship position, but had filled this with a fully trained employee.

Questions were raised as to what arrangements were in place if volunteers did not attend any arranged engagement sessions, and it was suggested that this may depend on whether it was a Twiggs led, or community led session, but the Area Council Manager agreed to seek clarity.

B:Friend had not yet completed a full quarter, and therefore performance information would be available at the next meeting of the Area Council. However, the Area Council Manager confirmed that a social club had been established in Thurnscoe, with a further one established in Bolton-Upon-Deerne. Each had approximately 10 regular attendees. The organisation had been applying for external finance and had been successful in gaining £3,000 to undertake additional social isolation activity in Thurnsscoe.

Feedback from users of the service had been positive, and users had been signposted to other groups for support.

Members were made aware of the recruitment of Caseworkers to assist with fuel poverty in the area, which would also help support many isolated in the area.

The Area Council Manager provided an update regarding the performance of projects funded through the Dearne Development Fund.

CAB had held 23 advice sessions, with £71,000 of benefit gained during the quarter, with a total benefit gain of £175,619 to date.

DIAL had held 12 sessions with a benefit gained of £144,912 in total, and sessions had been oversubscribed. It was noted that demand would be monitored and clients accessing the service be encouraged to fill as much of the relevant forms as possible themselves.

Between 70 and 100 residents continued to attend events held by Goldthorpe Development Group, with 12-14 volunteers active at each session.

Fused Imagination had held 25 sessions, with 30 young people engaged. The sessions had now ceased and consideration was being given to the future, with a potential application to the Arts Council.

Reds in the community had been funded to run in the summer, and had engaged 271 young people since March 2017, with 6 volunteers regularly assisting in the running of sessions.

Deerne Electronic Community Village had engaged 8 new learners, with 2 of those already re-joining the workforce. A calendar of support available in the area for those out of work had been developed, but it was noted that face to face support is often preferred.

The TADS service funded through the Dearne Development Fund had worked with 4 young people from the ALC and 8 from primary schools within the previous quarter.

Members noted that three quotes had now been sourced for the defibrillator to be placed at Bolton Ex Serviceman Club and training was now being organised.

RESOLVED that the report be noted.

22 Dearne Area Council Community Magazine (Dac.26.11.2018/4)

The most recent edition had now been circulated, the first being provided through the new provider.

Members noted the delays in distributing the magazine, and it was felt the design could also be improved. Discussions were ongoing with communications to improve the situation.

It was noted that feedback in general regarding the production and distribution of a community magazine was positive, but it was noted that consensus was that the publication ought to focus on local issues. It was suggested that two further issues be produced and distributed.

RESOLVED:-

- (i) That Members note the production and distribution of the 5th edition of the Community Magazine;
- (ii) That £3,040.76 be approved for the distribution of two further editions of the Community Magazine.

23 Dearne Area Council Update on Financial Position (Dac.26.11.2018/5)

An overview of the financial position of the Area Council was given. From a starting balance of £208,476.98 in 2018/19, £210,579.76 had been spent. However, this was offset by income from Fixed Penalty Notices, leading to an expected balance of £6,706.20, though it was noted that this could increase with the income from notice issued up to 31st March, 2019.

Members noted that £100,523 had also been allocated from the 2019/20 budget, not taking into account that approved for the Community Magazine.

With regards to the Dearne Development Fund £32,425.10 remained.

RESOLVED that the report be noted.

24 Dearne Area Council Education, Environment and Volunteer Service (Dac.26.11.2018/6)

The item was introduced by the Area Council Manager, who reminded Members of previous approvals to procure an Education, Environment and Volunteer Service, with an approved cost of £75,000 per annum initially for one year with the opportunity to extend for two further periods of a year.

On reflection, the Area Manager had brought to the attention of Members that costs in providing the service had likely increased since its inception five years ago. Therefore, in order to ensure the same quality of service, it was suggested that the

guide price be increased to £85,000 per annum to ensure the commission remained attractive to potential contractors.

RESOLVED that the value of the commission to provide and Education, Environment and Volunteer Service be increased to £85,000 per annum for up to three years.

25 Notes from the Dearne Approach Steering Group held on 17th September, 2018 (Dac.26.11.2018/7)

Members considered the notes from the meeting held on 17th September, 2018.

The discussion around the old school site was referenced and it was noted that its future use is under consideration, but is currently confidential.

RESOLVED that the notes from the Dearne Approach Steering Group be received.

26 Notes from the Dearne Ward Alliance held on 18th October, 2018 (Dac.26.11.2018/8)

The meeting received the notes from the Dearne Ward Alliance held on 18th October, 2018.

RESOLVED that notes from the respective Ward Alliances be received.

27 Ward Alliance Performance Reports (Dac.26.11.2018/9)

The performance reports related to the use of Ward Alliance Funds in the Dearne North and Dearne South areas were received.

RESOLVED that the reports be noted.

28 Report on the Use of Ward Alliance Funds (Dac.26.11.2018/10)

The meeting noted the current financial position for Dearne North and Dearne South Wards.

At the time of publication, Dearne North had £4,164.97 remaining from an opening balance of £9,506.69 and Dearne South had £6,516.64 from and opening balance of £11,021.36.

RESOLVED that the report be noted.

Chair

MEETING:	North East Area Council
DATE:	Thursday, 29 November 2018
TIME:	2.00 pm
VENUE:	Meeting Room 1 - Barnsley Town Hall

MINUTES

Present

Councillors Hayward (Chair), Cheetham, Ennis OBE, S. Green, Houghton CBE, Sheard and C. Wraith MBE

21 Declarations of Pecuniary and Non-Pecuniary Interests

Cllr Hayward declared a non-pecuniary interest in minute no. 21 as he is an AGE UK Board Member.

22 Minutes of the Previous Meeting of North East Area Council held on the 27th September, 2018

The meeting considered the minutes from the previous meeting of the North East Area Council held on 27th September 2018

RESOLVED that the minutes of the North East Area Council held on 27th September 2018 be approved as a true and correct record.

23 Notes of the Following Ward Alliances with Feedback from each Ward Alliance Chair

The meeting received notes from the Cudworth, Monk Bretton, North East and Royston Ward Alliances held recently. The following updates were noted:-

Cudworth – The Christmas Lights switch on at the Cudworth Christmas Fayre was a great success despite the terrible weather. The event was supported by a Cudworth Ward Alliance Grant. Congratulations were offered to all the volunteers from the Cudworth Business and Community Together group who made it happen. The Together in Cudworth Christmas Pantomime and Carols is coming up. A grant has been given to Age UK to provide an interactive pantomime for people aged 50+ in the church hall, 2 – 4 p.m. on Friday 30th November.

Monk Bretton – Children from local schools were involved in planting at the Memorial in time for Remembrance Sunday. The Dementia Café opened on 12th November and is doing well. Tickets have been secured for the Pantomime at Priory Campus for vulnerable children and their families. Christmas lights will be switched on at Carlton Church on 4th December, Monk Bretton Church on 7th December and on 8th December at Lundwood Community Centre Christmas Fayre. Support has been given to the scouts award ceremony which will take place in the New Year.

North East – The Mayor visited the Grimethorpe Community Farm to present children from Milefield Primary School with the Yorkshire in Bloom Silver Award. Over 700 pansies have been planted at the Grimethorpe War and Mining memorial by

volunteers and the NEET Team, supported by Barnsley Community Build. Christmas lights are to be switched on in Shafton today (29th November, Great Houghton Welfare Hall on 4th December and St Luke's Grimethorp 5th December. There will be no lights at St Paul's Church, Brierley this year due to renovation works.

Royston – Bill Newman was welcomed as a new Ward Alliance member. Christmas events will take place on Wednesday involving all four primary schools supported by volunteers, Berneslai Homes staff, the NEET Team and Area officers. Progress is being made on restoring the Remembrance Gate and the park pavilion renovation is ongoing. Winter bedding and spring bulbs have been planted in Royston Park involving around 70 local schoolchildren. Two defibrillators are to be installed, one outside the police station and one at the park pavilion.

RESOLVED that the notes from the Ward Alliances be received.

24 Changes to the Community Representation on the Royston Ward Alliance

The Chair reported that Bill Newman has been appointed to the Royston Ward Alliance.

25 Changes to the Community Representation on the Monk Bretton and Cudworth Ward Alliances

The Chair reported that Father Blair and Gemma Conway have been appointed to the Monk Bretton Ward Alliance and Pam Kershaw has been appointed to the Cudworth Ward Alliance.

26 Stop Smoking Initiative

Simon Lister, Service Manager, Yorkshire Smokefree, and Sarah Sverdloff, the Healthy Lifestyle Advisor, were welcomed to the meeting. Members were given an overview and progress to date of the Stop Smoking Initiative across the North East Area Council area.

Key points to note included:

- Smoking is the biggest cause of preventable death in our country.
- Barnsley's smoking prevalence rate is 18%, which is well above the national average, 26.9% in Cudworth, 26.5% in the North East, 25.5% in Monk Bretton and 23% in Royston. Higher smoking prevalence correlates with higher smoking related deaths – in this case more than double the rate in Penistone.
- Total societal cost of smoking in Barnsley is £63.5m and £10.4m in the North East Area. This includes healthcare, productivity, social care, house fires and littering.
- The NHS spends £50m each week on smoking related illnesses, which includes hospital admissions, in patient bed days and GP appointments. 20% of those with long term conditions in Barnsley continue to smoke. These are a key target group for smoking cessation.
- Adults and young people wanting to stop smoking are given face to face support, home visits, telephone/online support, out of hours sessions and a drop in stall on Barnsley Market.

- Sarah commenced in post in May 2018. The overall quit rate for the North East Area was 67% in Quarter One, 12% over target.
- Members were provided with details of locations and times of sessions across the North East area together with contact details. The session at Grimethorpe Family Centre is likely to move to the LIFT centre in the New Year.
- A school link person offers support to schools and there is a Smokefree schools programme in place. The most effective intervention for children and young people is to get parents to quit and break the cycle.

RESOLVED that Simon and Sarah be thanked for their attendance and contribution.

27 Together in Cudworth Initiative

Jane Holliday, Chief Executive Officer, was welcomed to the meeting and gave an overview of the Together in Cudworth initiative.

Key points were highlighted, including:

- Social isolation is a killer, equivalent to smoking 15 cigarettes a day, with 17% of older people in contact with someone less than once per week.
- Age UK are looking to develop a pilot service in Wombwell and Cudworth areas. Lots of time has been spent talking to older people about what they want. There are a lot of housebound older people in the area, with physical disabilities and dementia a major issue.
- Currently 1:1 work takes place with 21 local people. Social prescribing (GPs) is the biggest source of referrals.
- There are a range of issues, including mental health, confidence, housing, financial, physical disability and transport.
- Group work includes accessible information, a Healthy Living Group, get togethers at Grimethorpe Farm, tea parties, pantomimes, tea in the park, and health and Christmas fayres (community events).
- Work is underway to become a Dementia Friendly area council, with 17 businesses signed up in Cudworth.
- 19 local volunteers currently provide 170 hours of work, which includes helping out with events, supporting people to attend activities and appointments; befriending people with home visits and telephone calls and getting people out and about as a Community Car Driver.
- The pilot found that there are limited activity groups in Cudworth but there are lots of new groups that older people would like to see in place. All areas are different and have different needs. There needs to be a focus on those groups involving eating together.
- An application has been made for £96k/2 years shared between the North East and South areas, front loaded to widen the focus on other communities in the North East. The North East area will have a 30 hour post for two years.

Members praised the work of Age UK and were of the opinion that longer term interventions worked best, with people remaining on the books for ongoing support and care. It was felt a coordinated approach would work best, with everybody working together. Digital exclusion is also an issue, leaving older and disabled people unable to access the information they need. The Barnsley Chronicle is a good source of information for these groups.

RESOLVED that Jane Holliday be thanked for her attendance and contribution.

28 North East Area Council Project Performance Report

The North East Area Council Manager introduced this item and provided Members with a detailed update report regarding performance of the North East Area Council's commissioned projects together with a summary performance management report and individual cases for each service.

Particular reference was made to the following case studies:

- Stop Smoking Initiative
- Rabbit Ings and Midland Road, Royston.

RESOLVED that the update report be noted.

29 Report on the Use of Area Council Budgets and Ward Alliance Funds

The North East Area Council Manager introduced this item and updated Members regarding the North East Area Council budget, Ward Alliance allocations remaining and the progress in each ward in expending the Ward Alliance Fund, in line with priorities.

RESOLVED that:

- (i) The current position of the Area Council Devolved Ward Budget and Ward Alliance Funds be noted; and
- (ii) Each ward continue to prioritise the efficient expenditure of the Ward Alliance funds in line with the guidance on spend.

30 North East Area Council Dementia Friendly Area Council Pledge

The North East Area Council Manager introduced this item and reminded Members of their previous agreement to support Dementia Friendly communities and the positive actions taken so far. This includes work on the Dementia Friendly Cudworth Village project, the Dementia Café at Silverdale Community Centre together with recognition of the need to include dementia friendly awareness in Royston's Principle Town Improvements and the North East's undertaking to actively promote awareness and understanding across their communities.

RESOLVED that:

- (i) The report be noted, and:
- (ii) Information about local activities, events and community groups across the North East Area Council be added to the Dementia Friendly Barnsley website.
- (iii) The North East Area Council will work in partnership with Age UK on their Dementia Friendly Village initiative, with a view to taking this initiative forward in all four wards of the North East Area Council.

- (iv) Work will continue with partner organisations to help to promote awareness and understanding about dementia across the North East area local communities.

31 North East Area Council Interim Financial Update

The North East Area Manager introduced this item, providing a current position statement for the North East Area Council.

It was highlighted that the tender opportunity for the procurement of an Environmental Enforcement Service went out to tender on 19th October 2018, with a closing date of 19th November and tender evaluation on 27th November 2018, the outcome of which will be reported at the next meeting on 7th February 2018. It was reported that the tender figure did not include the cost of leasing a vehicle, which is essential for the effective operation of the service. This will be an additional £5,000. It was also highlighted that the North East Area Council should consider proactive methods of encouraging members of the community to be responsible dog owners, to complement this initiative, encouraging dog owners to pick up after their dogs and for dog bags to be distributed at volunteering events, galas and community events.

The satisfactory performance of the Stop Smoking initiative was highlighted, with a recommendation that Councillors consider an extension to this commission with SWYFT for a further 12 months, from May 2019 until May 2020 at a cost of £30,000.

A discussion took place regarding devolving funding to Ward Alliances for 2019-2020, and the current Ward Alliance balances were outlined.

Members were asked to note that the bowling green in Royston Park had been vandalised and the roof to the bandstand was in need of repair. Furthermore, the skate park at the Dell in Grimethorpe is in urgent need of repair, with young people consulted about the repairs to encourage ownership.

Several publishing problems had been experienced with the latest edition of the Village Life Community Magazine. It was felt that it would be beneficial to have a 'stand-alone' community magazine, published once a year. Discussions are ongoing with the Head of Stronger Communities and Corporate Communications regarding a way forward.

Voluntary Action Barnsley (VAB) currently provide online accredited short courses from CLC for community groups and organisations, geared to the needs of the voluntary and community sector. It was felt that this would be of great benefit to Ward Alliance members, who would be able to complete as many individual courses as they felt they would benefit from.

RESOLVED that:

- (i) Members note the update;
- (ii) An additional £5,000 be provided for the Service Level Agreement with Barnsley Council's Safer Neighbourhoods Service to cover the cost of leasing a vehicle for the service;

- (iii) The responsible dog owner project be taken forward and managed by the Environment Steering Group of the North East Area Council at a cost of £1,000;
- (iv) The Stop Smoking Initiative is extended for a further twelve months, at a cost of £30,000;
- (v) A further £10,000 be allocated from North East Area Council funds to each of the four Ward Alliances at a total cost of £40,000;
- (vi) The Health and Wellbeing Steering Group identify and consider initiatives and projects for delivery in their local communities with a Health and Wellbeing focus and report back to a future North East Area Council meeting;
- (vii) The repairs listed to improve the park areas in Royston (£1,475) and Grimethorpe (£9,000) be approved;
- (viii) That a single, annual 'stand-alone' edition of the community magazine is published at an annual cost of approximately £5,000, and
- (ix) The Area Council trial the CLC online training package for use by Ward Alliance members at a cost of £300 per year, with take up reviewed and fed back following a 12 month period.

Chair

MEETING:	Penistone Area Council
DATE:	Thursday, 6 December 2018
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

MINUTES

Present Councillors Barnard (Chair), David Griffin, Hand-Davis, Kitching, Millner and Wilson.

27 Declarations of pecuniary and non-pecuniary interests

Councillor Wilson declared a non-pecuniary interest in minute numbers 29 and 32 due to his position as Vice Chair of the Trans-Pennine Trail Steering Group and minute 29 due to his position on the Corporate Parenting Panel.

28 Minutes of the Penistone Area Council meeting held on 4th October, 2018 (Pac.06.12.2018/2)

The Area Council received the minutes of the previous meeting held on 4th October, 2018.

Members were reminded that a revised Ward Alliance Framework had recently been approved. The Area Council Manager agreed to consider any implications for the operation of Penistone Ward Alliance in order for discussions to take place at the meeting in January.

In relation to the consideration of area priorities, Members were made aware that there was a survey being undertaken to gain the views of the community, and this would be made available for Members to support, with results feeding into the Area Council review process.

Those present discussed the issue of speeding in the area, and it was noted that the local policing team had been undertaking their own speedwatch, but community speedwatch was also being promoted in the area. Members felt positive that this could be established in the area, and could provide evidence of hotspots for the Police to target in the future.

Members noted that, whilst raised as an issue by many residents, this was not currently a PACT priority.

The meeting heard of the use of a Speed Indicator Device (SID) in Thurgoland, which had recently been refurbished, and was available for deployment throughout the area. It was noted that the particular device could not produce any statistics, but was useful in displaying the speed of drivers to highlight excessive speed.

Members agreed for a future meeting of the Area Council to discuss this issue in more detail, and the potential funding of a further SIDs for the area to assist in reducing speeding.

RESOLVED:-

- (i) That the minutes of the Penistone Area Council meeting held on the 4th October, 2018 be approved as a true and correct record;
- (ii) That a future meeting of the Area Council considers road safety in more detail.

29 Notes from the Penistone Ward Alliance held on 11th October and 1st November, 2018 (Pac.06.12.2018/3)

The meeting received the notes from the Penistone Ward Alliance held on 11th October, and 1st November, 2018.

Members noted that the Ward Alliance had funded a contribution towards the Care Leavers' Christmas Dinner, also supported by Tankersley Manor. Members discussed the wider issue of funding projects from the Ward Alliance Fund not based in the Wards covered, or those delivered borough-wide. It was noted in this instance that there were small numbers of children in care within the two Penistone Wards who would benefit.

Members heard how the Penistone 41 Club had held a very successful lunch club, which was well attended and was hoped would be a recurring event. Those from many different backgrounds attended and the event was supported by a number of different volunteer groups.

It was noted that many organisations were thanked on social media, however BMBC had not been mentioned. Members discussed the need to reference the source of funding, and it was noted that this was a requirement of accepting the grant.

The Chair provided positive feedback from an event organised by Hoylandswaine Arts Group, which had also produced a booklet commemorating the First World War. In addition it was noted that Penistone Remembers had raised £1,931 with many of the events arranged being oversubscribed.

Members discussed the plans to start a Park Run in Penistone, utilising the show field and parts of the Trans-Pennine Trail (TPT). A number of issues had been raised by officers in the Public Rights of Way team regarding the multi-use nature of the Trail. Members heard how there were examples elsewhere in the country where park runs were successfully organised using public rights of way. It was hoped that, with careful organisation the Park Run could be successful, balancing the needs of all TPT users and having additional benefits such as improving health and encouraging footfall in the town centre.

RESOLVED that the notes from the Penistone Ward Alliance held on 11th October, and 1st November, 2018 be received.

30 Report on the Use of Ward Alliance Funds (Pac.06.12.2018/4)

The Area Council Manager spoke to the report, and from a total annual balance of £40,000, £11,293.30 remained for allocation.

Members noted that further applications had been received, the total of which exceed the amount of finance currently available in the Ward Alliance Fund.

RESOLVED that the report be noted.

31 Performance Report Q2 (Pac.06.12.2018/5)

The item was introduced by the Area Council Manager, who noted that the report covered the period Quarter 2, July to September, 2018.

Overall performance was positive, with increases in the numbers of businesses involved in clean and tidy activities, as well as significant increases in the numbers volunteering, which included young people.

Within the quarter, five new community groups had been established, supported by Twiggs Grounds Maintenance and Age UK. Members noted that the Community Car Scheme continued to be well used, and indicated that they would like to see this service maintained in the future.

The high number of people receiving training was acknowledged, and Members were made aware that volunteers engaging in clean and tidy activities receive training on the use of tools prior to the start of each session, with a smaller number of people receiving accredited training as part the Penistone FM contract.

With reference to the advice services delivered by DIAL, 57 residents had received advice face-to-face, with £70,916 in unclaimed benefits gained to date. In addition the health and wellbeing of users of the service had improved following support given. The range of support given on a multitude of issues was noted.

Attention was drawn to the Twiggs Grounds Maintenance contract, noting that it was near the end of the first year of the contract, which would be extended into the second year.

Performance over the first year had been positive, with many volunteers recruited, young people engaged in volunteering, and many volunteers trained.

The Area Council Manager made Members aware that they had been visiting Parish Councils of late, and had been making them aware of the service provided by Twiggs, with feedback generally positive.

Members noted that the contract with Age UK would shortly be coming to an end, and also noted delivery was now spread across the area. Some areas had specifically been targeted, including Ingbirchworth. Members heard how the new group in Tankersley had been well received.

An update was provided on the performance of Sporting Penistone. One quarter of delivery remained. The project had not focused on training during the summer, but due to the post of volunteer administrator, the volunteering aspect of the organisation had much improved.

Feedback from the final report from Penistone FM – My Town My Community project was positive, with a successful programme delivered targeting those aged over 55. It was felt that the project had overestimated the number of volunteers, with 13 achieved against a target of 25. Numbers trained was also slightly lower than

anticipated, but the project had provided a lasting legacy of volunteer broadcasters. Members heard that Penistone FM had been granted a further licence for five years.

Members noted that information was outstanding in relation to the South Pennine Community Bus Service, though the target for number of passengers had been met.

It was noted that information had been requested in relation to the longer term plans for the service, and SYPTE had approached the manager to discuss this area.

RESOLVED: - that the report be noted.

32 Procurement and Financial Update (Pac.06.12.2018/6)

The Area Council Manager reminded Members of the commission to assist isolated and older people, which was due to end in January, 2019. The Area Council had considered a number of options to take forward the positive work undertaken by Age UK and it was decided to establish a grant regime with a budget of £70,000.

Members noted that the associated specification highlighted the need to build on good practice, assist in the areas highlighted as being 'hotspots' of isolation, and use existing community assets.

The Working Together Fund had been established in 2015, and since then had a combined total budget of £202,038, with £21,963 remaining. Members discussed the issues relating to the TPT conservation volunteers project, and the delays due to Network Rail. It was suggested that both Cllr Wilson and the Area Council Manager make enquiries to progress this.

Members noted that the information and advice service was due to come to an end in December, 2018, and a paper providing data in relation to fuel poverty and numbers of residents claiming benefits was circulated.

Members discussed the information provided, noting that many issues were often masked by the relative overall affluence of the area. It was also noted that rural communities often spend a relatively high proportion of available finance on accessing services. Many services are now provided online, but roll out of Superfast Broadband has been delayed, and many elderly residents chose not to access services electronically even if the service was available.

Following discussion Members agreed that there was a continued need to provide face to face advice, and that applications to provide existing, as well as pilot new targeted provision, be encouraged.

The attention of Members was drawn to the financial overview for the Area Council. It was noted that costs had slightly increased for the distribution of the community magazine and that £18,448 remained for allocation in the current financial year.

RESOLVED:-

- (i) That the updates in relation to current commissions be noted;
- (ii) That the update in relation to the Isolated and Older People Grant Fund be noted;

- (iii) That the financial position of the Working Together Fund be noted and an application for the provision of advice services be encouraged; and
- (iv) That the financial position of the Area Council be noted.

Chair

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MEETING:	South Area Council
DATE:	Friday, 14 December 2018
TIME:	10.00 am
VENUE:	Meeting Room - Wombwell Library

stow MINUTES

Present

Councillors Stowe (Chair), Andrews BEM, Coates, Franklin, Daniel Griffin, Lamb, Markham, Sumner and R. Wraith.

24 Declarations of Pecuniary and Non-Pecuniary Interests

Councillors Franklin and Lamb each declared a non-pecuniary interest in minute number 29 due to their positions as directors of Forge Community Partnership.

25 Minutes of the Meeting of South Area Council held on 26th October, 2018 (Sac.14.12.2018/2)

The meeting considered the minutes of South Area Council held on 26th October, 2018.

RESOLVED that the minutes of the South Area Council held on 26th October, 2018 be approved as a true and correct record.

26 Notes of the Ward Alliances (Sac.14.12.2018/3)

The meeting received the notes from the following Ward Alliances:- Hoyland Milton and Rockingham held on 7th November, 2018; Wombwell held on 8th October, 2018; and Darfield Ward Alliance held on 15th November, 2018.

RESOLVED that the notes from the Ward Alliances be received.

27 Report on the Use of Ward Alliance Funds (Sac.14.12.2018/4)

With reference to the report circulated, Members noted the amounts in each of the Ward Alliance Funds remaining for allocation.

Darfield Ward Alliance Fund had £4,202.21 remaining for allocation from an opening balance of £10,975.

From an annual budget of £20,086.25 Hoyland Milton and Rockingham Ward Alliance Fund had £8,878.51 allocation left.

Wombwell Ward Alliance Fund had a £6,090.34 remaining for allocation from a total budget of £11,308.04.

Members noted that there was only a quarter left in the financial year and were asked to encourage applications from interested parties.

RESOLVED that the report be noted.

28 Smokefree update (Sac.14.12.2018/5)

Kaye Mann, Public Health Senior Practitioner, was welcomed to the meeting to provide an update.

With regards to plans to extend Smoke Free Areas, it was proposed that the area be extended from covering the play area in Elsecar Park, to covering the whole park.

Members were supportive, with the suggested signage featuring key messages and being more focused on adults. Those present also supported an event to launch the initiative. It was suggested that this could be linked to national no smoking day, and engage the wider community. An invitation to the Mayor could also be extended.

It was noted that discussions had also taken place to make Elsecar Heritage Centre smoke free. Due to the very different nature of the two areas in Elsecar, it was decided to hold two different launch events.

With regards to the piloting of Smoke Free High Streets, discussed at the previous meeting, the commission had gone out to tender with a closing date of 14th December, 2018. An update would be provided at the next meeting, including the full scope of the pilot and prospective launch date.

RESOLVED:-

- (i) That the update be noted, and plans to make Elsecar Park Smoke Free be supported;
- (ii) That an update on Smoke Free High Streets be received by the Area Council at their meeting in February, 2019.

29 Procurement and Financial Update (Sac.14.12.2018/6)

The report was introduced by the Area Council Manager who made Members aware of the recent interviews undertaken as part of the commissioning of Tidy Team and Parking Enforcement Services. Preferred providers had been identified, but each exercise was currently in the standstill period and therefore no announcement could be made.

In relation to the procuring of Advice Services, it was noted that the Area Council Manager was working with colleagues from procurement with the intention of advertising the commission around February or March, 2019 and holding interviews with prospective delivery organisations in April.

Members noted the impending announcement regarding a funding bid by to the National Lottery Building Connections Fund by Age UK. If this was successful then the social inclusion work undertaken in the area would be extended. As the outcome would be known in the early New Year, it was suggested that the Area Council Manager attends Ward Briefing meetings to discuss issues related to social isolation within each ward. This information would then be fed back for further discussion at the Area Council in February.

In addition the Area Council Manager suggested that public health information related to the Ward could also be considered at each Ward Briefing.

Initial ideas to address emerging issues such as holiday hunger and provision for young people were discussed and the priorities from recent consultation undertaken with young people in schools across Barnsley were noted. It was agreed that the Youth Participation Worker attends the Area Council in February 2019 to discuss this in more detail.

RESOLVED

- (i) That the current financial position for the Area Council be noted;
- (ii) That the updated timescales for the commissioning of the Advice Service be noted;
- (iii) That the update regarding the procurement of a Tidy Team and Parking Enforcement Service be noted;
- (iv) That the update on Age UK Barnsley Building Connections Fund be noted;
- (v) That the Area Council Manager attends Ward Briefings in early 2019 to discuss options to address social isolation and issues such as holiday hunger in the area, with the outcome of these discussions to be considered by the Area Council in February;
- (vii) That the Youth Participation Worker be invited to the Area Council meeting in February, 2019 to discuss priorities for young people.

30 Community Magazine (Pac.14.12.2018/7)

The Area Council Manager spoke to the report, previously circulated. Members were reminded of the recent procurement exercise for a provider to produce the community magazine for two further issues. A single provider had tendered for the contract, and subsequently produced the most recent issue.

Members were made aware of the dissatisfaction with the publication, with much officer time taken to improve initial drafts. Concern was also expressed at the appropriateness of advertisers within the magazine. Therefore a decision had been made to halt the production of a second issue.

Those present were invited to consider a number of options. These included engaging other providers, purchasing space in other publications, or providing a leaflet tailored to each ward.

Discussion ensued which included consideration about how valued the publication was. It was suggested that feedback from the wider community be sought through Ward Alliances and, taking this into account, options be considered at a future meeting of the Area Council.

RESOLVED:-

- (i) That each Ward Alliance discusses the Community Magazine and provides feedback on its value;
- (ii) That the meeting of the Area Council in February, 2019 considers options in relation to the production of a Community Magazine in the future

Chair

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Item 26

Report of the Service Director to the General Licensing Regulatory Board to be held on the 19 December 2018

Criminal Convictions Policy Update

1. Purpose of Report

The purpose of this report, is to inform Members and seek approval to amend section 6 of the Council Convictions policy which specifically addresses re-applications for a Private Hire and Hackney Carriage drivers licence following refusal or revocation.

2. Background

In February 2013, Council approved revised guidelines to help Members to consider Private Hire and Hackney Carriage driver applications where criminal convictions are involved.

3. Current Position

Section 6 of the current policy states that:

6 Re-application following refusal or revocation

Where a Licence has been refused or revoked by the Council (or another Local Authority) a further application will normally be refused if received within one year from the date of the refusal/revocation, as it will be deemed that the persons circumstances will not have changed significantly within that period to make them 'fit and proper'.

The process of issuing an immediate revocation to a Private Hire or Hackney Carriage driver is only exercised in the most extreme circumstances.

Where there is deemed to be an immediate danger to the public, Officers must act immediately in the interests of public safety.

The current required time stipulated before re-application does not support the severity and seriousness of a revocation and the work of Officers and Elected Members when dealing with such serious cases.

The current convictions policy recommends that one year should have elapsed before a re-application can be made following a revocation.

In line with the current policy it has become apparent that a period of one year is not a significant amount of time for someone who was subject to a revocation to have changed their personal circumstances to such an extent that Officers can be satisfied they are fit and proper to hold a licence. Applicants need to be able to confidently prove that they have changed significantly and show adequate evidence that they are fit and proper in order to comply with the policy and a time scale of one year does not allow for such provision.

4. Proposal

To immediately revoke is defined as:

To take back something for an indefinite period of time

Our convictions policy needs to reflect the severity of an immediate revocation and support the work of Licensing Officers and Elected Members.

The policy also needs to allow sufficient time for re-applicants to change their circumstances and actively prove to Officers that they are fit and proper.

As such Members are asked to approve the amendment to section 6 of the Council guideline policy to read:

6 Re-application following refusal or revocation

Where a Licence has been refused or revoked by the Council (or another Local Authority) a further application will be refused if received within

five years from the date of the refusal/revocation, as it will be deemed that the persons circumstances will not have changed significantly within that period to make them 'fit and proper'.

5. Recommendation

The Members approve the amendment to section 6 of the Councils Convictions Policy.

6. Officer Contact

Debbie Bailey

X 5696

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BARNESLEY METROPOLITAN BOROUGH COUNCIL

This matter is not a Key Decision within the Council's definition and has not been included in the relevant Forward Plan

REPORT OF THE EXECUTIVE
DIRECTOR, CORE SERVICES
CABINET ON 9 JANUARY 2019

COUNCIL NOMINATIONS TO THE BERNESLAI HOMES BOARD

1. Purpose of Report

- 1.1 To consider the appoint to a vacancy which has arisen for a Council nomination to the Board of Berneslai Homes, due to the expiration of the three-year term of office for an existing Councillor Board Member, Councillor Caroline Makinson.

2. Recommendation

- 2.1 **That Full Council be recommended to approve the nomination of Councillor Makinson to the Berneslai Homes Board.**

3. Introduction

- 3.1 In accordance with the Berneslai Homes Memorandum and Articles of Association the Council has three Member representatives on the Berneslai Homes Board. Our representatives were Councillors Coates, Makinson and Pourali.
- 3.2 Councillor Makinson's three-year term of office is due to expire on 17th January 2019. The Council was advised of the vacancy and nominations were sought from all Councillors.
- 3.3 It is a requirement of the Memorandum and Articles of Association that all potential Board Members must undergo a "threshold interview" to ensure they meet the essential criteria and have the skills set required to undertake the role of a non executive director. Once applicants have passed the threshold the Council is then able to consider its appointment.
- 3.4 Following the Council's request for nominations Berneslai Homes received one application, from Councillor Makinson. A threshold interview took place on 5th December 2018 and Councillor Makinson was again found to meet the minimum requirements. Councillor Makinson is therefore recommended as the Council's nominee to the Board.
- 3.5 Councillor Makinson would therefore continue in this role at the end of her current term.

4. Consideration of Alternative Approaches

- 4.1 There are no alternative approaches for consideration as it is a requirement of the Memorandum and Articles of Association that the Board has a balance of representatives from Independent members, Council nominees and Tenants representatives. The Memorandum and Articles of Association were agreed by the Council and it has determined how an appropriate balance of member representation to the Berneslai Homes Board should be maintained.

5. Proposal and Justification

- 5.1 The agreed process for the nomination of Council representatives to the Board of Berneslai Homes has been followed. Following the notification to the Council that Council member vacancies had arisen, one application for the position was received. A threshold interview verified that the candidate meet the essential criteria to be approved as the nomination from the Council to the Berneslai Homes Board.

6. Delivering Sustainable Community Strategy Ambitions and Local Area Agreement Outcomes

- 6.1 There are no implications arising directly from this report.

7. Long Term Sustainability of the Proposal

- 7.1 There are no implications arising from this report.

8. Impact on Local People

- 8.1 There are no implications arising from this report.

9. Compatibility with European Convention on Human Rights

- 9.1 This report is fully compatible with the Human Rights Act.

10. Promoting Equality and Diversity and Social Inclusion

- 10.1 There are no implications arising from this report.

11. Reduction of Crime and Disorder

- 11.1 In investigating the options set out in this report, the Council's duties under Section 17 of the Crime and Disorder Act 1998 have been considered.

12. Conservation of Biodiversity

- 12.1 There are no implications arising from this report.

13. Risk Management Issues, including Health and Safety

- 13.1 There are no implications arising from this report.

14. Financial Implications

14.1 There are no new financial implications arising from this report.

15. Employee Implications

15.1 There are no implications arising from this report.

16. Glossary

16.1 None.

17. List of Appendices

17.1 None.

18. Background Papers

18.1 Berneslai Homes Memorandum and Articles of Association, as amended October 2018.

If you would like to inspect background papers for this report, please email governance@barnsley.gov.uk so that appropriate arrangements can be made

Report author: Ian Turner

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Item 28

BARNSELY METROPOLITAN BOROUGH COUNCIL

This matter is a Key Decision within the Council's definition and has been included in the relevant Forward Plan

Joint Report of the Executive
Director Core and the
Executive Director Place

HOUSING REVENUE ACCOUNT – DRAFT BUDGET 2019/20 & HOUSING CAPITAL INVESTMENT PROGRAMME 2019-2024

1. Purpose of report

1.1 This report provides a summary of:-

- (i) The Housing Revenue Account (HRA) draft budget for 2019/20 (Section 4);
- (ii) The HRA Medium Term Financial Strategy (MTFS) (Section 5);
- (iii) The HRA 30 Year Business Plan (Section 6);
- (iv) Use of the HRA Reserves and Berneslai Homes Surplus (Section 7); and
- (v) The 2019 to 2024 proposed capital investment programme (Section 8).

2. Recommendations

It is recommended that:

- (i) the Housing Revenue Account Draft Budget for 2019/20 be approved, with any final amendments / additions being delegated to the Cabinet Spokesperson for Place and the Executive Director for Place in consultation with the Cabinet Spokesman for Core Services and the Service Director - Finance (S151);
- (ii) a rent reduction in line with Government's rent policy be approved;
- (iii) there is no proposed change to non-dwelling rents, service charges and heating charges;
- (iv) the 2019/20 Berneslai Homes Management Fee at paragraph 4.17 is approved with any final amendments / additions delegated to the Cabinet Spokesperson for Place and the Service Director, Culture & Housing in consultation with the Cabinet Spokesman for Core Services and the Service Director - Finance (S151);
- (v) the 2019/20 Berneslai Homes Management Fee for Gypsy & Traveller Sites, charged to the Authority's General Fund, at paragraph 4.20 is approved;
- (vi) the HRA Medium Term Financial Strategy as set out in Section 5 and Appendix B be noted;
- (vii) the 30 HRA Business Plan as set out in Section 6 be noted;
- (viii) the HRA Reserves Strategy, outlined in Section 7 be noted;

- (ix) **Cabinet approve the proposed increase in the HRA minimum working balance to £5.2M (paragraph 7.9 refers);**
- (x) **the Council Housing Capital Investment programme for 2019/20 be approved and the indicative programme for 2020/21 through 2023-24, outlined in Section 8 be noted;**
- (xi) **Cabinet approve, in principle, the Housing Growth Investment schemes, funded from a combination of HRA Reserves and BH Surplus, as detailed in Appendix E. (Subject to individual reports in line with the Council's governance arrangements); and**
- (xii) **individual housing growth schemes are subject to the appropriate planning regulations.**

3. Introduction

- 3.1 This report sets out the proposed 2019/20 HRA draft budget, the HRA Medium Term Financial Strategy including use of HRA reserves, and the 2019/20 through 2023/24 Housing Capital Investment Programme.
- 3.2 The responsibility for financial management and monitoring of the HRA transferred back to the Authority from Berneslai Homes' finance team, effective from the 1st April 2018.
- 3.3 Upon transfer, a fundamental review was undertaken reflecting the Council's social landlord responsibilities together with the Council's wider strategic housing aspirations. This was set within the overall context of nationally emerging issues such as the implications developing from the Social Housing Green Paper, the impact of the full roll out of Universal Credit and the impact moving forwards of both the change in use of 1-4-1 receipts and the abolishment of the HRA debt cap.

4. Draft 2019/20 HRA Revenue Budget and Framework for 2020/21 Budget

2019/20 Key Budget Assumptions

- 4.1 A number of assumptions have been built into the 2019/20 budget, the key areas are summarised below:
 - Average housing stock of 18,306 dwellings;
 - No requirement for new external borrowing;
 - 3.0% of rent income for the bad debt provision;
 - 1.05% rent loss due to voids;
 - 2.0% CPI inflation rate.

Rent Policy

- 4.2 On the 8th July 2015, the Government made an announcement to reduce social housing rents by 1% per annum for the four years, 2016/17 through 2019/20. Rent income forecasts had previously been based on a rent increase formula of CPI plus 1%. It is estimated that this policy decision amounts to a reduction in rental income from 2018/19 to 2019/20 of £1.1M.

- 4.3 The 1% rent decrease leads to an average rent decrease across the entire housing stock of £0.87p per week for 2019/20.
- 4.4 More fundamentally, there is a compounding effect on the HRA as a result of the policy change explained above. The table below shows the indicative cumulative effect of the 1% reduction in rents against what was originally planned (CPI + 1%) but does not take account of other changes to the rent calculation such as changes to stock numbers and is therefore purely for illustrative purposes only.

Financial Year	Rent Based on Original Assumptions (CPI + 1%) (Compounded)	Revised Rent Based on Policy (Reduction of 1%) (Compounded)	Cumulative Approximate Loss of Rent
	£M	£M	£M
2015/16 (Base Year)	71.9		-
2016/17	74.0	71.2	(2.8)
2017/18	76.3	70.5	(5.8)
2018/19	78.6	69.8	(8.8)
2019/20	80.9	69.1	(11.8)

- 4.5 The above demonstrates the cumulative impact on the rental income and therefore spending power of the HRA with an indicative £11.8M reduction in income when compared to the projected rents levels prior to the Government's announcement in 2015.
- 4.6 The proposed average rent for the various types of properties, for 2019/20 are as follows:

Property Type	Number of Beds	Average Rent per Week (Based on 48 Week Bills)	
		2018/19 £	2019/20 £
Bedsit	0	58.54	57.95
Flat	0	59.86	59.26
	1	68.07	67.39
	2	76.44	75.68
	3	82.24	81.42
Bungalow	1	69.38	68.69
	2	78.70	77.91
	3	90.79	89.88
	4	120.93	119.72
House	1	71.74	71.02
	2	79.22	78.43
	3	84.62	83.77
	4	91.91	90.99
	5	103.27	102.24
	6	119.43	118.24
Maisonette	3	85.31	84.46

- 4.7 The Government has confirmed that dwelling rents, from 2020/21, will be permitted to increase by a maximum of the rate of Consumer Price Index (CPI) in the September prior to the forthcoming financial year, plus 1% for the

5 year period through to 2024/25. The full increase has been factored into the HRA Medium Term Financial Strategy (Section 5 refers).

Non-Dwelling Rent, Service Charges and Heating Charges

- 4.8 It is proposed that no changes are applied to the current level of non-dwelling rents, service charges and heating charges respectively over the two year period to 2020/21. The associated costs in providing such services within the HRA have not materially changed since 2018/19, therefore no changes are proposed as a result.
- 4.9 These charges will be the subject of a detailed review during 2019/20.

Repairs & Maintenance

- 4.10 The HRA is charged with the annual cost of repairs and maintenance on the Authority's Council Dwellings. The Authority is currently contracted to the Housing Property Repairs and Improvement Partnership (PRIP) which is the all-encompassing contract for all repairs and maintenance, both of revenue and capital in nature.
- 4.11 The current contract is split in value between Berneslai Homes Construction Services (2/3rds) and Kier Construction (1/3rd). The current contract is due for renewal on the 1st April 2020, therefore Council officers are reviewing the requirements moving forwards and will report into Cabinet in due course.
- 4.12 The review / re-procurement exercise is expected to have the potential to result in a significant change in the repairs expenditure within the HRA for 2020/21 and beyond.
- 4.13 The budgeted revenue repairs and maintenance is estimated to be £19.140M for 2019/20 and indicatively £19.344M for 2020/21 and is detailed below, together with a reconciliation from the 2018/19 approved budget.

	2019/20 £	2020/21 £
Original Repairs & Maintenance Budget 2018/19	19,788,960	19,140,030
<u>Fall Out of One Off's</u>		
Legionella Testing	(277,500)	-
Domestic Electrical Testing	(550,000)	-
PRIP Procurement / Tender Costs	(70,000)	(60,000)
	(897,500)	(60,000)
Inflation Applied	375,491	379,297
Adjustment for Reduction in Housing Stock	(116,921)	(115,175)
	258,570	264,122
<u>Savings Proposals</u>		
NPS Admin Fee Efficiencies (HRA 3 – Appendix C)	(10,000)	-
	(10,000)	-
Proposed Repairs & Maintenance Budget	19,140,030	19,344,152

HRA Management Costs

- 4.14 The cost of the management of the HRA function represents the overall cost to the Authority of being a corporate landlord and ultimately having responsibility for the HRA. There are two main elements that make up this cost:
- The cost of services provided by the Authority's ALMO, (Berneslai Homes) to the HRA, together with the cost in respect of the administration of the ALMO, known as the BH Management Fee, commissioned by the Council; and
 - Direct services provided to the HRA by the Authority, commissioned by the Council.
- 4.15 A review of the component parts of the BH management fee has been undertaken following transfer of the financial management responsibility to the Council's finance team, ultimately with the overall aim of reinforcing and making explicit, the split between the respective commissioning and delivery components.
- 4.16 The outcome of this review firmed up the existing arrangements that the Council is commissioner for all services in respect of the HRA with some services procured from Berneslai Homes, certain services procured from the Council's General Fund and some services sourced from external partners. Berneslai Homes, as contractor for those services and as a company its own right, also commissions services externally, including from the Council's General Fund e.g. Fleet Services.

Berneslai Homes Management Fee

- 4.17 The proposed Berneslai Homes Management Fee is estimated at £11.716M for 2019/20 and indicatively £11.951M in 2020/21 and is detailed in the table below, together with a reconciliation from the 2018/19 fee:

	2019/20 £	2020/21 £
Original BH Management Fee 2018/19	13,778,380	11,716,375
<u>Fixed / Ongoing Costs</u>		
Pay Award & Increments	271,368	234,328
Increase in Recharge for SharePoint	20,000	-
Other Inflation	52,100	-
	343,468	234,328
<u>Revision to Charging Mechanism</u>		
Grounds Maintenance	(1,266,640)	-
Barnsley Connects	(795,680)	-
IT Budget	282,600	-
Strategic Housing & Finance	(213,673)	-
	(1,993,393)	-
<u>Savings Proposals</u>		
HRA 1 - BH Zero Based Budget Review	(205,340)	-
HRA 2 - Customer & Estates Services Restructure	(206,740)	-
	(412,080)	-
Proposed BH Management Fee	11,716,375	11,950,703

- 4.18 The review into the charging mechanism, as explained in paragraphs 4.15 to 4.16 has concluded that certain charges, which previously went through the Berneslai Homes management fee, will now be a direct charge to the HRA. There are a number of these but the significant ones are the charges for grounds maintenance and Barnsley Connects respectively, which are now proposed to be charged directly to the HRA. This is on the basis that the HRA (The Council) is the commissioner of such services, with Berneslai Homes performance managing those commissioned services on the Council's behalf.
- 4.19 As a result of the review, the BH management fee has been reduced overall by a total of £68,612.
- 4.20 In addition to the management fee above, Berneslai Homes are proposing to charge the Council's General Fund for the management of the Gypsy & Traveller sites in the Borough, totalling £0.063M for 2019/20 (£0.062M in 2018/19).

Other Supervision, Management & Special Services

- 4.21 The proposed suite of recharges to the HRA directly from the General Fund for services directly provided is estimated at £5.180M for 2019/20 and is detailed in the table below, together with a reconciliation to the 2018/19 budget:

	2019/20 £	2020/21 £
Original Other Supervision, Management & Special Services 2018/19	2,667,290	5,179,741
<u>Fixed / Ongoing Costs</u>		
Inflation on General Fund Services	62,189	93,401
Other	39,586	-
	101,775	93,401
<u>Revision to Charging Mechanism (See 4.17 / 4.18)</u>	1,993,393	-
	1,993,393	-
<u>Investment & Other Policy Decisions</u>		
<u>Review of Cost Sharing Arrangements</u>		
Grounds Maintenance	132,283	-
Community Safety	125,000	125,000
Right to Buy Team	80,000	-
Homelessness	80,000	80,000
Homelessness Act	-	124,500
	417,283	329,500
Proposed Other Supervision, Management & Special Services	5,179,741	5,602,642

- 4.22 As part of the Housing Review undertaken earlier this year, part of the analysis reviewed the current cost sharing arrangements to ensure an fair and equitable split was still maintained between General Fund and HRA, the results of which are shown in the table above.

Bad Debts Provision

- 4.23 The HRA provides a budgetary provision for a proportion of the dwelling rent due that is expected to be non-collectable. The 2018/19 budget for this totalled £1.033M which represented 1.5% of gross rents for that year. The proposed budgets for 2019/20 and 2020/21 have been reviewed in light of the increase in tenants that are transitioning to Universal Credit (UC).
- 4.24 There is currently evidence from the 2018/19 performance on rent collection arrears to suggest that tenants that have been moved on to UC are accumulating larger levels of arrears when compared to non UC tenants. This is exemplified by the statistics in the table below:

Measure	2017/18	2018/19	
	Full Year	Q1	Q2
Total Arrears (Current Tenants)			
UC Arrears	462,324	577,359	673,450
Non UC Arrears	859,872	878,648	839,152
Total	1,322,196	1,456,007	1,512,602
Average Rent Arrears (Current Tenants)			
UC	£533.86	£499.01	£504.84
Non UC	£133.17	£142.06	£155.46
Overall	£180.55	£198.31	£224.69

- 4.25 In respect of the total arrears from current tenants, the statistics show that these are steadily climbing quarter on quarter which predominantly relates to the increase in UC arrears across the period. By contrast, arrears for non UC arrears have remained relatively static.
- 4.26 With regards to the average arrears accumulated per tenant, the tenants on UC have accumulated over 3 times as many arrears as non UC tenants (£504.84 compared to £155.46) indicates the gap between the two elements of arrears.
- 4.27 Therefore, the provision has been prudently increased to 3% of gross rents, equating to £2.035M in 2019/20 and indicatively £2.083M in 2020/21. This will be the subject of a detailed review as Universal Credit is further rolled out to tenants.

Contribution to Capital

- 4.28 The HRA budget includes an annual contribution to fund its capital investment programme which is predominately maintains the Council's housing stock at decency – at the Barnsley Homes Standard.
- 4.29 The annual contributions are factored into the HRA 30 year business plan to ensure affordability over the period. Any unused balances are held in the Major Repairs Reserves until capital expenditure is incurred in the future.

	2019/20 £	2020/21 £
Original Contribution to Capital 2018/19	21,327,180	20,737,258
<u>Investment & Other Policy Decisions</u>		
Allowance for Inflationary Effects	560,078	550,375
	560,078	550,375
<u>Savings Proposals</u>		
HRA 4 - Review of Damp Proof Course Requirement	(1,150,000)	-
	(1,150,000)	-
Proposed Contribution to Capital	20,737,258	21,287,633

- 4.30 For reference, in Appendix A, the contribution to capital is made up of two lines, Line 11 - Depreciation of Fixed Assets and Line 18 - Transfer to/from Major Repairs Reserve which reflects the statutory reporting measures that the HRA has to follow. The table below summaries this position for the period:

	2018/19 £	2019/20 £	2020/21 £
Depreciation of Fixed Assets	14,456,800	16,556,000	16,556,000
Transfer to/from Major Repairs Reserve	6,870,380	4,181,258	4,731,633
Total Contribution to Capital	21,327,180	20,737,258	21,287,633

- 4.31 The contribution to capital in the revenue budget is uplifted annually to account for the inflationary effect on prices within the capital programme.
- 4.32 Following a review of the current capital programme requirements by officers, the anticipated spend on damp proofing has been prudently reduced over the 30 years on the basis of assumed need. As a result, the savings proposal totalling £1.150M has been taken in full.

Voluntary Repayment of Debt

- 4.33 Since the Self Financing Regulations were implemented and the Council's HRA 'bought out' of the subsidy system, the assumed debt incurred as a result has been voluntarily "repaid" on an annual with a sum totalling £2.110M included in the 2018/19 budget.
- 4.34 This setting aside of resources to repay debt is not a statutory / regulatory requirement under the Self Financing regime. The primary purpose for doing so was to reduce the outstanding debt to give increased headroom against the HRA debt cap which would have ultimately allowed the Authority more scope for borrowing to fund housing growth moving forward.
- 4.35 Since this time, the Government has confirmed the removal of debt caps for all housing authorities to enforce the commitment to the sector in respect of supporting the stimulation of the housing market and recognition of the housing issues local authorities currently face.

- 4.36 As a result, and after a review of the HRA's debt, the Section 151 Officer has determined that the HRA debt is supportable as the asset base (Council Dwellings) is maintaining the income streams on a sustainable basis.

	2019/20 £	2020/21 £
Original Voluntary Repayment of Debt 2018/19	2,109,680	-
<u>Savings Proposals</u>		
HRA 5 - Reduce Voluntary MRP	(2,109,680)	-
	(2,109,680)	-
Proposed Voluntary Repayment of Debt	-	-

2019/20 Efficiency Savings

- 4.37 Berneslai Homes and BMBC were tasked with finding £2M worth of efficiencies each for this budget process, which then gives flexibility and choice to address the gap over the two year period. The savings proposals that have been taken to address the gap total £3.682M and are detailed in Appendix C.
- 4.38 These savings proposals have been factored into the 2019/20 budget papers as outlined throughout section 4 which has meant that the HRA has been able to set a balanced 2019/20 budget position with a framework to deliver a balanced budget in 2020/21 at this early stage in the planning process.
- 4.39 The full draft HRA budget is shown in detail at Appendix A to this report.

5. HRA Medium Term Financial Strategy (MTFS)

- 5.1 The HRA Medium Term Financial Strategy provides a projection of the medium term position of the HRA for the three years following this budget cycle (2020/21 through 2022/23).
- 5.2 The table below outlines the changes in assumptions etc. since the last update. This presentation and format is distinctly different from previous HRA budget papers to align to the methodology used on the Council's General Fund MTFS.

	2020/21 £M	2021/22 £M	2022/23 £M
Opening Forecast Deficit / (Surplus)	-	(0.094)	(0.378)
Sub Total - Fixed & Ongoing Costs	1.189	1.282	0.414
Sub Total - Investments & Other Policy Decisions	0.330	-	-
Sub Total - Income	(1.613)	(1.566)	(1.298)
Revised Forecast as at November 2018 (pre efficiencies)	(0.094)	(0.378)	(1.262)

- 5.3 Appendix B provides the detail behind the table above but the salient points are discussed below:

Fixed & Ongoing Costs

Fixed and ongoing costs in the MTFS context relate to cost pressures that are created as a result of uncontrollable circumstances that are generally out of the control of the Authority such as inflationary effects and Government policy changes.

The significant element of fixed and ongoing costs in respect of the HRA relates to assumed inflationary pressures on costs such as the BH Management Fee and the Repairs and Maintenance budget.

Investment & Other Policy Decisions

Investment and other policy decisions in the MTFS context ordinarily relate to changes in costs as a direct result of an investment decision made by the Council.

Income

The income part of the MTFS relates to the income streams to the HRA, specifically around the change in rent, which is dictated by Government Policy. Other incidences in here relate to grants falling out and other income changes.

- 5.4 The current position in terms of the forecast, is estimated to be a budget surplus for the MTFS period (2020/21 to 2022/23).
- 5.5 The strategy to address any forecast deficits on the HRA moving forwards will align to the process on the general fund budget insofar that savings proposals will be sought from a combination of both the 'service' (Berneslai Homes) and any corporate decisions in terms of potential efficiencies.

6. The HRA 30 Year Business Plan

- 6.1 There is no longer a regulatory requirement to maintain a 30 year business plan, though it is considered good practice to allow authorities to ensure that the plans approved over the MTFS period are sustainable over the longer term, from both the revenue and capital perspectives. It also gives an indication of any issues moving forwards that can be planned for early in the process.
- 6.2 The Business Plan is based on a wide variety of assumptions on each budget head, the significant ones being in respect of future estimated inflation rates, the expectations regarding the Government's rent policy moving forwards and the potential impact of the Government's recently published Green Paper on the future of social housing, particularly around, amongst others, the potential implications of increasing the decency standard and inclusion of fire safety precautionary work on a mandatory basis.
- 6.3 Clearly, the future is relatively uncertain in terms of external factors i.e. Brexit, which will have an impact on these assumptions, therefore it's important to regularly update the 30 year plan to take account of these potential impacts.

- 6.4 The business plan is updated periodically to reflect changes to assumptions etc. to ensure that the delivery of the HRA is sustainable and affordable.
- 6.5 A more rigorous and fundamental review of the assumptions within the business plan is due to take place during 2019/20.

7. The HRA Reserves / Berneslai Homes Surplus Strategy

- 7.1 The HRA has accumulated a level of reserves totalling £41.5M as at the end of the 2017/18 financial year. A review of the existing HRA reserves has been undertaken by the Council's Section 151 Officer and have been reprioritised accordingly.
- 7.2 Berneslai Homes has also accumulated surpluses over the period of trading. The Council has decided to utilise an amount totalling £8.9M for use on Future Council priorities.
- 7.3 The table below shows the breakdown of these reserves (post reprioritisation), together with commentary in paragraphs 7.4 – 7.11 around the detail.

	As at 1 st April 2018 £M	
HRA Reserves Position	41.5	
<u>Earmarked For:</u>		
Capital Programme Reserve	9.3	Para. 7.4
Housing Growth Reserve	20.4	Para. 7.5
Welfare Reform Reserve	3.0	Para. 7.6
New Build Bungalows Reserve	2.3	Para. 7.7
Budget Development Reserve	0.5	Para. 7.8
Minimum Working Balance	5.2	Para. 7.9
Uncommitted - Pending Review of 30 Year Capital Plan	0.8	Para. 7.10
Total	41.5	
Berneslai Homes Surpluses	8.9	Para. 7.11
Total	50.4	

7.4 Capital Programme Reserve (£9.3M)

The capital programme reserve is held to fund elements of the current capital programme commitments that have been delayed between financial years. The 30 year business plan review, due to commence during 2019/20 will analyse the methodology of this reserve in the context of the overall capital programme. The current expectation is that this reserve will be expended over the next two financial years (2019/20 and 2020/21).

7.5 Housing Growth Reserve (£20.4M)

As part of the 2016/17 budget papers (Cab.16.12.2015/9 refers), a review was undertaken of the accumulated reserves within the Housing Revenue Account.

A sum totalling £14.3M was identified to be used on Housing Growth, aimed at stimulating the Borough's housing market.

In addition, following a further review of the 2017/18 statutory financial accounts, an amount totalling £4.9M was identified as being available for investment. This was formally approved in the 2018/19 budget papers (Cab.10.01.2018/10 refers).

The 2017/18 outturn position resulted in a further improvement to the reserves position totalling £1.4M which brought the total resources to £20.6M. During 2017/18, £0.2M was used on housing growth schemes, leaving £20.4M remaining.

The housing capital priority schemes have been determined and are included in these budget papers for approval in principle by Cabinet. The estimated call on this reserve is an estimated £18.9M across the next 3 financial years split between capital (£18.6M) and revenue (£0.3M) projects, leaving £1.5M uncommitted at this time.

The individual schemes are shown in Appendix E.

7.6 Welfare Reform Reserve (£3.0M)

The Welfare Reform Reserve has been set aside to mitigate the anticipated impact of the implementation of the Universal Credit system to tenants in the Borough. The reserve is periodically reviewed, alongside the budgetary provision for bad debts, to assess the requirement moving forwards.

7.7 New Build Bungalows Reserve (£2.3M)

The New Build Bungalows Reserve was set aside by the 2017/18 Budget Papers (Cab.11.1.2017/9 refers) for the purpose of funding specific schemes in the capital programme relating to new build bungalows. It is expected that this reserve will be expended over the next two financial years (2019/20 and 2020/21) as the capital schemes reach completion.

7.8 Budget Development Reserve (£0.5M)

The Budget Development Reserve was set aside in the 2018/19 Budget Papers (Cab.10.1.2018/10 refers) and relates to specific work programmes in relation to domestic electrical testing and legionella risk assessments. It is expected that this reserve will be expended in the 2018/19 financial year.

7.9 Minimum Working Balance (£5.2M)

The minimum working balance is held in reserve as a contingency for unforeseen events. It is proposed to increase the level of this contingency reserve by £1.7M to a revised total of £5.2M given the uncertain economic environment in which the HRA operates. This revised amount represents approximately 7.5% of the dwelling rents budget and will be reviewed periodically to assess its suitability.

7.10 Uncommitted – Pending Review of 30 Year Capital Plan (£0.8M)

An amount totalling £2.5M was previously held as mitigation of the proposal by the Government relating to the enforced sale of high value voids, to be implemented as part of the Housing and Planning Act 2016. However, in August 2018, the Government released a Green Paper on Social Housing which stated that they were not bringing in the requirement of the legislation and are looking to repeal this when Parliamentary time allows.

The Section 151 Officer has proposed that £1.7M of this amount is to be used on increasing the minimum working balance to £5.2M (see paragraph 7.9 above) with the remainder (£0.8M) being held pending a review of the 30 year capital plan.

7.11 Available Berneslai Homes Surpluses (£8.9M)

As part of the 2017/18 HRA budget papers (Cab.10.01.2018/10 refers), resources totalling £7.5M were identified within the accumulated Berneslai Homes surplus that were unallocated and therefore available for the Council to use on its strategic priorities.

The 2017/18 profit figure resulted in a further improvement to the reserves position totalling £1.4M.

Therefore, there is an amount totalling £8.9M available for consideration.

A number of capital priority schemes (including housing specific schemes) have been determined and are included within these budget papers for approval in principle by Cabinet. The estimated call on Berneslai Homes' Surplus is an estimated £8.7M across the next 3 financial years, including contribution towards HRA capital schemes (£3.7M), which are shown in Appendix E.

8. 2019/24 Council Housing Investment Programme

8.1 The proposed 2019/20 capital programme totals £35.9M with the following 4 year period through to 2023/24 estimated to cost an indicative £92.8M, bringing the total to £128.7M.

8.2 Core Programme – Barnsley Homes Standard (BHS)

The aim of the core investment programme is to maintain the council housing stock in Barnsley at decency standards as determined by the Homes and Communities Agency Home Standard which is a regulatory requirement for all local authorities. This is the Barnsley Homes Standard and Appendix D details the five year programme and the resources available for investment.

The table below summarises the Barnsley Homes Standard programme for 2019/20:

Barnsley Homes Standard:	£M
Core Programme	12.950
Elemental Gas Heating Replacement	1.000
Re-roofing Elemental	2.000
Total	15.950

(Appendix D)

- 8.3 The 2019-24 Barnsley Homes Standard budget is kept at a level to keep properties from falling into non decency. This programme targets those properties where, through the passage of time, elements such as kitchens; bathrooms; heating systems; windows and external doors are worn out and need replacing. Investment in the council housing stock ensures properties remain lettable and the rental income ensures the viability of the HRA. The level of investment proposed for 2019/20 totals £12.950M.
- 8.4 Consideration has also been given to the profile of anticipated replacement of components where there is a 'spike' in future years, particularly over the medium term to identify where works can be brought forward to alleviate future pressures, within the budgetary envelope available. Therefore, there are two elemental programmes included in the BHS budget for 2019/20, over and above the planned programme of the BHS cycle and are discussed below.
- 8.5 Barnsley Homes Standard – Elemental Gas Heating Replacement Scheme
- The proposed scheme is a programme of 350 new gas combination boilers and distribution systems where required, at an estimated cost of £1.000M including professional fees. They will replace old gas back and combination boilers. Typically installations will be at or near the home standard failure date of 16 years for a boiler and 40 years for a distribution system. The installations will be spread across the Borough and criteria for selection will be worst first. This programme is additional to the main home standard programme above which will see central heating systems replaced in up to 1,288 properties where needed.
- 8.6 Barnsley Homes Standard – Re-roofing Elemental Scheme
- The proposed scheme is a programme of 336 roofs being replaced where required, at an estimated cost of £2.000M including fees. Specific properties in 3 distinct geographical areas of the Borough have identified where the roofs, condition is poor and responsive repairs costs are high. All of these roofs fall outside the government Decent Homes' life span of roof coverings of 50 years for a house and 30 years for flats. These properties are situated in Honeywell, Broadway and Kingstone. These properties are not identified as requiring more extensive Barnsley Homes Standard works at this time and an elemental programme is therefore proposed.
- 8.7 Non Barnsley Homes Standard Works – Heating Works
- The Heating Works budget consists of two elements and is for urgent one off central heating replacement in individual homes, when they cannot be repaired following a breakdown and planned works to District Heating Networks. The proposed budget for 2019/20 totals £1.081M.
- 8.8 Non Barnsley Homes Standard Works – Replacement Items
- The Replacement Items budget relates to one off, reactive replacement of components in individual homes where the item is beyond repair and cannot wait for a future Home Standard Scheme. Such works are batched together and released to partner contractors monthly, to improve both cost and efficiency with an agreed batch price. The proposed budget for 2019/20 totals £1.539M.

8.9 Non Barnsley Homes Standard Works – Major Adaptations

The Major Adaptations budget relates to adaption works carried out at individual homes, following referral by the South West Yorkshire Financial Trust (SWYFT) who undertakes assessment on behalf of the Council. Typically, these are for items such as level access showers, ramps, stair lifts and a small number of extensions. All requests are assessed by the Council's Equipment and Adaptations Service. The proposed budget for 2019/20 totals £2.007M.

8.10 Non Barnsley Homes Standard Works – Structural Extensive Works

The Structural Extensive Works budget relates to structural works to individual tenanted properties, for example major damp problems or roof structural failure and major works to void properties that cannot be let without the work being carried out. The proposed budget for 2019/20 totals £1.685M.

8.11 Non Barnsley Homes Standard Works – Other

There a number of minor schemes such as the Community Centre Refurbishment scheme that are included for approval, totalling an estimated £0.648M in 2019/20.

8.12 Housing Growth Investment

In addition to the Core Programme, there are a number of schemes that have been approved that are specifically designed to stimulate and contribute towards housing growth of the Borough's social housing stock. Investment in further New Build and acquisitions helps to offset the stock loss and subsequent rent income loss from sales through RTB's, helping the sustainability of the HRA. Investment in such schemes have been categorised into 3 broad themes:

- New Build – These schemes relate to the construction of dwellings;
- Acquisitions – These schemes relate to the purchase of dwellings, either through S106 powers or currently vacant properties; and
- Other – These schemes include conversions and supported housing projects.

8.13 These schemes have been specifically prioritised from a number of proposals, based on a scoring mechanism that links to the Council's overall objectives with the chosen schemes considered against the available one off resources that are identified and are available at that point.

8.14 The current suite of housing growth investment programme schemes for approval in principle as part of this report (Recommendation XI and Appendix E refers) have been compiled in line with the process outlined above. These schemes are due to be developed, started and ultimately delivered over the medium term to approximately 2020/21.

8.15 Individual approvals will be sought for each of the respective scheme, in line with the Council's governance arrangements.

- 8.16 Each individual scheme will be subject to the appropriate planning regulations, which will be duly considered by the Planning Regulatory Board which take into account national and local planning policies, and the relevant legislation.
- 8.17 Specific funding has been identified for these schemes which are made up of HRA Reserves (paragraph 7.5 refers) and Berneslai Homes Surplus (paragraph 7.11 refers) and also shown on Appendix E.
- 8.18 For the period post 2020/21, schemes are currently being developed in line with the Housing Strategy to form an ongoing capital programme. This pipeline of priority housing schemes will be assessed against both the anticipated resources identified as part of future budget processes and in year budget monitoring that develops throughout the financial year, within the context of the Government's announcement in to remove the Debt Cap imposed on HRAs.

9. Specific Funding Issues – Housing Growth

- 9.1 The proposed investment in acquisitions and new build will enable the Council to utilise its '1-4-1' receipts generated from the sale of Council dwellings through 'Right to Buy (RTB). These receipts can be used to invest in eligible new build schemes and acquisitions but must be spent within 3 years or be returned back to the Government. In addition, the 1-4-1 contribution can only represent 30% of the total cost of the investment; the other 70% is required from other HRA capital resources and cannot be match funded with any other government grant.
- 9.2 Investment in further New Build and acquisitions helps to offset the stock loss and subsequent rent income loss from sales through RTB's, helping the sustainability of the HRA.
- 9.3 In October 2018, the Government announced that the borrowing cap applied to HRAs across the country was to be scrapped.

Consideration will be therefore taken by the S151 Officer and the Service Director for Housing as to the applicability of borrowing for future housing growth schemes, in line with the Council's overall Treasury Management and Capital Strategies respectively.

10. Consideration of alternative approaches

- 10.1 The budget has been developed with the aim of ensuring wherever possible that existing approved policies and support of corporate strategies can continue to be delivered. From the many alternative approaches available the package of proposals in this report is considered to best achieve this intention.

11. Proposal and justification

- 11.1 It is proposed that individual dwelling rents be decreased in line with the Government's rent policy. The capital programme is affordable over the five year period and consistent with the Council's approved Housing Strategy.

12. Implications for local people / service users

- 12.1 The effective management of the HRA helps to consistently drive forward service improvements for the benefit of both council tenants and the wider community, and ensure investment and maintenance in council housing.
- 12.2 The capital programme is designed to meet decency standards and has aspects within it to help reduce fuel poverty and to maximise opportunities to invest in affordable warmth initiatives. The major adaptations budget also supports the continued independent living of vulnerable people.

13. Financial implications

- 13.1 These proposals set a balanced budget for 2019/20 with a framework to achieve a balanced position for 2020/21.
- 13.2 In respect of the HRA accumulated reserve balance, these proposals look to reprioritise the £2.5M previously set aside for high void sales, to increase the minimum working balance by £1.7M to the required level of £5.2M to reflect the relative uncertainty in the current environment and hold the remaining £0.8M pending the review of the 30 year business plan in 2019/20.
- 13.3 The total estimated cost of the 2019/24 core capital programme is £129.9M and is affordable over this five year period.
- 13.4 The total estimated cost of the current Housing Growth Investment capital programme totals £31.2M, which is to be funded by specific resources currently held within the HRA.
- 13.5 From these budget proposals, service provision to tenants and capital investment to maintain housing stock at decency levels have both been maintained, notwithstanding the context of a 1% rent reduction imposed by Government on the HRA.

14. Employee implications

- 14.1 Any employee implications will be addressed as detailed scheme proposals are developed and approved.

15. Communications implications

- 15.1 Communications and Marketing will work in partnership with Berneslai Homes to communicate the outcomes of this report through their established channels.
- 15.2 Berneslai Homes will use their established channels to engage with their tenants who will be directly affected by the proposed capital works.
- 15.3 The two partners will look for opportunities to publish joint communications on the numerous investment opportunities highlighted in the report, emphasising how the work fits into the Town Spirit themes.

16. Equality and Inclusion Implications

- 16.1 The mandatory rent reductions imposed by Central Government from 2016/17 through 2019/20 will continue to benefit social housing tenants who are more likely to be older people, disabled people and single parent families than the population as a whole. The rents are expected to rise from the 2020/21 financial year by up to Consumer Price Index (CPI) plus 1%, which would see potentially an adverse impact on the same groups. The Council has discretion over the level of rent increase up to the cap, as in the body of the report.

17. Consultations

- 17.1 Discussions have taken place with the Service Director – Finance (S151 Officer) and the Executive Director – Place.
- 17.2 Consultations with local members on the Barnsley Homes Standard and on any other major capital schemes in their area will continue to take place.
- 17.3 Consultations on the Council Housing Capital Investment Programme have and will continue to take place with BMBC Planning and Highways, Legal Services, Internal Audit and NPS Barnsley where appropriate.

18. Risk management issues

- 18.1 In preparing the draft budget for 2019/20 a number of risks have been identified which will require attention during the financial year. Risks have been identified where they would have a significant impact on the ability of the Council and Berneslai Homes to achieve the stated objectives and to ensure a balanced budget at the year-end.

(1) Welfare Reform

- 18.2 Rent collection rates in the first 6 months of 2018/19 continue to remain strong at 97.33% compared to 98.11% at the same point of time last year. This can be attributed to the excellent efforts in the rent collection team, their flexible approach in supporting tenants to downsize in order to reduce their financial commitments and the team being proactive in helping tenants to claim grants and benefits including discretionary housing payments.
- 18.3 Welfare Reform continues to be a major risk to the HRA Business Plan, in particular the reduced benefit cap implemented from November 2016 and, the full roll out of the digital Universal Credit (UC) service which went fully live in Barnsley in September 2017. In September 2017, Berneslai Homes were aware of 238 tenants who were in receipt of UC. By the end of September 2018 this had risen to 1,753 tenants with 76% of them being in rent arrears.
- 18.4 The annual provision for Bad Debts within the HRA Business Plan has been reviewed in light of the delays in the roll out of Universal Credit. The budget has been increased to 3.0% of rental income in 2019/20 (from 1.5% in 2018/19) before reducing to 2% from 2022/23 onwards. This reflects the impact of the roll out of Universal Credit and a return to more normal levels after.

(2) Treasury Management

- 18.5 With the introduction of self-financing, the HRA exposure to treasury management risk has significantly increased as the protection from increased interest rates provided by the previous Housing subsidy system has ceased. The Council's approach to managing treasury management risk is set out in the Treasury Management Strategy agreed annually as part of the budget process. The types of risk which are most relevant to the HRA are interest rate risk and refinancing risk.
- 18.6 Council officers will continue to monitor the interest rate environment and take appropriate steps to align to the Council's strategy of de-risking its portfolio.

(3) Right to Buy

- 18.7 The level of sales through the 'Right to Buy' is greater following Government changes which have made the scheme more attractive through increases to the amount of discount which tenants receive. The current number of sales for 2018/19 totals 94 (as at November) with a further 76 expected by the end of the financial year. The actual number of sales for 2017/18 was 184 compared to 40 sales in 2011/12. Increased sales through 'Right to Buy' remains a burden on the 30 year plan due to the loss of economies of scale, difficulties in downsizing to match new lower income levels and potential restructuring costs. Maintaining stock levels by taking advantage of acquisition and new build opportunities will mitigate against this risk and provide homes for people in housing need.

(4) 1-4-1 Receipts

- 18.8 1-4-1 receipts are generated from the sale of Council dwellings through Right to Buy (RTB) sales. 1-4-1 receipts can be used to invest in eligible new build schemes and acquisitions but can only represent 30% of the total cost of a scheme, 70% is required from other HRA resources. If RTB numbers increase, the amount of 1-4-1 receipts increases requiring further match funding. 1-4-1 receipts are returned to the Government if they are not spent within 3 years of receipt. The mitigation of this risk is the formulation of a strategy to spend the 1-4-1 receipts within the restrictions.

19. Glossary

Strategic Plan - This document sets out Berneslai Homes' priorities, planned outputs and targets for the coming year and is agreed with the Council.

HRA – Housing Revenue Account

HRA Reserves - The accumulated surplus (excess of income over expenditure) on the Housing Revenue Account

Earmarked Working Balance - Working Balance which is set aside to meet planned future expenditure

PRIP - Property Repairs and Improvement Partnership

MRR - Depreciation Charges to the HRA are transferred to the Major Repairs Reserve pending their use to fund capital schemes

20. List of Appendices

Appendix A – Housing Revenue Account Draft Budget 2019/20
Appendix B – Housing Revenue Account – Medium Term Financial Strategy (MTFS)
Appendix C – Efficiency Savings
Appendix D – Housing Capital Investment Programme 2019/24
Appendix E – Housing Growth Investments

21. Background papers

- 21.1 Welfare and Work Act 2016
- 21.2 Housing and Planning Act 2016
- 21.3 Budget working papers containing exempt information - not available for inspection.

If you would like to inspect background papers for this report, please email governance@barnsley.gov.uk so that appropriate arrangements can be made

Officer Contact: Service Director - Finance (S151) Date: December 2018
 Executive Director – Place

HOUSING REVENUE ACCOUNT - DRAFT TWO YEAR BUDGET - 2019/20 & 2020/21

	2018/19 Original £M	2019/20 Draft £M	2020/21 Draft £M
INCOME			
1 Dwellings Rent	(68.891)	(67.822)	(69.434)
2 Non Dwellings Rents	(0.361)	(0.361)	(0.361)
3 Heating Charges	(0.525)	(0.525)	(0.525)
4 Other Charges for Services and Facilities	(0.465)	(0.465)	(0.465)
5 Contributions Towards Expenditure	(1.107)	(1.057)	(1.057)
	(71.349)	(70.230)	(71.842)
EXPENDITURE			
6 Repairs and Maintenance (Including Fees)	19.790	19.140	19.344
7 Berneslai Homes' Management Fee	13.778	11.716	11.951
8 Other Supervision, Management & Special Services	2.667	5.180	5.603
9 Rents, Rates, Taxes and Other Charges	0.246	0.251	0.256
10 Increased Provision for Doubtful Debts	1.033	2.035	2.083
11 Depreciation of Fixed Assets	14.457	16.556	16.556
12 Debt Management Costs	0.096	0.096	0.098
	52.067	54.974	55.891
13 Net Cost of Services	(19.282)	(15.256)	(15.951)
14 Interest Payable and Similar Charges	10.630	11.115	11.255
15 Amortised Premiums and Discounts	0.078	0.053	-
16 Investment Income	(0.089)	(0.093)	(0.130)
17 Net Operating Expenditure	(8.663)	(4.181)	(4.826)
Appropriations			
18 Transfer to/from Major Repairs Reserve	6.870	4.181	4.732
19 Revenue Contribution to Capital	15.809	-	-
20 Debt Repayment	2.110	-	-
21 Base Budget	16.126	-	(0.094)
22 Use of (-) / Contribution to HRA Reserves	(16.126)	-	0.094
23 Surplus (-) /Deficit to be Financed	-	-	-

HOUSING REVENUE ACCOUNT - MEDIUM TERM FINANCIAL STRATEGY (MTFS)

	2020/21	2021/22	2022/23
	£M	£M	£M
Opening Forecast Deficit / (Surplus)	-	(0.094)	(0.378)
Fixed & Ongoing Costs			
Inflation - Repairs & Maintenance	0.379	0.384	0.388
Inflation - Management Fee	0.234	0.239	0.244
Inflation - Other Management	0.093	0.095	0.097
Inflation - Other	0.007	0.007	0.005
Contribution to Capital Programme	0.550	0.532	0.545
Repairs & Maintenance - Stock Changes	(0.115)	(0.140)	(0.184)
Repairs & Maintenance - Other Changes	(0.060)	-	-
Capital Financing Costs (Premiums, Interest etc)	0.053	0.118	-
Bad Debt Provision - Impact of UC	0.048	0.047	(0.681)
Sub Total - Fixed & Ongoing Costs	1.189	1.282	0.414
Investment & Other Policy Decisions			
Review of Cost Sharing Arrangements	0.330	-	-
Sub Total - Investments & Other Policy Decisions	0.330	-	-
Income Assumptions			
Government Policy - Rent Assumptions (minus 1%)	-	-	-
Government Policy - Rent Assumptions (CPI plus 1%)	(1.613)	(1.566)	(1.444)
Grant Funding Fallout	-	-	0.146
Change in RTB Assumptions	-	-	-
Review of Charges to HRA from GF	-	-	-
Sub Total - Income	(1.613)	(1.566)	(1.298)
Revised Forecast as at November 2018 (pre efficiencies)	(0.094)	(0.378)	(1.262)
Sub Total - EFFICIENCIES - 2020/21	-	-	-
REVISED FORECAST AFTER EFFICIENCIES	(0.094)	(0.378)	(1.262)

SAVINGS PROPOSALS

		2019/20		2020/21		2021/22		2022/23	
Savings Proposals		£	£	£	£	£	£	£	£
BH Mgmt	HRA 1 - BH Zero Based Budget Review - 19/20 Efficiencies Template	(205,340)		-		-		-	
BH Mgmt	HRA 2 - Customer & Estates Services Restructure - 19/20 Efficiencies Template	(206,740)		-		-		-	
Repairs	HRA 3 - NPS Admin Fee - 19/20 Efficiencies Template	(10,000)		-		-		-	
Capital MRR	HRA 4 - Review of Damp Proof Course Requirement - 19/20 Efficiencies Template	(1,150,000)		-		-		-	
Debt Repayment	HRA 5 - Reduce Voluntary MRP	(2,109,680)		-		-		-	
TOTAL			(3,681,760)		-		-		-

HOUSING CAPITAL INVESTMENT PROGRAMME 2019 - 2024

	2018/19 £M	For Approval 2019/20 £M	2020/21 £M	Indicative			TOTAL £M
				2021/22 £M	2022/23 £M	2023/24 £M	
Expenditure:							
Core Programme:							
1 Barnsley Homes Standard	12.600	15.950	14.473	14.743	15.017	15.298	88.081
2 Heating Works	0.037	1.081	1.075	1.080	1.080	1.080	5.433
3 Replacement Items	2.006	1.539	1.556	1.573	1.573	1.573	9.820
4 Major Adaptations	1.954	2.007	2.056	2.066	2.066	2.066	12.215
5 Structural Extensive Works	1.823	1.685	1.750	1.687	1.687	1.687	10.319
6 Other	1.353	0.648	0.515	0.527	0.505	0.501	4.049
	19.773	22.910	21.425	21.676	21.928	22.205	129.917
Housing Growth Investment:							
7 New Build	5.852	8.674	3.900	Individual schemes are being developed over the medium term based on anticipated available resources - paragraph 8.18 of the report refers			18.426
8 Acquisitions	5.742	2.786	0.730				9.258
9 Other Housing Growth	1.118	1.490	0.900				3.508
	12.712	12.950	5.530	-	-	-	31.192
10 Total Expenditure	32.485	35.860	26.955	21.676	21.928	22.205	161.109
Resources:							
11 Major Repairs Reserve	(21.327)	(20.737)	(21.288)	(21.820)	(22.365)	(22.924)	(130.461)
12 Capital Reserve	(7.787)	(1.520)	-	-	-	-	(9.307)
13 Capital Receipts	(0.757)	(0.990)	(0.843)	(0.856)	(0.868)	(0.851)	(5.165)
14 1-4-1 Capital Receipts	(1.337)	(0.220)	-	-	-	-	(1.557)
15 HRA Reserve Funding	(4.322)	(9.190)	(5.430)	-	-	-	(18.942)
16 Other Reserves	(1.636)	(0.502)	-	-	-	-	(2.138)
17 Grants & Contributions	(1.570)	(2.913)	(0.100)	-	-	-	(4.583)
18 Total Resources	(38.736)	(36.072)	(27.661)	(22.676)	(23.233)	(23.775)	(172.153)
<i>(Increase) / Decrease in Capital Resources in Year</i>	(6.251)	(0.212)	(0.706)	(1.000)	(1.305)	(1.570)	
Major Repairs Reserve Balance							
Opening Balance	4.198	10.449	10.661	11.367	12.367	13.672	
Net Amount Used / Held In Year	6.251	0.212	0.706	1.000	1.305	1.570	
Closing Balance	10.449	10.661	11.367	12.367	13.672	15.242	

HOUSING GROWTH INVESTMENT - USE OF HRA RESERVES / BH SURPLUS**SCHEMES:****TYPE**

		2017/18 £M	2018/19 £M	2019/20 £M	2020/21 £M	TOTAL £M
Housing Revenue Account - Capital Programme - Housing Growth						
PREVIOUS APPROVALS:						
Beever Street	New Build	-	1.215	0.050	-	1.265
Carr Green Lane	Acquisitions	-	0.406	-	-	0.406
Carlton Street	Acquisitions	-	0.404	-	-	0.404
Bungalows	New Build	-	2.357	0.716	-	3.073
Empty Homes Acquisitions	Acquisitions	-	1.654	-	-	1.654
Other	Other Housing Growth	-	0.083	-	-	0.083
		-	6.119	0.766	-	6.885
APPROVED PRIOR TO PRIORITISATION:						
Baden Street	New Build	0.081	1.044	-	-	1.125
Longcar Lane	New Build	-	0.300	-	-	0.300
Bellbrooke	New Build	0.149	0.256	-	-	0.405
HRA Surveyor - Revenue	Other Housing Growth	-	-	0.100	-	0.100
Locksley Gardens, Birdwell	Acquisitions	-	0.675	0.556	-	1.231
Pilley	Acquisitions	-	0.229	-	-	0.229
Kings Road, Wombwell	Acquisitions	-	0.209	-	-	0.209
Empty Homes Acquisitions	Acquisitions	0.003	0.733	0.730	0.730	2.196
Broadway Acquisitions OPE Site and Conversion	Acquisitions	-	1.432	-	-	1.432
		0.233	4.878	1.386	0.730	7.227
PRIORITISATION (USE OF HRA RESERVES/ BH SURPLUS):						
Hawshaw Lane Mixed Tenure Development	New Build	-	0.500	2.608	-	3.108
St Michael's Avenue	New Build	-	0.180	2.500	2.500	5.180
Supported Housing Proposal	Other Housing Growth	-	0.725	-	-	0.725
Affordable Warmth Boilers on Prescript	Other Housing Growth	-	0.050	0.100	0.100	0.250
Sprinkler Systems to 4 Independent Living Schemes	Other Housing Growth	-	-	0.200	0.200	0.400
Sprinkler Systems to Sheffield Road Flats	Other Housing Growth	-	-	0.500	0.500	1.000
Feasibility Studies - Revenue	Other Housing Growth	-	0.060	0.140	-	0.200
Cromford Avenue - Council Build	New Build	-	-	1.400	-	1.400
King Street, Hoyland	New Build	-	-	1.400	1.400	2.800
Strategic Acquisitions	Acquisitions	-	-	1.500	-	1.500
Property Conversions	Other Housing Growth	-	0.200	0.200	0.100	0.500
Environmental Improvements	Other Housing Growth	-	-	0.250	-	0.250
		-	1.715	10.798	4.800	17.313
		0.233	12.712	12.950	5.530	31.425

FUNDED FROM:

HRA RESERVES £M	BH SURPLUS £M	OTHER £M
-	-	1.265
-	-	0.406
-	-	0.404
-	-	3.073
-	-	1.654
-	-	0.083
-	-	6.885
0.778	-	0.347
0.300	-	-
0.328	-	0.077
0.100	-	-
0.445	-	0.786
0.223	-	0.006
0.203	-	0.006
2.196	-	-
1.002	-	0.430
5.575	-	1.652
0.765	2.343	-
4.060	1.120	-
0.725	-	-
-	0.250	-
0.400	-	-
1.000	-	-
0.200	-	-
1.400	-	-
2.800	-	-
1.500	-	-
0.500	-	-
0.250	-	-
13.600	3.713	-
19.175	3.713	8.537

SCHEMES REQUIRING
APPROVAL IN PRINCIPLE**SPLIT AS PER APPENDIX D:**

	2017/18 £M	2018/19 £M	2019/20 £M	2020/21 £M	TOTAL £M
New Build	0.230	5.852	8.674	3.900	18.656
Acquisitions	0.003	5.742	2.786	0.730	9.261
Other Housing Growth	0.000	1.118	1.490	0.900	3.508
	0.233	12.712	12.950	5.530	31.425

FUNDED FROM:

HRA RESERVES	BH SURPLUS	OTHER
10.431	3.463	4.762
5.569	-	3.692
3.175	0.250	0.083
19.175	3.713	8.537

less already spent

(0.233)

18.942

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MEETING:	Cabinet
DATE:	Wednesday, 28 November 2018
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Gardiner, Daniel Griffin (for Howard), Miller and Platts

Members in Attendance: Councillors Franklin, Frost, Pourali, Saunders, Sheard and Tattersall

133. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

134. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 14th November, 2018 had been called in.

135. Minutes of the previous meeting held on 14th November, 2018 (Cab.28.11.2018/3)

The minutes of the meeting held on 14th November, 2018 were taken as read and signed by the Chair as a correct record.

136. Decisions of Cabinet Spokespersons (Cab.28.11.2018/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the week ending 16th November, 2018 were noted.

137. Petitions received under Standing Order 44 (Cab.28.11.2018/5)

It was reported that no petitions had been received under Standing Order 44.

Core Services Spokesperson

138. Corporate Plan Performance Report - Quarter 2 ending 30th September 2018 (Cab.28.11.2018/6)

RESOLVED:-

- (i) that the Corporate Plan Performance Report for Quarter 2 (July to September 2018), as detailed in the report now submitted, be noted;
- (ii) that a follow-up report be received arising from the Quarter 2 report on OC5 – Energy derived from renewable sources;

- (iii) that the inclusion of the Stronger Communities quarterly narrative report which details the contribution of Area Councils and Ward Alliances to the Corporate Plan priorities and outcomes be noted; and
- (iv) that the report be shared with the Overview and Scrutiny Committee to inform and support their ongoing work programme.

139. Corporate Financial Performance Report - Quarter 2 ending 30th September 2018 (Cab.28.11.2018/7)

RESOLVED:-

- (i) that the Corporate Financial Performance Report for Quarter 2 ending 30th September, 2018, as set out in the report now submitted, be noted;
- (ii) that Executive Directors/Service Directors (where appropriate) be requested to provide detailed plans on how their forecast overspends will be brought back into line with existing budgets on a recurrent basis;
- (iii) that approval be given to the write off of £1.052m historical debt (£1.013m General Fund/£0.039m HRA) as shown at paragraph 5.11 of the report;
- (iv) that the budget virements detailed at Appendix 1 of the report, be approved; and
- (v) that the challenging financial environment facing the Council despite the positive Quarter 2 position be noted.

140. Capital Programme Performance Report - Quarter 2 ending 30th September 2018 (Cab.28.11.2018/8)

RESOLVED:-

- (i) that the 2018/19 Capital Programme Performance for Quarter 2 ending 30th September, 2018 and the overall five year Capital Programme position, as set out in the report now submitted, be noted;
- (ii) that approval be given for the 2018/19 scheme slippage totalling £5.706m (paragraphs 5.4, 5.5 and Appendix B refer);
- (iii) that the total net increase in scheme costs in 2018/19 of £0.769m (as detailed in paragraph 5.6 and Appendix B) be approved; and
- (iv) that approval be given to the net decrease in scheme costs in future years totalling £0.389m (as set out in paragraph 5.7 and Appendix B).

141. Treasury Management Activities and Leasing Review - Quarter 2 ending 30th September 2018 (Cab.28.11.2018/9)

RESOLVED:-

- (i) that the Treasury Management and Leasing Activities undertaken in Quarter 2 ending 30th September, 2018, as set out in the report now submitted, be noted;
- (ii) that the Prudential and Treasury Indicators detailed in Appendix 2 of the report be noted; and

RECOMMENDATION TO FULL COUNCIL ON 29TH NOVEMBER, 2018:-

- (iii) that the revised 2018/19 Investment Limits, as set out in the table at paragraph 6.7, be recommended to Full Council for approval.

Place Spokesperson

142. Barnsley Rail Vision 2018 Key Messages (Cab.28.11.2018/10)

RESOLVED:-

- (i) that the Barnsley Rail Vision 2018 Key Messages, as set out in Appendix 1 to the report now submitted, be endorsed; and
- (ii) that the Key Messages document be adopted as summarily describing Barnsley MBC's 'asks' of the various partner organisations.

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Chair

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MEETING:	Cabinet
DATE:	Wednesday, 12 December 2018
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Gardiner, Howard, Miller and Platts

Members in Attendance: Councillors Franklin, Frost, Daniel Griffin, Pourali, Riggs, Saunders, Sheard and Tattersall

143. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

144. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 28th November, 2018 had been called in.

145. Minutes of the previous meeting held on 28th November, 2018 (Cab.12.12.2018/3)

The minutes of the meeting held on 28th November, 2018 were taken as read and signed by the Chair as a correct record.

146. Decisions of Cabinet Spokespersons (Cab.12.12.2018/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the week ending 23rd November, 2018 were noted.

147. Petitions received under Standing Order 44 (Cab.12.12.2018/5)

It was reported that no petitions had been received under Standing Order 44.

Joint People (Achieving Potential) and Place Spokespersons

148. Secondary School Place Planning (Cab.12.12.2018/6)

RESOLVED:-

- (i) that the Council continues to engage with, and support, Multi-Academy Trusts that express an interest in opening a Free School within Barnsley;
- (ii) that the Council as a nominated eligible local authority applies to receive the new Presumption Free School Grant;

- (iii) that the Council supports the provision of temporary accommodation for the academic year commencing September 2020, which may be run by a Free School in the event of a Multi-Academy Trust application being successful as a new Free School would not be built by this date; and
- (iv) that, in the event of a Free School application is unsuccessful, the Council accommodate the demand for pupils in 2020 within its existing estate.

149. Penistone Grammar School Enlargement Update (Cab.12.12.2018/7)

RESOLVED:-

- (i) that the progress made in the delivery of the Penistone Grammar school enlargement project, as detailed in the report now submitted, be noted; and
- (ii) that approval be given to the revised cost estimate for the school enlargement of £4.226m, funded from Basic Need Grant awarded by the Department for Education allocated to address the shortfall in pupil places in the West of the Borough, along with Section 106 funding from private developers.

Place Spokesperson

150. Local Plan Update (Cab.12.12.2018/8)

RESOLVED that the position be noted and a recommendation on proposals for the adoption of the Local Plan be submitted to a special Full Council on 3rd January 2019, subject to receipt of the Inspector's Final Report.

151. Neighbourhood Planning - Scheme of Delegation (Cab.12.12.2018/9)

RESOLVED that the revised Scheme of Delegation for the formal decisions that have to be taken in relation to Neighbourhood Planning, as set out in Appendix B of the report, be agreed.

Communities Spokesperson

152. Feedback from the Libraries Review Public Consultation (Cab.12.12.2018/10)

RESOLVED:-

- (i) that the outcomes of the public consultation, as described in the Appendices to the report now submitted, be noted;
- (ii) that the focus on previous consultation in 2016 in seeking the views of non-library users be noted;
- (iii) that the support in the outcome of the public consultation, for the original proposal to reduce opening hours and introduce a tiered model with the exception of changes at Hoyland and Library @ the Lightbox, be noted;

- (iv) that it be noted that there is a requirement for a revised Customer Services operating structure;
- (v) that the proposed revised opening hours for libraries with effect from 1st April, 2019 be approved;
- (vi) that approval be given to the proposed Library Strategy with effect from 1st April, 2019; and
- (vii) that the Silverdale Book Collection be discontinued from 1st January, 2019.

153. Creation of a Shared Accommodation Team (Cab.12.12.2018/11)

RESOLVED:-

- (i) that the proposal outlined in Section 4 of the report now submitted to invest £250,000 per annum for five years into a dedicated Shared Accommodation Team to enable the better regulation of shared and multi-occupancy accommodation in Barnsley be approved;
- (ii) that the priority focus be given to locations where high density shared accommodation residential complexes are being developed close to Barnsley Town Centre; and
- (iii) that the impact and performance be reviewed annually against the outcomes and action schedule outlined in the proposal and this will be presented in a timely manner through the Housing and Energy Board.

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Chair

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MEETING:	Cabinet
DATE:	Wednesday, 9 January 2019
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Gardiner, Howard, Miller and Platts

Members in Attendance: Councillors Franklin, Daniel Griffin, Pourali, Saunders and Tattersall

154. Declaration of pecuniary and non-pecuniary interests

Councillor Pourali declared a non-pecuniary interest in Minute Numbers 159, 164 and 165 in her capacity as a Berneslai Homes Board Member.

155. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 12th December, 2018 had been called in.

156. Minutes of the previous meeting held on 12th December, 2018 (Cab.9.1.2019/3)

The minutes of the meeting held on 12th December, 2018 were taken as read and signed by the Chair as a correct record.

157. Decisions of Cabinet Spokespersons (Cab.9.1.2019/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the week ending 21st December, 2018 were noted.

158. Petitions received under Standing Order 44 (Cab.9.1.2019/5)

RESOLVED that the report notifying receipt of the following electronic petition be noted and the recommended actions for response be endorsed:-

- (a) Containing the electronic signatures of 2,643 signatories, in respect of an objection to the proposal for the new gyratory system at Dodworth Road/Pogmoor Road, affecting Penny Pie Park.

The petition relates to planning application 2018/0965 but was received too late for consideration under the consultation process. However, the receipt of the petition was referred to when Planning Regulatory Board considered the application on 18th December, 2018. It should be noted that the issues raised in the petition were largely covered in the representations section of the report considered by the Board.

Cabinet Spokesperson without Portfolio

159. Representation on Berneslai Homes Board (Cab.9.1.2019/6)

RECOMMENDED TO FULL COUNCIL ON 7TH FEBRUARY, 2019 that approval be given to the nomination of Councillor Makinson to the Berneslai Homes Board.

Core Services Spokesperson

160. Council Tax Base (Cab.9.1.2019/7)

RESOLVED:-

- (i) that the calculation of the Council's Tax Base for the year 2019/20, as detailed in the report now submitted, be approved;
- (ii) that the Council Tax Base for the year 2019/20 shall be 64,081.54. This figure has been calculated in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012;
- (iii) that calculated in accordance with the above regulations, the Council Tax Base for the year 2019/20 in respect of each Parish being listed in the table below; and

Parish Area (by Area Code)	Band D equivalent chargeable properties	95% of Band D equivalent chargeable properties
Penistone	4,414.20	4,193.49
Billingley	97.20	92.34
Great Houghton	665.00	631.75
Little Houghton	195.60	185.82
Shafton	962.60	914.47
High Hoyland	69.50	66.02
Hunshelf	163.30	155.14
Langsett	109.00	103.55
Cawthorne	615.60	584.82
Dunford	251.40	238.83
Gunthwaite and Ingbirchworth	291.40	276.83
Thurgoland	754.70	716.96
Tankersley	634.90	603.15
Wortley	315.90	300.11
Oxspring	469.50	446.03
Silkstone	1,213.60	1,152.92
Stainborough	161.40	153.33
Barnsley and other Non-Parish areas	56,069.45	53,265.98
Total	67,454.25	64,081.54

- (iv) that the empty property premium be increased to 100% as outlined in paragraph 5.4 of the report.

161. Business Rates - Calculation of the Authority's Local Share (Cab.9.1.2019/8)

RESOLVED:-

- (i) that the process for estimating the retained Business Rate Local Share for 2019/20, as set out in the report submitted, be noted;
- (ii) that the 'local share' for Barnsley be £22.814m (excluding S31 Grants) in line with the Council's Medium Term Financial Strategy (MTFS); and
- (ii) that the final submission be approved by the Service Director Finance – S151 Officer in consultation with the Cabinet Spokesperson for Core Services.

162. Business Rates - Local Discretionary Relief Scheme - Retail Relief Scheme 2019/2020 and 2020/2021 (Cab.9.1.2019/9)

RESOLVED that approval be given to update the existing Local Discretionary Business Rate Relief Scheme to reflect the changes recently announced in the 2018 Autumn Budget, as detailed at Section 4.3 to 4.7 of the report.

163. Strategic Risk Register Review (Cab.9.1.2019/10)

RESOLVED:-

- (i) that it be noted that the high level strategic risks articulated within the Strategic Risk Register, as set out in Appendix 2 of the report, fully reflects the current position of the Council; and
- (ii) that consideration be given to the content of the report and the Authority continues to commit to support the Corporate Risk Management process and the embedding of a Risk Management culture within the organisation.

Core Services and Place Spokespersons

164. Housing Revenue Account Draft Budget 2019/20 and Housing Capital Investment 2019 - 2024 (Cab.9.1.2019/11)

RECOMMENDED TO FULL COUNCIL ON 7TH FEBRUARY, 2019:-

- (i) that the Housing Revenue Account (HRA) Draft Budget for 2019/20, as detailed in the report now submitted, be approved, with any final amendments/additions being delegated to the Cabinet Spokesperson for Place and the Executive Director Place in consultation with the Cabinet Spokesperson for Core Services and the Service Director Finance - S151 Officer;
- (ii) that a rent reduction in line with Government's rent policy be approved;

- (iii) that no change be made to non-dwelling rents, service charges and heating charges;
- (iv) that the 2019/20 Berneslai Homes Management Fee at paragraph 4.17 be approved with any final amendments/additions delegated to the Cabinet Spokesperson for Place and the Service Director Culture and Housing in consultation with the Cabinet Spokesperson for Core Services and the Service Director Finance – S151 Officer;
- (v) that the 2019/20 Berneslai Homes Management Fee for Gypsy and Traveller Sites, charged to the Authority's General Fund, detailed at paragraph 4.20 be approved;
- (vi) that the HRA Medium Term Financial Strategy, as set out in Section 5 and Appendix B, be noted;
- (vii) that the 30 Year HRA Business Plan, as set out in Section 6, be noted;
- (viii) that the HRA Reserves Strategy, outlined in Section 7 of the report, be noted;
- (ix) that the proposed increase in the HRA minimum working balance to £5.2m (referred to in paragraph 7.9) be approved;
- (x) that the Council Housing Capital Investment programme for 2019/20 be approved and the indicative programme for 2020/21 through 2023-24, as outlined in Section 8, be noted;
- (xi) that approval be given, in principle, to the Housing Growth Investment schemes, funded from a combination of HRA Reserves and Berneslai Homes Surplus, as detailed in Appendix E. (Subject to individual reports in line with the Council's governance arrangements); and
- (xii) that individual Housing Growth schemes be subject to the appropriate planning regulations.

Place Spokesperson

165. Barnsley Homes Standard Programme 2019/20 (Cab.9.1.2019/12)

RESOLVED:-

- (i) that the eight main Barnsley Homes Standard schemes and two elemental schemes, releasing resources as detailed in the report now submitted, be approved;
- (ii) that Berneslai Homes be authorised to progress schemes within the Property Repairs and Improvement Partnership contract or to appoint a suitable contractor for proposed elemental schemes following a procurement exercise and containment of costs within the approved sums; and

- (iii) that the added social value delivered by the Property Repairs and Improvement Partnership, as set out at paragraph 5.1, including use of directly employed local staff and 30 directly employed apprentices be noted.

166. Great Cliffe Road, Dodworth - Proposed Waiting Restrictions - Consideration of Objection (Cab.9.1.2019/13)

RESOLVED:-

- (i) that the objection received to the Traffic Regulation Order (TRO) to introduce 'no waiting at any time' restrictions on parts of Great Cliffe Road, Dodworth be overruled for the reasons set out in the report and the objector be informed accordingly; and
- (ii) that the Head of Highways and Engineering and the Executive Director Core Services and Solicitor to the Council be authorised to make and implement the Traffic Regulation Order as originally published.

People (Achieving Potential) Spokesperson

167. Provisional Education Outcomes in Barnsley (2018) (Cab.9.1.2019/14)

RESOLVED that the provisional education outcomes in the Borough for 2018 and the actions to be taken to improve the progress of all categories of pupils at each Stage of the National Curriculum be noted.

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Chair

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MEETING:	Cabinet
DATE:	Wednesday, 23 January 2019
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Gardiner, Daniel Griffin (for Howard), Miller and Platts

Members in Attendance: Councillors Franklin, Frost, Pourali, Saunders, Sheard and Tattersall

168. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

169. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 9th January, 2019 had been called in.

170. Minutes of the previous meeting held on 9th January, 2019 (Cab.23.1.2019/3)

The minutes of the meeting held on 9th January, 2019 were taken as read and signed by the Chair as a correct record.

171. Minutes of the South Yorkshire Waste Partnership Board held on 1st October, 2018 (Cab.23.1.2019/4)

The minutes of the South Yorkshire Waste Partnership Board meeting held on 1st October, 2018 were noted.

172. Minutes of the Barnsley, Doncaster and Rotherham Joint Waste Board held on 1st October, 2018 (Cab.23.1.2019/5)

The minutes of the Barnsley, Doncaster and Rotherham Joint Waste Board meeting held on 1st October, 2018 were noted.

173. Decisions of Cabinet Spokespersons (Cab.23.1.2019/6)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the week ending 4th January, 2019 were noted.

174. Petitions received under Standing Order 44 (Cab.23.1.2019/7)

It was reported that no petitions had been received under Standing Order 44.

Communities Spokesperson

175. Disabled Facilities Grant Policy Updates (Cab.23.1.2019/8)

RESOLVED:-

- (i) that the following amendments to the Disabled Facilities Grant (DFG) Policy, as detailed in the report now submitted, be approved:-
 - a) that a 'Help to Move' property provision be established (see page 19 of the Policy);
 - b) that provision be established for Shared Lives Carers providing Interim Care for Vulnerable Adults leaving hospital (see page 23 of the Policy);
 - c) that provision be made for waiving of the means testing for some Fast Track Adaptations where applicants qualify namely: Stair Lifts, Through Floor Lifts, Ceiling Track Hoists, Access Ramps in line with paragraph 4.1c (see page 20 of the Policy);
 - d) that the approach to Dual adaptations be improved (see page 22 of the Policy);
 - e) that the procurement framework for accessing level access showers be formalised (see pages 21 and 22 of the Policy);
 - f) that all the above amendments are subject to being implemented for 12 months, with regular review to ensure there are no unintended consequences and can be reversed if required;
- (ii) that the Communities Cabinet Spokesperson be authorised to approve any future minor changes to the approach to the Disabled Facilities Grant (see page 24 of Policy); and
- (iii) that a report on the impact of c) and e) above be presented to Cabinet in 12 months' time.

176. Town Centre CCTV Upgrade (Cab.23.1.2019/9)

RESOLVED:-

- (i) that the CCTV upgrade to the town centre, as detailed in the report, be approved at an estimated cost of £700,000 as the current system is now old, failing and provides limited functionality in order to support the development of the town centre;
- (ii) that the capital expenditure be approved for the upgrade of the system; and
- (iii) that the scheme be included in the Capital Programme and funding be released in accordance with Financial Regulations.

Place Spokesperson

177. Barnsley Physical Activity Plan (Cab.23.1.2019/10)

RESOLVED that the Barnsley Physical Activity Plan, at Appendix 1 to the report now submitted, be approved.

178. Community Asset Transfer Refresh (Cab.23.1.2019/11)

RESOLVED that the revised Community Asset Transfer Policy, at Appendix A to the report submitted, be approved for use in future Community Asset Transfers.

People (Achieving Potential) Spokesperson

179. Primary School Admission Arrangements for Summer Born Children (Cab.23.1.2019/12)

RESOLVED that the proposed Primary School Admission Arrangements for Summer Born Children, as detailed in the report submitted, be approved in order to ensure compliance with the Department for Education's guidance.

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Chair

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